

December 5, 1939

The Board of Trustees of the Arkansas State Teachers College met in regular quarterly meeting at the office of the Chairman of the Board, the State Commissioner of Education, in the State Capitol at Little Rock at 10:00 a.m. Tuesday, December 5, 1939 with the following members present and voting: Alford, Page, Smith, Humphrey. Absent: Evans, Larey, Compere.

Minutes of the meeting September 5, 1939 read and approved.

Motion by Page, seconded by Smith that the business manager of the college, be instructed to charge the utility bills and janitor service against each building and department in accordance with the amount used, to be paid from the income for the operation of said building or department.

Motion carried.

An explanation was made by President McAlister with reference to funds to pay the principal and interest on dormitory building bonds, series 1939. Funds from which were used for the construction by Bernard Hall, the Commons and the Heat Plant. Motion by Smith, seconded by Page that the business manager set up a sinking fund to retire these bonds and place in this fund \$1000.00 each school month as follows: the income from room rent in Bernard Hall, and the remainder from the dining hall receipts.

Motion by Humphrey, seconded by Page that a fee of \$1042.50 be paid by the business manager of the college to Judge Archer Wheatley and Mr. Lamar Williamson, attorneys in the refunding of bonds issued in 1934. This being one-half the saving in interest for the first year.

Motion carried.

The State Commissioner of Education recently requested that each college in the state who is a member of the North Central Association of Colleges and Secondary Schools appoint one faculty member to work with the State Department of Education in evaluating credits from non-accredited institutions. Motion by Smith, seconded by Page that President McAlister be authorized to appoint one member of the faculty to serve on this committee. *(Mr. Compere)*

Motion carried.

The insurance committee composed of Trustee Smith, President McAlister and Business Manager Smith reported that after conference with the State Comptroller, the architects (Wittenberg and Delony) and a representative of the RFC (Mr. R. M. Bliss) that there had been an agreement on a new evaluation of all buildings and contents. The insurable values have been adjusted to the satisfaction of all parties concerned. All present insurance will be cancelled on January 1, 1940 and coverages on all buildings made so that approximately one-third of the premiums will be due January 1 of each year.

The insurance will be taken on 80 percent of the insurable values agreed upon. Insurable values of buildings and contents with the local insurance firm to whom this insurance will be given is listed below.

ADMINISTRATION BUILDING (Guy Farris)

Insurable value - - - - -	\$75,000.00
Insurance should be	60,000.00
Value of Contents	9,000.00
Insurance should be	7,200.00

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AUDITORIUM ADDITION (Guy Farris)	
Insurable Value	
including fixed seats and stage - - - - -	\$107,000.00
Insurance should be	85,600.00
Value of Contents	2,000.00
Insurance should be	1,600.00
SCIENCE BUILDING (Guy Farris)	
Insurable value - including permanent	
science equipment - - - - -	109,200.00
Insurance should be	87,360.00
Value of equipment other than that	
mentioned above	15,000.00
Insurance should be	12,000.00
TRAINING SCHOOL BUILDING (Dunaway)	
Insurable Value - - - - -	60,000.00
Insurance should be	48,000.00
Value of contents	5,000.00
Insurance should be	4,000.00
PHYSICAL EDUCATION BUILDING (Bahner)	
Insurable Value - - - - -	118,500.00
Insurance should be	94,800.00
Heat & Chlorinating plant:	
Insurable Value	15,000.00
Insurance should be	12,000.00
Value of Contents	1,600.00
Insurance should be	1,280.00
LIBRARY (Building, Dunaway - Contents, Shaw)	
Insurable Value - - - - -	30,000.00
Insurance should be	24,000.00
Value of Contents	30,000.00
Insurance should be	24,000.00
GREEN BUILDING (Bahner)	
Insurable Value - - - - -	5,000.00
Insurance should be	4,000.00
Value of Contents	2,000.00
Insurance should be	1,600.00
HOME MANAGEMENT HOUSE (Durham)	
Insurable Value - - - - -	2,000.00
Insurance should be	1,600.00
Value of Contents	1,000.00
Insurance should be	800.00
PRESIDENT'S HOME (Keller)	
Insurable Value - - - - -	19,200.00
Insurance should be	15,360.00
Value of Contents	2,500.00
Insurance should be	2,000.00
DOYNE HALL (Durham)	
Insurable Value - - - - -	60,000.00
Insurance should be	48,000.00
Value of Contents	1,500.00
Insurance should be	1,200.00
DOYNE ANNEX (Durham)	
Insurable Value - - - - -	48,000.00
Insurance should be	38,400.00
Value of Contents	2,250.00
Insurance should be	1,800.00
MCALISTER HALL (Durham)	
Insurable Value - - - - -	135,000.00
Insurance should be	108,000.00
Value of Contents	4,000.00
Insurance should be	3,200.00

## APARTMENT DORMITORY (Shaw)

Insurable Value - - - - -	\$113,000.00
Insurance should be	90,400.00
Value of Contents	8,500.00
Insurance should be	6,800.00

## BERNARD HALL (Building, Farris - Contents, Shaw)

Insurable Value - - - - -	104,000.00
Insurance should be	83,200.00
Value of Contents	6,250.00
Insurance should be	5,000.00

## DINING HALL (Shaw)

Insurable Value - - - - -	83,000.00
Insurance should be	66,400.00
Value of Contents	7,000.00
Insurance should be	5,600.00

## BOILER HOUSE, NEW - &amp; CHOMNEY (Shaw)

Insurable Value - - - - -	39,000.00
Insurance should be	31,200.00

## NYA BUILDING (Keller)

Insurable Value - - - - -	20,000.00
Insurance should be	16,000.00
Value of Contents	1,500.00
Insurance should be	1,200.00

Motion by Page seconded by Smith that the following resolution be adopted:

WHEREAS, the Board of Trustees of the Arkansas State Teachers College, Conway, Arkansas, has heretofore authorized the construction and equipment of Dormitory for Girls, Dining Hall and Commons Building and Heat Plant, to be financed through the Federal Emergency Administration of Public Works identified as Docket No. Arkansas 1238-F, and

WHEREAS, the construction of said project has been completed and said equipment purchased and installed, and

WHEREAS, the Architect has made a final inspection of said project, and reports that all construction work has been completed and said equipment purchased and installed, in accordance with the Plans and Specifications relating thereto and has approved same.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Arkansas State Teachers College as follows:

1. It is hereby determined that construction work on the Dormitory for Girls, Dining Hall and Commons Building and Heat Plant, and the purchase and installation of said equipment therefore have been completed in accordance with the approved plans and specifications.

2. The report of the Architect approving the completion of said construction work and the purchase and installation of said equipment is, in all respects, hereby accepted, ratified and approved.

3. It is hereby further determined and declared that said project being in all respects satisfactory to said Board of Trustees of the Arkansas State Teachers College, is now occupied as of the 5th day of December, 1939.

Motion carried.

Motion by Page, seconded by Smith that the following resolution be adopted:

WHEREAS, under the terms of the offer from the Government of the United States to the Board of Trustees of the Arkansas State Teachers College, Conway, Arkansas, for a loan and grant with which to construct college buildings, and

WHEREAS, The Board of Trustees of the Arkansas State Teachers College, Conway, Arkansas, has entered into a contract with the Kelbur Air Conditioning Company for plumbing, heating and ventilating work on this project, and

WHEREAS, in accordance with the contract documents, this work was to have been completed by November 4, 1939, and

WHEREAS, due to delay beyond the contractor's control in making connections and adjustment to the heating system (as called for in the specifications) this contract was not completed until November 16, 1939

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Arkansas State Teachers College, Conway, Arkansas, that the completion date for this contract be extended to November 16, 1939.

Motion carried

Motion by Page, seconded by Smith that the following resolution be adopted:

WHEREAS, under the terms of the Offer from the Government of United States to the Board of Trustees of the Arkansas State Teachers College, Conway, Arkansas, for a loan and grant with which to construct College Buildings, and

WHEREAS, the Board of Trustees of the Arkansas State Teachers College, Conway, Arkansas, has entered into a contract with the Krebs Bros. Supply Company for furnishing and installing kitchen equipment on this project, and

WHEREAS, in accordance with the contract documents, this work was to have been completed by October 1, 1939, and

WHEREAS, the general contract on this project did not call for completion until November 4, 1939, it was impossible for the equipment contractor to install kitchen equipment within the time specified, although the equipment was stored on the premises.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Arkansas State Teachers College, Conway, Arkansas, that the completion date for this contract be extended to November 16, 1939.

Motion carried.

Motion by Page, seconded by Smith that the following resolution be adopted:

WHEREAS, under the terms of the Offer from the Government of the United States to the Board of Trustees of the Arkansas State Teachers College, Conway, Arkansas, for a loan and grant with which to construct College Buildings, and

WHEREAS, the Board of Trustees of the Arkansas State Teachers College, Conway, Arkansas, has entered into a contract with W.W. WESTMORELAND of Conway, Arkansas, for furnishing Furniture on this Project, and

WHEREAS, in accordance with the contract documents, this furniture was to have been completed by October 1, 1939, and

WHEREAS, the general contract on this project did not call for completion until November 4, 1939, it was impossible for the contractor to deliver furniture until the general contract was completed, and the buildings were ready for occupancy.

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NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Arkansas State Teachers College, Conway, Arkansas, that the completion date for this contract be extended to November 16, 1939.

Motion carried.

Motion by Smith, seconded by Page that the following resolution be adopted:

WHEREAS, certain allotments for the various items of cost of the project designated as PWA ARKANSAS DOCKET NO. 1238-F, are shown in PROJECT CHANGE ORDER REQUEST,

AND WHEREAS, the amount originally budgeted for INTEREST DURING CONSTRUCTION, was changed by Resolution of the Board in a previous Project Change Order Request, and

THEREAS, the amount actually expended for INTEREST DURING CONSTRUCTION did not amount to the sum budgeted, and

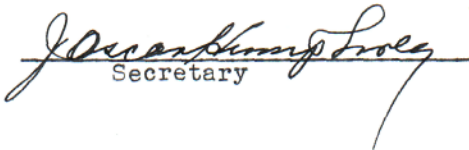
WHEREAS, the Board of Trustees finds that certain change orders should be made to give the new allocation of funds as shown in PROJECT CHANGE ORDER REQUEST,

NOW, THEREFORE, BE IT RESOLVED that Wittenberg and Delony, as Architects for the Board of Trustees, submit to the Honorable Administrator of the Federal Administration of Public Works, a request for order changing the allotment for the different items of cost, namely setting the amount not needed for INTEREST DURING CONSTRUCTION into the amount budgeted for Construction and Equipment.

Motion carried.

The Board adjourned, subject to the call of the President.

  
Chairman

  
Secretary