May 12, 1930

On this the 12th day, 1930, the Board of Trustees for the Arkansas State Teachers College met in the office of the State Superintendent of Public Instruction, Hon. C.M. Hirst, in the State Capitol Building in Little Rock, with the following members present and voting: Hirst, Andrews, Williams, Koonce, Frauenthal.

Dr. Torreyson, Col. McAlister and Mr. Smith were also present.

The following letter was presented by President Torreyson...
To the Honorable Board of Trustees of the State Teachers College:

Gentlemen:

I hereby tender my resignation as President of the State Teachers College.

In the twelve years that I have been President I have received nothing but kindness and hearty support from your body. I am grateful for this, and particularly for your considerate treatment during my late illness, and for giving the new library my name.

Very truly yours,

(Signed) B.W. Torreyson

The Board went into executive session, accepted the resignation of President B.W. Torreyson and elected him President Emeritus at a salary of $4000.00 a year. H.L. McAlister was elected President at a salary of $5000.00 effective July 1, 1930. The following letter was presented to President Torreyson:

May 12, 1930

Dr. B.W. Torreyson,
Arkansas State Teachers College,
Conway, Arkansas:

Dear Dr. Torreyson:-

The Board of Trustees of the Arkansas State Teachers College has received your formal resignation tendered today as President of that institution.

Realizing the achievement of the college during the twelve years you have been President and the wonderful contribution you have made to education in general in Arkansas and being unwilling to have you sever your relations with the school and public education in the state, we hereby accept your resignation and elect you President Emeritus of the Arkansas State Teachers College, the highest honor in our power to confer.

We feel that we would not be doing justice to the Arkansas State Teachers College to permit your withdrawal and severance of all connections.

Very respectfully yours,

Board of Trustees,
Arkansas State Teachers College

President: C.M. Hirst
Secretary: Ralph Koonce

Minutes of last meeting read and approved.

The annual report, attached hereto was read by Col. McAlister.
Motion by Andrews, seconded by Koonce that the following salary schedule be adopted for the academic faculty.

Class A, Maximum $4000.00
Class B, Maximum $3600.00
Class C, Maximum $3000.00
Class D, Maximum $2400.00

1. These salaries apply to the academic faculty. In order to qualify for the maximum under Class A schedule a teacher must have the PhD Degree. Those with less cannot advance beyond $3600.00. In order to qualify for the maximum under Class B schedule a teacher must have two years of graduate work. Those with less than two years cannot advance beyond $3200.00. In order to qualify for the maximum under Class C schedule a teacher must have two years of graduate work. Those with less than two years cannot advance beyond $2600.00. In order to qualify for the maximum under Class D schedule a teacher must have Bachelor Degree. Those with less cannot advance beyond $2000.00.

2. These salaries include compensation for summer school service and payments shall be made in twelve equal installments. The time of the teacher belongs to the institution for twelve months.

3. Teachers are entitled to three months vacation every third year with full pay.

4. Teachers will be placed in their classification in the salary schedule by action of the Board of Trustees upon recommendation of the President of the institution. When placed in the salary schedule continuity of service automatically entitles the teacher to an increase of $100.00 in the annual salary until the maximum salary for that classification has been reached, unless stopped by a lower salary under provision of one above.

5. Teachers employed after September 1, 1930 shall teach two full years in the system before being classified according to the schedule.

6. A teacher in any of the classifications of the schedule may be advanced in such classification more rapidly than provided by the schedule or may be promoted from a lower to a higher classification upon recommendation of the President based upon inspection of the work, which recommendation shall fully advise the Board as to the facts justifying the recommendations.

7. After a teacher has attained the age of 70 years and has served at least twenty years in the system the Board may assign such people to part time duty with corresponding reduction of compensation.

8. In all cases where teachers are relieved from summer duty, except as provided in Paragraph 5 above, they shall forfeit three months salary for the current year, except when teachers are relieved from summer school duty for study, and in such cases they shall forfeit two months salary.

(The continuance of this schedule will depend on sufficient appropriation from the Legislature. The Board of Trustees reserves the right to call a "halt" in the salary advances when sufficient funds are not made available by the Legislature.)

Carried

Motion by Andrews, seconded by Williams that the following members of the faculty be placed in the following classifications under the salary schedule above:
Carried.

Motion by Andrews, seconded by Williams that upon recommendation of
the President the following changes in the faculty be approved for next
year:

The resignation of Dr. H.L. Turner, Head Department of Education,
be accepted, effective July 1, 1930.

The resignation of Mr. E.E. Cordrey, Head Department of Physical
Science, be accepted, effective July 1, 1930. That Dr. O.N. Lackey now
in the Department be appointed as Head of the Department.

Create position of Supervisor of Instruction and approve appoint-
ment of Mr. E.E. Cordrey to the position effective July 1, 1930, —
half of his time to be devoted to this new position and half to teaching
in the Department of Physical Science.

Create position of Examiner and appoint Mr. G.Y. Short to the
position effective July 1, 1930.

The following leaves of absence be approved:

I.P. Daniel, Head of Biology Department, for one year from
September 1, 1930 to August 31, 1931, to attend University of Chicago.
He will return with the PhD Degree.

C.J. Sheley, Foreign Language Department, for one year from
September 1, 1930 to August 31, 1931, Will return with two years grad-
uate training.

H.L. Minton, Head Department of Geography, for six months beginning
January 1, 1931 to attend University of Chicago. Will return with PhD
Degree.

O.D. Smith, Head Department of Agriculture, for one year from
September 1, 1930 to August 31, 1931 to attend Cornell University. Will
return with two years graduate training.

S.I. Laws, Department of Education, for one year from September 1,
1930 to August 31, 1931 to attend University of Missouri. Will return
with PhD Degree or equivalent.

Miss Maude Carmichael, leave extended one more year. Will return
with three years graduate training in June 1931.

Mrs. Jessie Boardman, supervisor 3rd and 4th grades, for six months
beginning September 1, 1930 to attend University of Missouri.
The following appointments on the faculty be approved:

Grace Cunningham, (Salary $2000.00 for the year) for one year from September 1, 1930 to August 31, 1930 to replace Mr. S.I. Laws granted one year leave of absence.

Dr. B.E. Bowell, (Salary $3000.00 for the year) for one year from September 1, 1930 to August 31, 1931 to replace Miss Maude Camichel whose leave was extended one year.

Dr. Flora A. Haas, (Salary $2700.00 for the year) for one year from September 1, 1930 to August 31, 1931 to replace Mr. I. P. Daniel granted one year leave of absence.

L.E. Casida, (Salary $3000.00 for the year) for one year from September 1, 1930 to August 31, 1931 to replace Mr. O. D. Smith granted one year leave of absence.

Lucy Larr, (Salary $1000.00 for eight months) for supervisor of first four grades in the rural affiliated school at Wooster.

Mabel Rose Jamison, (Salary $1000.00 for eight months) for supervisor of fifth to eight grades in the rural affiliated school at Wooster.

Carried.

Upon recommendation of the President the following teachers and employees were elected at the salary indicated for the year beginning September 1, 1930, - This salary to include services for twelve months:

**ADMINISTRATION**
- B.W. Torreyson, President Emeritus $4000.00
- H.L. McAllister, President $5000.00
- A.J. Meadows, Dean $3500.00
- E.E. Cordrey, Supr. of Inst. $3200.00
- Ida Waldron, Dean of Women $2800.00
- Guy E. Smith, Disb. Off. & Reg. $2900.00
- G.Y. Short, Examiner $2500.00

**BIOLOGICAL SCIENCE**
- Dr. Flora Haas $2700.00
- C.V. Robinette $2600.00

**EDUCATION**
- F.H. Harrin
  - Constance Mitchell $2200.00
  - Mrs. Jessie Beardman $2100.00
- C.C. Denney
  - Daisy Dickerman $2200.00
  - Laura Haynes $2200.00
- Grace Cunningham $2000.00
- Jessie Montgomery $2100.00
- Mrs. Jessie Beardman $2100.00
- Mattie Sanders $2100.00
- Lucy Larr $1000.00
- Mabel Rose Jamison $1000.00

**ENGLISH**
- Constance Mitchell $2200.00
- Ora Blackmun $2200.00
- McKinney

**FOREIGN LANGUAGE**
- Aga Jane Harvey $2500.00

**GEOGRAPHY**
- H.L. Minton $2800.00

**HISTORY**
- W.B. McDuffie $2300.00
- E.L. Higgins $2200.00
- L.C. Thompson $2800.00
MATHEMATICS  $3200.00
G.D. Estes,  2600.00
C.D. Wray  2200.00
L.M. Caraher

PHYSICAL SCIENCE  3200.00
C.N. Lackey

SOCIAL SCIENCE  3000.00
B.E. Powell  2600.00
Mckinsey Moulton

AGRICULTURE  3000.00
L.E. Casida
Grant Collar  450.00

HOME ECONOMICS  3200.00
Lucy Torson  2500.00
Dollie Randleman  2200.00
Edith Langley  2200.00

INDUSTRIAL ARTS  3200.00
P.T. McHenry

ART AND DRAWING  2200.00
Mary A. Bernard  2100.00
Marie Schacht

MUSIC  2200.00
Homer F. Hess  2700.00

LIBRARY  2700.00
Mrs. Florence B. McGlachlin  2700.00
Evie Shaw  1600.00
Mrs. Anna B. Gibson  1500.00

MISCELLANEOUS  2700.00
Mrs. B.W. Torreyson, Matron Doyne Hall  1500.00
Mrs. Robert Springer, Seoty Extan.  1500.00
Rott. Springer, Post Office  1500.00

WAGES
H.V. Summer, Janitor & Night Watchman  1020.00
A.C. Long, Engineer  900.00
Roosee Looper, Janitor &  720.00
Will Mathason, Janitor  750.00

The President was instructed to employ additional teachers
needed to replace others on leave.

The following extract from a letter from Dr. H.G. Hotz, Chairman
of Committee on Admission and Transfer of Credits, University of
Arkansas was read for the information of the Board, "I am glad to
report that the University Committee on Admission and Transfer of
Credits has given your institution a rating in Class I for your junior
college work and Class II for your senior college work. This you
will see from the enclosed folder, is somewhat higher than your pre-
vious rating. The Committee has in addition ruled that:
'Graduates of Arkansas Teachers College hereafter who rank in
the upper 25% of the graduating class are admitted to full
graduate standing. Graduates who rank in the upper 40% (but
not the upper 25%) of their graduating class may be admitted
to graduate standing but will be required to complete two-
thirds of the additional work for the master's degree. Other
graduates are given a maximum of senior standing'.

The Board adjourned subject to call of the President

S.E.C.E.TARY

C.M. Jift.  CHAIRMAN
### Employees

<table>
<thead>
<tr>
<th>Position</th>
<th>Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Officers</td>
<td>4</td>
</tr>
<tr>
<td>Teachers</td>
<td>39</td>
</tr>
<tr>
<td>Librarians</td>
<td>3</td>
</tr>
<tr>
<td>Clerks</td>
<td>4</td>
</tr>
<tr>
<td>Janitors</td>
<td>4</td>
</tr>
<tr>
<td>Engineer</td>
<td>1</td>
</tr>
<tr>
<td>Night Watchman</td>
<td>1</td>
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</table>

### Enrollment 1929-30

<table>
<thead>
<tr>
<th></th>
<th>High School</th>
<th>College</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st summer term 1929</td>
<td>221</td>
<td>1071</td>
<td>1292</td>
</tr>
<tr>
<td>2nd summer term 1929</td>
<td>106</td>
<td>568</td>
<td>674</td>
</tr>
<tr>
<td>Regular term 1929-30</td>
<td>113</td>
<td>728</td>
<td>842</td>
</tr>
<tr>
<td>Non-resident students</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Correspondence students</td>
<td>2218</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Extension classes</td>
<td>1476</td>
<td></td>
<td></td>
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<tr>
<td>Hrs. Extension Credit granted</td>
<td>11,739</td>
<td></td>
<td></td>
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</table>

### Regular College Enrollment 1929-30

<table>
<thead>
<tr>
<th>No. Men</th>
<th>No. Women</th>
<th>No. New Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>205</td>
<td>524</td>
<td>253</td>
</tr>
</tbody>
</table>

### Income and Expenditures Fiscal Year 1929-30

<table>
<thead>
<tr>
<th>Income</th>
<th>Expenditures</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary Appropriation</td>
<td>99,000.00</td>
<td>104,755.49</td>
</tr>
<tr>
<td>Wages Appropriation</td>
<td>4,000.00</td>
<td>4,140.00</td>
</tr>
<tr>
<td>Maintenance Appropriation</td>
<td>24,000.00</td>
<td>18,244.51</td>
</tr>
<tr>
<td>Income from Fees</td>
<td>8,973.40</td>
<td>8,973.40</td>
</tr>
</tbody>
</table>

Total income for salaries and maintenance $135,973.40

Total expenses for salaries and maintenance $150,755.49

Deficit $14,882.09

This deficit will be paid from the Dormitory Fund

### Estimated Income for Fiscal Year 1930-31

<table>
<thead>
<tr>
<th>Income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>From Millage Tax</td>
<td>$121,000.00</td>
</tr>
<tr>
<td>From General Rev. Fund</td>
<td>15,000.00</td>
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<tr>
<td>Matriculation Fees (for salaries and general Main.)</td>
<td>5,000.00</td>
</tr>
<tr>
<td>County School Board for rural supervisors</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Post Office</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Extension Department (Salaries paid employees)</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Total</td>
<td>145,200.00</td>
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</tbody>
</table>

Summer School Fees Total $165,200.00
Estimated budget for fiscal year, 1930-31

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries (regular)</td>
<td>$119,030.00</td>
</tr>
<tr>
<td>Additional salaries for Summer term instructors</td>
<td>7,500.00</td>
</tr>
<tr>
<td>Wages of other help</td>
<td>3,420.00</td>
</tr>
<tr>
<td>Balance on Library Equipment</td>
<td>4,518.00</td>
</tr>
<tr>
<td>Maintenance, general</td>
<td>20,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>154,468.19</strong></td>
</tr>
</tbody>
</table>

This does not include interest on Training School Building.