

September 5, 1939

The Board of Trustees of the Arkansas State Teachers College met in regular quarterly meeting at the office of the President of the college at Conway, Arkansas at 10:00 a.m. Tuesday, September 5, 1939 with the following members present and voting:

Alford, Larey, Smith, Compere, Humphrey.

Absent: Page, Evans

Minutes of the meetings April 25, 1939 and May 22, 1939 read and approved.

Explanation of the refunding of McAlister Hall bonds was made. This refunding will be completed this week. Board member S. T. Smith was appointed by the Chairman of the Board to represent the Arkansas State Teachers College in conference with representatives of the Board of Trustees of the four other institutions (Jonesboro, Russellville, Monticello and Arkadelphia) to agree on the fee to be paid Judge Archer Wheatley and Lamar Williamson who acted as attorneys during this refunding.

President McAlister filed with the Board the following list of employees for the year 1939-40 who have been selected by him in accordance with the action of the Board on April 25, 1939 and who will be paid from the cash funds of the Institution.

VOCATIONAL EDUCATION - To be reimbursed wholly or in part by the
State or Federal Vocational Board

Ira B. Jones - Agriculture - - - - -	200.00	per month	
Kate Williams - Home Economics - - - - -	200.00	" "	
Rosa Walker - Home Economics - - - - -	180.00	" "	
Anna Carroll Fults - Home Economics - - - - -	150.00	" "	
Mrs. Jeff McCain - In charge of the NYA Girls - - - - -	60.00	" "	
Charley Haynes - Trade and Industry - - - - -	75.00	" "	
Mrs. Robt. Lee Burns, NYA Dormitory <u>DORMITORY SUPERVISION</u>	100.00	" "	

Mrs. B.W. Torreyson, Matron McAlister Hall -	101.25	" "
Nell McGregor, Housekeeper & Ass't Diet. -	45.00	" "
Mrs. Dolph Guthrie, Matron Apt. Dorm. - - -	50.00	" "
Mrs. T. M. McNeely, Matron Bernard Hall - 45 50.00		" "
Mrs. Mabel Caraway, Matron Doyme Hall - - -	45.00	" "

MAIDS IN DORMITORIES

Emma Knox - McAlister Hall - - - - -	35.00	" "
Bernice Wesley - Bernard Hall - - - - -	25.00	" "

HEALTH

Dr. Hugh C. Brooke, In addition to his college duties this includes services for the NYA youth - - - - -	60.00	" "
Lucy Jane Brannon, Nurse - - - - -	55.00	" "

MUSIC

John L. Adams, Band - - - - -	75.00	" "
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DINING HALL

Betty Christian, Dietitian - - - - -	75.00	" "
Arthur Williams, Cook - - - - -	60.00	" "
Frank Hampton, Cook - - - - -	45.00	" "

FARM

G. C. Turner, Farmer - - - - -	68.25	" "
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TRAVELING REPRESENTATIVE

Harry Kirshman - - - - -	125.00	" "
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LIBRARY

Mrs. Laura Boggess - Salary \$70.00 per month One-half to be paid by the NYA	35.00	" "
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SUPERINTENDENT BUILDINGS AND GROUNDS

W. L. Gullede - - - - -	125.00	" "
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Motion by Larey, seconded by Smith that the list be approved.
Motion carried.

President McAlister explained the contract with the Federal Government for room and board for the youth working on the NYA Resident Vocational Training Project. The college is to be the recipient of the labor of the youth and the Federal Government to pay \$17.50 per month to the college for room and board.

Motion by Larey, seconded by Compere that the contract be approved.
Motion carried.

The students in attendance during the second semester 1938-39 petitioned the Board of Trustees to add the price of the Scroll (the college annual) to the regular fee paid by each individual student. Motion by Compere, seconded by Larey that the price of the Scroll which is \$4.00 per year be charged with the fees at registration time - \$2.00 each semester; that this charge be made against each regular student, but that it be optional with special students.

Motion carried.

President McAlister as secretary of the Building Committee made the following report of the action of this committee:

The Building Committee of the Board of Trustees of the Arkansas State Teachers College met pursuant to the call of the Chairman in the office of the State Commissioner of Education, State Capitol Building, Little Rock, Arkansas, on August 15, 1939, at ten a.m. The following answered present, to-wit:

Alford, Smith, McAlister

Absent: None

The Chairman announced that the purpose of the meeting was to receive and consider the bids which had been received for furniture and kitchen equipment for Girls' Dormitory and Dining Hall and Commons Building for the Arkansas State Teachers College, Conway, Arkansas.

There being a number of bidders and other interested persons present, bids were publicly opened and read as follows:

FURNITURE

	Base Bid	Group "A" Alternate I	Revised Pri
Guthridge Furniture Co., Little Rock, Ark.	10,911.52	-1,180.20*	\$9,731.32
Manufacturers Furn. Co., " " "	10,770.21	-1,349.45*	9,420.76
W.W. Westmoreland, Conway, Arkansas	10,435.54	-1,072.26*	9,363.28
Claudius Jones, Little Rock, Arkansas	13,611.70	-1,219.93*	12,391.77

*These figures include 2% Sales Tax

KITCHEN EQUIPMENT

	Base Bid
Krebs. Bros. Supply Co. Little Rock, Ark.	\$7,137.96
Dixie Equipment Co. " " "	7,344.00
Manufacturers Furn. Co " " "	7,541.00

The Building Committee then convened in executive session for the purpose of considering said bids, whereupon Mr. Lawson L. Delony, Architect, reported the low bids received to be as follows:

Furniture - W. W. Westmoreland, Conway, Ark	\$9,363.28
Kitchen Equipment - Krebs Bros. Supply Co., Little Rock, Arkansas	7,137.96

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Said Architect further reported the estimated cost of items necessary for the completion of said project to be as follows:

1. Preliminary Expense		\$ 218.00	
2. Land		2,000.00	
3. Construction			
(a) Excavation & Footings	\$3,505.25		
(b) General Construction	158,550.00		
(c) Plbg. Htg & Vent	92,358.00		
(d) Electric Wiring	6,396.00		
	<u>260,809.25</u>		
Equipment			
(a) Furniture	9,363.28		
(b) Kitchen Equipment	7,137.96		
	<u>\$277,213.04</u>		
		277,213.04	
4. Engineering		16,632.78	
5. Legal		1,200.00	
6. Interest during Const.		4,554.18	
7. Miscellaneous		.00	
		<u>\$301,818.00</u>	

Following a general discussion of the matter, a Resolution was offered by Smith, with the motion that it be adopted, which motion was seconded by McAlister, and on the call of the roall, the following voted in favor thereof:

Alford, Smith, McAlister

The vote being unanimous in favor thereof, the Chairman announced that the Committee had adopted said RESOLUTION, which is as follows, towit:

R E S O L U T I O N

"BE IT RESOLVED by the Building Committee of the Board of Trustees of the Arkansas State Teachers College, thereunto duly authorized by Resolution of said Board of Trustees that they hereby award the contract for the furniture for Girls' Dormitory and Dining Hall and Commons Building for the Arkansas State Teachers College, Conway, Arkansas, to:

W. W. WESTMORELAND OF CONWAY, ARKANSAS

for the sum of NINE THOUSAND THREE HUNDRED SIXTY-THREE DOLLARS

AND TWENTY-EIGHT CENTS (\$9,363.28), which is their base bid less Alternate No. 1 of Group A, and that they hereby award the contract for the kitchen equipment to:

KREBS BROTHERS SUPPLY COMPANY OF LITTLE ROCK, ARKANSAS

for the sum of SEVEN THOUSAND ONE HUNDRED THIRTY-SEVEN DOLLARS AND NINETY-SIX CENTS (\$7,137.96),

and that T. H. Alford, as Chairman, and J. Oscar Humphrey, as Secretary for and in behalf of the Board of Trustees of the Arkansas State Teachers College, enter into contracts for said work with the said concerns listed above, the same constituting part of the project designated as P.W.A. Docket No. Ark. 1238-F. These awards shall not be effective until the awardees shall have been notified in writing by the Chairman of the Board of Trustees

of the Arkansas State Teachers College of such awards, authority for the giving of such notification being hereby conferred, and that Wittenberg and Delony, the Architects for the Board of Trustees, are authorized and directed to issue work orders to the awardees upon the satisfactory completion and delivery of the contract documents."

Motion by Larey, seconded by Compere that the contracts made by the Building Committee for furniture and equipment be approved.

Motion carried.

Dr. H. L. Minton, Secretary of the Alumni Association, explained the provisions for the purchase of the pipe organ for the auditorium. This pipe organ to be purchased for \$8,000.00 - \$2,000.00 to be paid in cash and \$2,000.00 each year for three years. Payments to be made by the Alumni Association. Motion by Larey, seconded by Smith that the Board of Trustees approve the purchase of the pipe organ and that the President and Secretary of the Board of Trustees be authorized to sign as approved the Certificates of Indebtedness to be issued by the Alumni Association to the Company from whom the pipe organ was purchased.

Motion carried.

Motion by Larey, seconded by Compere that the application of the college to the Civil Aeronautics Authority for the training of civilian pilots be approved.

Motion carried.

Motion by Compere, seconded by Larey that an application for R.O.T.C. Unit to be established at the Arkansas State Teachers College be submitted.

Motion carried.

Motion by Larey, seconded by Smith that the new dormitory now under construction be named the Mary A. Bernard Hall.

Motion carried.

Report was submitted by President McAlister on total expenditures to date on the construction now being made under the provisions of PWA Docket Ark. 1239-F. Expenditures are as follows:

Preliminary	\$218.00
Land	2000.00
Construction Cost	170,042.29
Drawing Plans	8142.50
Supervision of Construction	5173.39
Legal	1200.00
Interest during Construction	3320.00
	<u>\$190,096.18</u>

The following bill was submitted by Wittenberg and Delony, Architects.

Fee for drawing plans as follows:

NYA Home, Cost	\$40,000.00
Recreation Hall	36,000.00
Farm Buildings for WPA	10,000.00
Landscaping Plans for WPA	4,000.00
	<u>\$90,000.00</u>

Three percent of \$90,000.00 2,700.00

Motion by Larey, seconded by Compere that the bill be approved and that the business manager be instructed to pay same from any funds available. Motion carried.

The Board adjourned subject to the call of the President

Chairman