

June 3, 1929

On this the third day of June, 1929, the Board of Trustees for the Arkansas State Teachers College met in the office of the President in the Administration Building at Conway with the following members present and voting: Womack, Winham, Frauenthal, and Williams.

Dean Meadors, Col. McAlister, and Mr. Smith were also present.

Minutes of the last three meetings read and approved.

The annual report, attached hereto, of President Torreyson was read by Dean Meadors.

Upon formal application the following members of the faculty were granted a leave of absence for the period set opposite their name, in order to study for a higher degree (motion by Winham, seconded by Frauenthal):

- Miss Maude Carmichael, Head Dept. of Social Science, - 1 yr. <sup>Powell</sup>
- Miss Ada Jane Harvey, Head Foreign Lang. Dept. - 1 yr. <sup>Mar Higgins</sup>
- Mr. Paul Brawner, English Department, - 1 yr. <sup>Eliz Wilson</sup>
- Mr. Lowell C. Thompson, History Department, - 1 yr. <sup>Moulton</sup>
- Mr. R.L. Garnett, Rural Ed. Department, - 1 yr. <sup>Replaced Turner</sup>
- Miss Mattie Sanders, Primary Supervisor, - 1 yr. or as much <sup>Kain</sup>
- Miss Jessie B. Montgomery, Supv. Jr. H.S., - 1 yr. or as much <sup>Mrs Laws</sup>

Motion by Winham, seconded by Williams: That the Board proceed to construct a library building based on the authority of the Governor's proclamation, a copy of which is herewith attached. Carried.

Building committee appointed by the Chairman to arrange for the construction of the library building as follows: Frauenthal, chairman; Williams, Winham.

After an interview with George Wittenberg, Durward, Kyle, and Fred Halsey, architects, the Board selected Fred Halsey as the architect for the construction of the library building.

The Board adjourned subject to the call of its President.

Ralph Monroe  
Secretary

J. Womack  
Chairman

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## Report of President Torreyson

Board of Trustees,  
Arkansas State Teachers College

Gentlemen:

I beg to submit the following statement concerning the affairs of the Arkansas State Teachers College for the year 1928-29:

1. Fixed Assets:

Land . . . . .	\$13,500.00
Buildings . . . . .	432,650.00
Equipment . . . . .	86,555.91
Farm Equipment . . . . .	797.10
Live Stock . . . . .	3,075.00
	<u>536,756.01</u>

2. Employees:

Teachers . . . . .	42
Librarians . . . . .	2
Registrar & Disburser . . . . .	2
Clerks . . . . .	4
Janitors . . . . .	4
Engineer . . . . .	1
Night Watchman . . . . .	1
	<u>56</u>

3. Enrollment - Year 1928-29

Resident	High School	College	Total
Summer Enrollment, First Term 1928	236	1126	1362
Summer Enrollment, Sec. Term 1928	56	527	583
Enrollment, Reg. Session 1928-29	170	703	873
Non-Resident			
Correspondence Students			2269
Extension Class and Study Club			3165
Candidates for Diploma	2 Yr. 195	4 Yr. 73	Total 268

4. Budget

INCOME AND EXPENDITURE  
For 1928-29

	Income	Expenditures	Balance
Income for Salaries (State Appr.)	\$99,127.54	\$98,730.68	\$396.86
Income for Wages (State Appr.)	4,220.00	4,020.00	200.00
Income for Salaries & Maintenance from Matriculation Fees	6,357.00	9,139.47	2,782.47
	<u>109,704.54</u>		Less
Income for Maintenance (State Appr.)	20,556.28	20,556.28	00.00
Expenditure for Maintenance			
Interest on annual Bldg.		\$5,000.00	
Insurance on bldgs.		3,000.00	
Fuel, Coal and Wood		3,500.00	
Postage		1,000.00	
Office Supplies		600.00	
Janitor Supplies		500.00	
Water, Light & Power		2,500.00	
Printing, catalogues, Etc.		2,000.00	
Plumbing repairs		500.00	
Sundry Items		1,956.28	
		<u>20,556.28</u>	
Total Income for Salaries, Wages & Maintenance			\$130,260.82
Total expenditures for " " "			<u>132,446.43</u>
Expenditures in excess of Income			2,185.61

TOTAL APPROPRIATION  
For 1929-30

Salaries . . . . .	\$99,000.00
Wages . . . . .	4,000.00
Maintenance . . . . .	24,000.00
	<u>\$127,000.00</u>

REPORT OF EXPENDITURE OF FUNDS UNDER  
ACT 15 OF THE ACTS OF 1927

For payment of assessment in impr. Dist. No. 12  
and construction of concrete driveways . . . . . \$20,720.00  
Spent as follows: On concrete roadways . . . . . \$8,992.06  
Pd. Dist. Com . . . . . 11,727.94  
20,720.00

For building sidewalks and beautifying Campus . . . . . \$4,000.00  
Spent as follows: Transferred to Maintenance . . . \$1,200.00  
Concrete sidewalks and  
grading campus . . . . . 2,800.00  
4,000.00

For enlarging heat plant . . . . . \$3,000.00  
Spent as follows: Enlarging Heat Plant . . . . . \$3,000.00

For repairs to Pike Hall . . . . . 8,000.00  
Spent as follows: Repairs to Pike Hall . . . . . \$8,000.00

For Building fence around Athletic Field and  
Constructing bleachers on field . . . . . \$2,000.00  
Spent as follows: Construction fence and bleachers  
and painting same . . . . . \$2,000.00

SUMMARY FOR EXTENSION WORK

CORRESPONDENCE COURSES

Enrollment:		Enrollment by Departments:	
Review Courses . . . . .	95	Agriculture . . . . .	39
High School Courses . . . . .	390	Drawing . . . . .	42
College Courses . . . . .	<u>1784</u>	Education . . . . .	1169
	2269	English . . . . .	309
		History . . . . .	222
		Mathematics . . . . .	167
		Mech. Drawing . . . . .	3
		Science . . . . .	62
		Geography . . . . .	68
		Social Science . . . . .	34
		Biology . . . . .	104
		Home Economics . . . . .	19
		Foreign Language . . . . .	<u>31</u>
			2269

EXTENSION CLASSES

Total Enrollment in Extension Classes . . . . . 3165  
Number of classes . . . . . 152  
Total number of Credit Certificates issued during the year. 4694  
Summer Normals through the Extension Department were conducted  
at Mountain View, Eldorado and Melbourne.

STATE OF ARKANSAS  
EXECUTIVE DEPARTMENT

## PROCLAMATION

TO ALL TO WHOM THESE PRESENTS SHALL COME - - GREETING:

WHEREAS, The present library at the Arkansas State Teachers College is housed in the basement of the Administration Building which is wholly inadequate in size and too damp for the proper care of the fifteen thousand volumes it contains, and too dark, even with artificial light, for students to do satisfactory work; and,

WHEREAS, Said library by reason of being kept in such quarters is daily damaging, and will soon be rendered worthless, and many thousand dollars worth of valuable books destroyed for want of a suitable place in which to house them; and,

WHEREAS, In order to avoid losing the said valuable library it is imperative that there be provided a suitable building for housing, caring for, and protecting said library; and,

WHEREAS, Proper library space and facilities are necessary to enable the Arkansas State Teachers' College to secure and maintain recognition of standards demanded by Associations of Colleges; and,

WHEREAS, A library building to meet these requirements can be constructed in three units, the first unit of which will meet the minimum needs, and can be added to from time to time as the growth of the Institution demands:

NOW, THEREFORE, I, Harvey Parnell, Governor of the State of Arkansas, by virtue of the authority vested in me under the Constitution and laws of said State, do hereby declare an emergency to exist and authorize the Board of Trustees of the Arkansas State Teachers College, to incur an indebtedness, in behalf of the Arkansas State Teachers College, in constructing and equipping the first unit of a library building in an amount not to exceed Fifty Thousand Dollars (\$50,000.00), and to issue vouchers in evidence thereof, to be payable from the Building Fund of the Arkansas State Teachers' College when proper appropriation has been made therefor. It is also directed that all vouchers shall bear upon their face a notation to the effect that they are issued for "Library Relief" under the provisions of this proclamation, and that a final report of disbursements be made to this office.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the state, in the Governor's Office, at Little Rock, Arkansas, on this the 7th day of May 1929.

BY THE GOVERNOR: (Signed) Harvey Parnell  
GOVERNOR

Jim B. Higgins (Signed)  
SECRETARY OF STATE