

March 30, 1944

The Board of Trustees, Arkansas State Teachers College, met in the office of the President, pursuant to written notice of the meeting and its purposes as authorized by the chairman of the board. After assembling the chairman directed the roll call. The following members were present: Chairman Bachelor, Secretary Bruce Kendall; R. A. Cox; O. H. Parham and Mrs. George F. McKinney. The following members were absent: Dr. A. M. Elton and Charles Maze. President Irby was also present.

Chairman Bachelor announced that a quorum was present and asked for the presentation of whatever items of business or policy should be presented to the Board for action.

The minutes of the last meeting were read and approved.

President Irby asked for a discussion of the 1944-45 budget and stated that as of March 1, 1944, cash resources of the college were

- a. Cash on hand - - - - - \$65,000.00
- b. Cash in sinking funds - - - - - 56,000.00
- c. Federal bonds - - - - - 20,000.00

that the estimated revenue of the college 1944-45 exclusive of self sustaining departments: farm, extension, dining hall, was

- a. State funds - - - - - \$147,000.00
- b. Student fees (250 estimated) - - - - - 48,873.00

that if the present salary level is maintained, and present personnel is employed, and if the anticipated termination of the CAA program occurs before July 1, 1944, and if there are not profits from the farm, the commons and/or extension service, the deficit at the end of the academic year would be \$34,294.82.

After an informal discussion of the budget, it was agreed that final action on the budget would be deferred to a later meeting of the board.

President Irby presented recommendations of the principal of the Training School concerning the reorganization of the training school. The recommendations were that the training school be organized into a primary group of the first three grades, an elementary group of the next three grades, and a junior high group of grades seven and eight. Personnel of the teaching force was discussed. Trustee Kendall made the motion that Miss Mattie Sanders be notified that her present position as supervisor of grades one and two would be filled by another person and that if a vacancy should occur elsewhere in the training school which needed to be filled she would be considered for it at a later meeting of the board. Trustee Cox seconded the motion which carried unanimously.

Trustee Kendall made a motion that Harvey Baldrige be placed in control of financial affairs in the Commons. Trustee McKinney seconded the motion which carried unanimously.

Trustee Cox made a motion that academic rank of the following named faculty members be changed as indicated:

- O. L. Hughes from Assistant Professor to Associate Professor
- Frances Terry " " " " " "
- Leona Scott " " " " " "
- Jeff Farris from Associate Professor to Professor

The motion was seconded by Trustee Parham and carried unanimously.

Trustee Kendall made a motion that fees as previously established by the board and relating to pupils who withdraw before the end of a semester be adhered to and published in the annual catalogue. Trustee Cox seconded the motion which carried unanimously.

Trustee Cox made a motion that a committee of the faculty be appointed by President Irby to make recommendations to the Board for the erection or purchase of a suitable memorial for college personnel who have or who will enter the armed services during the second World War. Trustee Kendall seconded the motion which carried unanimously.

Trustee Kendall made a motion that the federal government be offered \$2576.50 for all supplies and equipment left on the campus by the WAC's and that an inventory of the items purchased be filed in the business office. Trustee Parham seconded the motion which carried unanimously.

Trustee Kendall made a motion that President Irby purchase office furniture for his office in keeping with the dignity of the office and the college, and that the purchases should include a desk, table, chairs, rugs and draperies. Trustee Parham seconded the motion which carried unanimously.

There being no further business, Chairman Bachelor declared the meeting adjourned subject to call or until the next regular meeting of the Board.

*Chas. L. Bachelor*  
Chairman

*Bruce Kendall*