

J anuary 16, 1944

The Board of Trustees, Arkansas State Teachers College, met in the office of the President, pursuant to written notice of the meeting and its purposes as authorized by the chairman of the board. After assembling the chairman directed the roll call. The following members were present: Chairman George Bachelor; Secretary Bruce Kendall; R. A. Cox; Otis Parham and Mrs. George F. McKinney. The following members were absent: Dr. A. M. Elton and Charles Maze. President Irby was also present.

The chairman announced a quorum and declared the board in session to consider any matters of business which might legally be brought before it. He ordered that the minutes of the previous meeting be read. The minutes were read and approved.

Trustee Kendall made a motion that previous action of the Personnel Committee be approved in the following items of business:

Electing Dr. Chas. A. Archer as college physician at a salary of \$20.00 per calendar month, beginning September 6, 1943.

Electing C. C. Calhoun, instructor, at a salary of \$150.00 per calendar month beginning January 24, 1944.

Electing Mrs. W. F. Hall, associate professor, at a base salary of \$148.00 per calendar month, but that her salary until further notice be at the rate of 125 percent of base. Her contract begins January 24, 1944.

Electing Mrs. Henry Hudson, assistant professor, at base salary of \$148.00 per calendar month, but that until further notice her salary will be at the rate of 125 percent of base. Her contract begins January 24, 1944.

Trustee Cox seconded the motion which carried unanimously.

The committee on college book store (Trustee Bachelor and President Irby) reported that Charles Heiligers had failed to comply with his proposed contract with the college for the operation of the college book store and that the second highest bid (Minutes August 8, 1943), 10 percent of gross sales made by M. E. Newbern had been approved.

President Irby reported an oral request from Mr. Newbern that the rent on the book store be reduced. Chairman Bachelor ruled that the board had no authority to reduce rentals, and that Mr. Newbern's procedure would be to ask for release according to contract agreement and that the operation of the book store would be then open for new bids. Chairman Bachelor referred any further action concerning the book store prior to the next meeting of the board to the college book store committee.

Trustee Cox made a motion that honor students in Class C or better high schools in Arkansas be awarded a scholarship for the first semester to amount to \$20.00. Trustee Parham seconded the motion which carried unanimously.

Trustee Kendall made a motion that annual tuberculosis examinations be required of all regular college students. Trustee Parham seconded the motion which carried unanimously.

Trustee Kendall made a motion that uniforms and insignia be purchased for college instructors in the CAA-WTS program and that title to the uniforms be held in the name of the college and that Chairman Bachelor and President Irby be authorized to dispose of the uniforms when the CAA-WTS program is ended. The amount involved for 9 uniforms is \$693.49. Trustee Parham seconded the motion which carried unanimously.

Trustee Kendall made a motion that Lots 7, 8, 9, 10, 11, 14, 15, 16, 17, 18, 19, 20, 21 and 22 Block 73, Boulevard Addition, City of Conway, be purchased from Mr. and Mrs. H. L. McAlister for the sum of \$1070.00; that abstract of title and warranty deed be provided, land lines be established and taxes paid for 1943 at no cost to the college. Trustee Cox seconded the motion which carried unanimously.

President Irby announced that Harold Eidson, assistant bursar, had filed a surety bond for \$15000.00.

President Irby explained the proposal of the Quartermaster, WAC Branch # 3, that the college purchase certain items of equipment on the campus now used by the WAC school. Trustee Kendall made a motion that Chairman Bachelor and President Irby be authorized to act for the college in determining costs, types of equipment, if any, to be purchased and in purchasing such articles as are of value to the college at a price satisfactory to the committee. The articles proposed for sale include a public address system, beds, mattresses, pillows and fluorescent light fixtures. Trustee McKinney seconded the motion which carried unanimously.

Chairman Bachelor explained to the board a recent decision of the Comptroller that the claims of J. J. Hiegel against the college for carrying charges, brokerage, and/or interest on amounts involved in the erection of the Torreyson Library building and the Athletic stadium were not legal claims against the college. The Comptroller advised Mr. Hiegel that his recourse is to appeal to the General Assembly and that if the college accepts the obligation as a moral one and wishes to pay all or a part of the claims a resolution to that effect should be passed by the board.

Trustee Cox made a motion that the board request the State Comptroller to audit the Hiegel claim and to advise the board as to procedure and that a committee composed of Chairman Bachelor and President Irby investigate claims and proper procedure and report to the Board at the May 1944 meeting. Trustee McKinney seconded the motion which carried unanimously.

There being no further business the chairman declared the meeting adjourned until the next regular meeting date or until called by the Chairman.

George L. Bachelor
 CHAIRMAN

Bruce Kendall
 SECRETARY

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