

May 12, 1930

On this the 12th day ^{May} 1930 the Board of Trustees for the Arkansas State Teachers College met in the office of the State Superintendent of Public Instruction, Hon. C.M.Hirst, in the State Capitol Building in Little Rock, with the following members present and voting: Hirst, Andrews, Williams, Koonce, Frauenthal.

Dr. Torreyson, Col. McAlister and Mr. Smith were also present.

The following letter was presented by President Torreyson

To the Honorable Board of Trustees of the State Teachers College:

Gentlemen:

I herewith tender my resignation as President of the State Teachers College.

In the twelve years that I have been President I have received nothing but kindness and hearty support from your body. I am grateful for this, and particularly for your considerate treatment during my late illness, and for giving the new library my name.

Very truly yours,

(Signed) B.W.Torreyson

The Board went into executive session, accepted the resignation of President B.W.Torreyson and elected him President emeritus at a salary of \$4000.00 a year. H.L.McAlister was elected President at a salary of \$5000.00 ~~to begin~~ effective July 1, 1930. The following letter was presented to President Torreyson:

May 12, 1930

Dr. B.W.Torreyson,
Arkansas State Teachers College,
Conway, Arkansas.

Dear Dr. Torreyson:-

The Board of Trustees of the Arkansas State Teachers College has received your formal resignation tendered today as President of that institution.

Realizing the achievement of the college during the twelve years you have been President and the wonderful contribution you have made to education in general in Arkansas and being unwilling to have you sever your relations with the school and public education in the state, we hereby accept your resignation and elect you President Emeritus of the Arkansas State Teachers College, the highest honor in our power to confer.

We feel that we would not be doing justice to the Arkansas State Teachers College to permit your withdrawal and severance of all connections.

Very respectfully yours,

Board of Trustees,
Arkansas State Teachers College

President: C.M.Hirst
Secretary: Ralph Koonce

Minutes of last meeting read and approved.

The annual report, attached hereto was read by Col. McAlister.

Motion by Andrews, seconded by Koonce that the following salary

schedule be adopted for the academic faculty.

Class A, Maximum \$4000.00
 Class B, Maximum \$3600.00
 Class C, Maximum \$3000.00
 Class D, Maximum \$2400.00

1. These salaries apply to the academic faculty. In order to qualify for the maximum under Class A schedule a teacher must have the PhD Degree. Those with less cannot advance beyond \$3600.00. In order to qualify for the maximum under Class B schedule a teacher must have two years of graduate work. Those with less than two years cannot advance beyond \$3200.00. In order to qualify for the maximum under Class C schedule a teacher must have two years of graduate work. Those with less than two years cannot advance beyond \$2600.00. In order to qualify for the maximum under Class D schedule a teacher must have Bachelors Degree. Those with less cannot advance beyond \$2000.00.
2. These salaries include compensation for summer school service and payments shall be made in twelve equal installments. The time of the teacher belongs to the institution for twelve months.
3. Teachers are entitled to three months vacation every third year with full pay.
4. Teachers will be placed in their classification in the salary schedule by action of the Board of Trustees upon recommendation of the President of the Institution. When placed in the salary schedule continuity of service automatically entitles the teacher to an increase of \$100.00 in the annual salary until the maximum salary for that classification has been reached, unless stopped by a lower salary under provision of One above.
5. Teachers employed after September 1, 1930 shall teach two full years in the system before being classified according to the schedule.
6. A teacher in any of the classifications of the schedule may be advanced in such classification more rapidly than provided by the schedule or may be promoted from a lower to a higher classification upon recommendation of the President based upon inspection of the work, which recommendation shall fully advise the Board as to the facts justifying the recommendations.
7. After a teacher has attained the age of 70 years and has served at least twenty years in the system the Board may assign such people to part time duty with corresponding reduction of compensation.
8. In all cases where teachers are relieved from summer duty, except as provided in Paragraph 3 above, they shall forfeit three months salary for the current year, except when teachers are relieved from summer school duty for study, and in such cases they shall forfeit two months salary.

(The continuance of this schedule will depend on sufficient appropriation from the Legislature. The Board of Trustees reserves the right to call a "halt" in the salary advances when sufficient funds are not made available by the Legislature.)

Carried

Motion by Andrews, seconded by Williams that the following members of the faculty be placed in the following classifications under the salary schedule above:

Class A - H.L.Minton, Head Geography Department
D.D.McBrien, Head History Department
G.D.Estes, Head Mathematics Department

Class B - C.C.Denney, Education Department
Ada Jane Harvey, Foreign Language Department
E.L.Higgins, History Department
Lucy Torson, Head Home Economics Department.

Class C - C.V.Robinette, Biology Department
Daisy Dickerman, Education Department
Constance Mitchell, English Department
Ora Blackmun, English Department
L. C. Thompson, History Department
~~O.D.Wray, Mathematics Department~~ *(S. L. L.)*
L.M.Caraheer, Mathematics Department
Dollie Randleman, Home Economics Department
Edith Langley, Home Economics Department

Carried.

Motion by Andrews, seconded by Williams that upon recommendation of the President the following changes in the faculty be approved for next year:

The resignation of Dr. H.L.Turner, Head Department of Education, be accepted, effective July 1, 1930.

The resignation of Mr. E.E.Cordrey, Head Department of Physical Science, be accepted, effective July 1, 1930. That Dr. O.N.Lackey now in the Department be appointed as Head of the Department.

Create position of Supervisor of Instruction and approve appointment of Mr. E.E.Cordrey to the position effective July 1, 1930, - half of his time to be devoted to this new position and half to teaching in the Department of Physical Science.

Create position of Examiner and appoint Mr. G.Y.Short to the position effective July 1, 1930.

The following leaves of absence be approved:

I.P.Daniel, Head of Biology Department, for one year from September 1, 1930 to August 31, 1931, to attend University of Chicago. He will return with the PhD Degree.

C.F.Sheley, Foreign Language Department, for one year from September 1, 1930 to August 31, 1931, Will return with two years graduate training.

H.L.Minton, Head Department of Geography, for six months beginning January 1, 1931 to attend University of Chicago. Will return with PhD Degree.

O.D.Smith, Head Department of Agriculture, for one year from September 1, 1930 to August 31, 1931 to attend Cornell University. Will return with two years graduate training.

S.I.Laws, Department of Education, for one year from September 1, 1930 to August 31, 1931 to attend University of Missouri. Will return with PhD Degree or equivalent.

Miss Maude Carmichael, leave extended one more year. Will return with three years graduate training in June 1931.

Mrs. Jessie Boardman, supervisor 3rd and 4th grades, for six months beginning September 1, 1930 to attend University of Missouri.

The following appointments on the faculty be approved:

Grace Cunningham, (Salary \$2000.00 for the year) for one year from September 1, 1930 to August 31, 1931 to replace Mr. S.I. Laws granted one years leave of absence.

Dr. B.E. Powell, (Salary \$3000.00 for the year) for one year from September 1, 1930 to August 31, 1931 to replace Miss Maude Camichael whose leave was extended one year.

Dr. Flora A. Haas (Salary \$2700.00 for the year) for one year from September 1, 1930 to August 31, 1931 to replace Mr. I. P. Daniel granted one year leave of absence.

L.E. Casida (Salary \$3000.00 for the year) for one year from September 1, 1930 to August 31, 1931 to replace Mr. O. D. Smith granted one year leave of absence.

Lucy Larr, (Salary \$1000.00 for eight months) for supervisor of first four grades in the rural affiliated school at Wooster.

Mabel Rose Jamison (Salary \$1000.00 for eight months) for supervisor of fifth to eight grades in the rural affiliated school at Wooster.

Carried.

Upon recommendation of the President the following teachers and employees were elected at the salary indicated for the year beginning September 1, 1930, - This salary to include services for twelve months:

ADMINISTRATION

B.W. Torreyson, President Emeritus	\$4000.00
H.L. McAlister, President	5000.00
A.J. Meadors, Dean	3500.00
E.E. Cordrey, Supr. of Inst.	3200.00 ✓
Ida Waldron, Dean of Women	2200.00 ✓
Guy E. Smith, Disb. Off. & Reg.	2900.00 ✓
G.Y. Short, Examiner	2600.00 ✓

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BIOLOGICAL SCIENCE

X Dr. Flora Haas,	2700.00 ✓
C.V. Robinette,	2600.00 ✓

EDUCATION

F.H. Harrin	3200.00 ✓
C.C. Denney	3200.00 ✓
Daisy Dickerman	2200.00 ✓
Grace Cunningham	2000.00
Jessie Montgomery	2100.00 ✓
Laura Haynes	2200.00 ✓
Mrs. Jessie Beardman	2100.00 ✓
Mattie Sanders	2100.00 ✓
Lucy Larr	1000.00
Mabel Rose Jamison	1000.00

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ENGLISH

Constance Mitchell.	2200.00 ✓
Ora Blackmun	2200.00 ✓
PR Clugston	3300.00

FOREIGN LANGUAGE

Aga Jane Harvey	2500.00
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GEOGRAPHY

H.L. Minton	2800.00 ✓
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HISTORY

D.D. McBrien	3600.00 ✓
E.L. Higgins	2600.00 ✓
L.C. Thompson	2600.00

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MATHEMATICS
G.D.Estes,
O.D.Wray
L.M.Caraher

\$3200.00 ✓
2600.00
2200.00 ✓

PHYSICAL SCIENCE
O.N.Lackey

3200.00 ✓

SOCIAL SCIENCE

B.E.Powell O *McKinney Moulton*

3000.00 ✓

AGRICULTURE

L.E.Casida
Grant Collar *Wilkey*

3000.00
450.00

HOME ECONOMICS

Lucy Torson
Dollie Randleman
Edith Langley

2500.00 ✓
2200.00 ✓
2200.00 ✓

INDUSTRIAL ARTS

P.T.McHenry

2300.00 ✓

ART AND DRAWING

Mary A.Bernard ✓
Marie Schachtl

2200.00 ✓
2100.00

MUSIC

Homer F. Hess

2700.00 ✓

LIBRARY

Mrs. Florence B. McGlachlin
Evie Shaw
Mrs. Anna B. Gibson

2400.00 ✓
1600.00 ✓
1500.00 ✓

MISCELLANEOUS

Mrs. B.W.Torreyson, Matron Doyn Hall \$1500.00 ✓
Mrs. Robt Springer, Secty Exten. 1320.00 ✓
Robt. Springer, Post Office 1200.00

WAGES

H.V.Summer, Janitor & Night Watchman 1080.00
A.C.Long, Engineer - 900.00 - 180
Roscoe Looper, Janitory 720.00
Will Mattison, Janitor 720.00

48-115790.00

The President was instructed to employ additional teachers needed to replace others on leave.

The following extract from a letter from Dr. H.G.Hotz, Chairman of Committee on Admission and Transfer of Credits, University of Arkansas was read for the information of the Board, "I am glad to report that the University Committee on Admission and Transfer of Credits has given your institution a rating in Class I for your junior college work and Class II for your senior college work. This you will see from the enclosed folder, is somewhat higher than your previous rating. The Committee has in addition ruled that:

'Graduates of Arkansas Teachers College hereafter who rank in the upper 25% of the graduating class are admitted to full graduate standing. Graduates who rank in the upper 40% (but not the upper 25%) of their graduating class may be admitted to graduate standing but will be required to complete two-thirds additional work for the master's degree. Other graduates are given a maximum of senior standing'.

The Board adjourned subject to call of the President

Raymond
SECRETARY

C.M. Just.
CHAIRMAN

Employees

Administrative Officers	4	
Teachers	39	
Librarians	3	
Clerks	4	
Janitors	4	
Engineer	1	
Night Watchman	1	56

Enrollment 1929-30

Resident Students	High School	College	Total
1st summer term 1929	221	1071	1292
2nd summer term 1929	106	568	674
Regular term 1929-30	113	729	842
	440	2368	2808
Non-resident students			
Correspondence students	2218		
Extension classes	1476		
Hrs. Extension Credit granted	11,739		

	No. Men	No. Women	No. New students
Regular College Enrollment 1929-30	205	524	253

INCOME AND EXPENDITURES

Fiscal Year 1929-30

	Income	Expenditures	Balance
Salary Appropriation	99,000.00	104,755.49	-5,755.49 Def
Wages Appropriation	4,000.00	4,140.00	-140.00 Def
Maintenance Appro.	24,000.00	18,244.51	5,755.49
Income from Fees	8,973.40	8,973.40	00.00

Total expended for Salaries - State and Fees	\$109,723.86
Total expenses for Maintenance (Appropriation)	18,244.51
Total expended for Maintenance (fees) Athletic goods, etc	4,005.03

(Approximate) Distribution of Expenditures for Maintenance

Fire and Tornado Insurance	4,346.03
Fuel, natural gas and coal	3,000.00
Water and Light	2,700.00
Installing gas burners for heat plant	778.00
Stamped Envelopes	700.00
Printing, general	1,500.00
Plumbing repairs, general	900.00
Janitor supplies, general	450.00
Office supplies, general	500.00
Repairs, general	400.00
Travelling expenses (Members of Board)	168.00
Misc'l items	2,802.48
Total income for salaries and maintenance	\$135,973.40
Total Expenditures for Salaries and Maintenance	136,113.40
Deficit	140.00

This Deficit will be paid from the Dormitory Fund

Estimated Income for Fiscal Year, 1930-31

From Millage Tax	\$121,000.00
From General Rev. Fund	15,000.00
Matriculation Fees (for salaries and general Main.)	5,000.00
County School Board for rural supervisors	2,000.00
Post Office	1,000.00
Extension Department (Salaries paid employees) . . .	1,200.00
Total	145,200.00
Summer School Fees	18,000.00
Total	163,200.00

135,973.40
299,173.40

Estimated budget for fiscal year, 1930-31

Salaries (regular)	\$119,030.00
Additional salaries for Summer term instructors	7,500.00
Wages of other help	3,420.00
Balance on Library Equipment	4,518.00
Maintenance, general	20,000.00
	<u>154,468.19</u>

This does not include interest on Training School Building

~~SECRETARY~~

~~CHAIRMAN~~

J. L. Calvert
V. L. Calvert
V. L. Calvert