

The Board of Trustees of The Arkansas State Teachers College met in the Gas Lite Room of the Coachman's Inn, Little Rock, Arkansas on Friday, June 30, at seven o'clock in the evening pursuant to legal call of the meeting by the Chairman. The following members were present: Dr. John W. Sneed, Jr., Chairman; Louie H. Polk, Vice-Chairman; Dr. Dee W. Halbrook; J. C. Mitchell, C. W. Harper, J. Kendall Hoggard. Silas D. Snow, President of the College, met with the Board.

Chairman Sneed directed roll call, declared a quorum present and called the meeting into formal session.

Minutes of the last meeting of the Board were approved as read.

A motion was made by Trustee Polk, seconded by Trustee Hoggard and unanimously passed that room rent for the new women's dormitory and Short and Minton Residence Halls be made \$22.50 per month effective September 1, 1962.

Upon motion by Trustee Mitchell, seconded by Trustee Halbrook the recommended budget as presented by President Snow was adopted unanimously.

A motion was made by Trustee Harper that teaching personnel be limited to earnings amounting to \$800 annually and department heads be limited to earnings of \$500 in extension and correspondence work. This motion was seconded by Trustee Hoggard and unanimously passed by the Board.

The motion was made by Trustee Mitchell, seconded by Trustee Polk and unanimously passed that the following personnel recommendations as made by President Snow be approved:

A. Resignations:

1. Mary Hammett, nursery school teacher, effective at the end of the day, July 7, 1961.
2. Caryl Matthews, part-time music instructor, effective at the end of the day, May 31, 1961.

B. Leaves of absence:

1. Denver Prince, Department of Physical Science, first and second summer terms without pay.
2. Mrs. Denver Prince, Hostess, first and second summer terms without pay.
3. O. L. Hughes, Department of Mathematics, second summer term with pay.
4. Mrs. Jean Adams, Department of Music, first and second summer terms without pay.

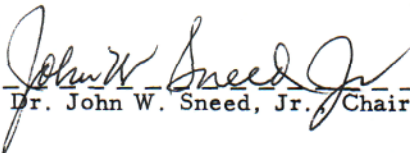
C. Appointments:

1. Tom S. Ellis, Department of Physical Science, first summer term @ a salary of \$80 per week.
2. Harold E. Cooper, Department of Biology, first summer term @ a salary of \$40 per week.
3. Sue Lineback, Instructor of Speech, @ an annual salary of \$5700.00.
4. Mrs. Nannie Lou Wulff, Nursery School Teacher, second summer term @ a salary of \$165.00 per month.
5. Dr. Alan Lang Strout, Professor of English effective September 1, 1961 and ending May 31, 1962 @ a salary of \$600 per month.

6. Dr. Harry Lane, Department of Mathematics, first summer term @ a salary of \$120 per week.
7. Miss Verna Chrisler, Education Department, first summer term @ a salary of \$80 per week.
8. Miss Merle Landers, Education Department, first summer term @ a salary of \$80 per week.
9. Mrs. Delma Turner, Education Department, first summer term @ a salary of \$80 per week.
10. Miss Mary Burton, Education Department, first summer term @ a salary of \$80 per week.
11. Turner Hogan, Instructor of Mathematics, effective September 1, 1961 and ending May 31, 1962 @ \$511.00 per month.
12. Mrs. Ernestine Puryear, Department of Art, second summer term @ a salary of \$80 per week.
13. Mrs. Eva Shideler, Nursery School Teacher, effective September 11, 1961 @ a salary of \$135.00 per month.
14. John Douthitt, Physical Education Department, first summer term @ a salary of \$100 per week.
15. Elizabeth Carter, Switchboard Operator, effective July 1, 1961 @ an annual salary of \$1000.
16. Marian Turner, secretary in business office, effective July 1, 1961, @ an annual salary of \$2250.
17. Nicole Hatfield, Instructor of Foreign Language, effective September 1, 1961 and ending May 31, 1962 @ a salary of \$4400 for nine months appointment.

A tentative financial report was made by Harold D. Eidson, Business Manager of the College.

There being no further business to come before the Board, the meeting was adjourned.


 Dr. John W. Sneed, Jr. Chairman


 Mrs. Rufus W. Morgan, Jr., Secretary

ARKANSAS STATE TEACHERS COLLEGE
 CONWAY, ARKANSAS
 1961-1962

	<u>TO DATE</u>	<u>BUDGET</u>
EDUCATIONAL & GENERAL		
GENERAL ADMINISTRATION		
Board of Trustees		
Travel		200.00
		200.00
President's Office		
Salaries		16,500.00
Student Help		500.00
Supplies		300.00
Equipment		-0-
Travel		1,400.00
Tel. & Tel. & Postage		800.00
T. R. Matching		450.00
O. A. S. I. Matching		264.00
Accounts Payable		
		20,214.00
Business Office		
Salaries		27,800.00
Student Help		800.00
Supplies		400.00
Equipment		-0-
Travel		300.00
Tel. & Tel. & Postage		200.00
T. R. Matching		1,140.00
O. A. S. I. Matching		672.00
Accounts Payable		
		31,312.00
		51,726.00
TOTAL GEN. ADMINISTRATION		
STUDENT SERVICES		
Registrar's Office		
Salaries		12,350.00
Student Help		500.00
Supplies		500.00
Equipment		-0-
Travel		100.00
Tel. & Tel. & Postage		100.00
T. R. Matching		542.50
O. A. S. I. Matching		319.50
Accounts Payable		
		14,412.00
Director of Students		
Salaries		10,750.00
Student Help		500.00
Supplies		200.00
Equipment		-0-
Travel		100.00
Tel. & Tel. & Postage		100.00
T. R. Matching		387.50
O. A. S. I. Matching		226.50
Accounts Payable		
		12,264.00

Director of Women	
Salaries	5,700.00
Student Help	400.00
Supplies	200.00
Equipment	-0-
Travel	100.00
Tel. & Tel. & Postage	100.00
T. R. Matching	250.00
O. A. S. I. Matching	144.00
Accounts Payable	
	6,894.00
Health Service	
Salaries	3,900.00
Student Help	400.00
Supplies	1,400.00
Equipment	-0-
Travel	-0-
Tel. & Tel. & Postage	50.00
Hospitalization	1,100.00
Laundry	50.00
Perquisites	600.00
O. A. S. I. Matching	117.00
Accounts Payable	
	7,617.00
Placement Office	
Salaries	8,600.00
Student Help	750.00
Supplies	200.00
Equipment	-0-
Travel	200.00
Tel. & Tel. & Postage	100.00
T. R. Matching	250.00
O. A. S. I. Matching	144.00
Accounts Payable	
	10,244.00
Testing Office	
Salaries	7,000.00
Student Help	350.00
Supplies	600.00
Equipment	-0-
Travel	50.00
Tel. & Tel. & Postage	25.00
T. R. Matching	250.00
O. A. S. I. Matching	144.00
Accounts Payable	
	8,419.00
Student Activities	
Echo	5,950.00
Student Senate	3,975.00
Scroll	11,925.00
Lyceum	2,000.00
Accounts Payable	
	23,850.00
TOTAL STUDENT SERVICES	83,700.00

PUBLIC SERVICES

Post Office	
Salaries	1,000.00
Student Help	1,000.00
O. A. S. I. Matching	30.00
Accounts Payable	
	2,030.00

Public Relations

Salaries	7,750.00
Student Help	937.50
Supplies	1,200.00
Equipment	-0-
Travel	500.00
Tel. & Tel. & Postage	500.00
T. R. Matching	250.00
O. A. S. I. Matching	144.00
Accounts Payable	

11,281.50

TOTAL PUBLIC SERVICES

13,311.50

GENERAL INSTITUTIONAL EXPENSE

Alumni Association	3,000.00
Bank Exchange	1,500.00
Commencement	2,500.00
Communications	5,000.00
Entertainment	4,000.00
Memberships, Dues & Sub.	1,500.00
Staff Recruitment	500.00
Legal & Other Prof. Service	500.00
Surety Bonds	1,200.00
Advertising	100.00
Postage & Storeroom Supplies	-0-
Mimeographing	400.00
Service Contracts	1,200.00
Use Tax	-0-
Miscellaneous Institutional	5,000.00
Printing	
Catalogues	5,500.00
Schedules	1,500.00
Forms	1,500.00
Other Publications	2,000.00
Accounts Payable	

10,500.00

TOTAL GEN. INSTITUTIONAL EXPENSE

36,900.00

INSTRUCTIONAL

Dean's Office

Salaries	14,250.00
Student Help	750.00
Supplies	600.00
Equipment	-0-
Travel	300.00
Tel. & Tel. & Postage	450.00
T. R. Matching	437.50
O. A. S. I. Matching	256.50
Accounts Payable	

17,044.00

Art Department

Salaries	14,750.00
Student Help	150.00
Supplies	500.00
Equipment	-0-
Travel	100.00
Tel. & Tel. & Postage	10.00
T. R. Matching	500.00
O. A. S. I. Matching	288.00
Accounts Payable	

16,298.00

Biology Department

Salaries	35,700.00
Student Help	500.00
Supplies	1,000.00
Equipment	1,000.00
Travel	100.00
Tel. & Tel. & Postage	20.00
T. R. Matching	1,250.00
O. A. S. I. Matching	720.00
Accounts Payable	

40,290.00

Econ., Soc., & Bus. Educ.

Salaries	47,050.00
Student Help	187.50
Supplies	400.00
Equipment	1,000.00
Travel	100.00
Tel. & Tel. & Postage	50.00
T. R. Matching	1,750.00
O. A. S. I. Matching	1,008.00
Repairs & Services	-0-
Accounts Payable	

51,545.50

Educ., Psy., & Tr. School

Salaries	80,550.00
Student Help	-0-
Supplies	1,000.00
Equipment	-0-
Travel	800.00
Tel. & Tel. & Postage	100.00
T. R. Matching	3,090.00
O. A. S. I. Matching	1,812.00
Accounts Payable	

87,352.00

Eng., Sp., & Journ.	
Salaries	77,250.00
Student Help	1,000.00
Supplies	500.00
Equipment	-0-
Travel	150.00
Tel. & Tel. & Postage	50.00
T. R. Matching	2,710.00
O. A. S. I. Matching	1,716.00
Accounts Payable	
	83,376.00
Foreign Language	
Salaries	15,300.00
Student Help	35.00
Supplies	50.00
Equipment	-0-
Travel	50.00
Tel. & Tel. & Postage	20.00
T. R. Matching	590.00
O. A. S. I. Matching	348.00
Accounts Payable	
	16,393.00
Geography	
Salaries	13,600.00
Student Help	50.00
Supplies	250.00
Equipment	250.00
Travel	100.00
Tel. & Tel. & Postage	25.00
T. R. Matching	500.00
O. A. S. I. Matching	288.00
Accounts Payable	
	15,063.00
History	
Salaries	46,250.00
Student Help	125.00
Supplies	200.00
Equipment	-0-
Travel	100.00
Tel. & Tel. & Postage	20.00
T. R. Matching	1,500.00
O. A. S. I. Matching	864.00
Accounts Payable	
	49,059.00
Home Econ., & Nursery	
Salaries	36,185.00
Student Help	1,000.00
Supplies	600.00
Equipment	-0-
Travel	1,000.00
Tel. & Tel. & Postage	50.00
T. R. Matching	1,324.25
O. A. S. I. Matching	764.55
Food	500.00
Practice Centers	400.00
Accounts Payable	
	41,823.80

Industrial Education	
Salaries	23,000.00
Student Help	625.00
Supplies	600.00
Equipment	4,000.00
Travel	150.00
Tel. & Tel. & Postage	25.00
T. R. Matching	750.00
O. A. S. I. Matching	432.00
Accounts Payable	
	29,582.00
Mathematics	
Salaries	40,950.00
Student Help	-0-
Supplies	75.00
Equipment	-0-
Travel	100.00
Tel. & Tel. & Postage	25.00
T. R. Matching	1,480.00
O. A. S. I. Matching	858.00
Accounts Payable	
	43,488.00
Music Department	
Salaries	40,400.00
Student Help	750.00
Supplies	1,000.00
Equipment	500.00
Travel	250.00
Tel. & Tel. & Postage	50.00
T. R. Matching	1,500.00
O. A. S. I. Matching	864.00
Repairs & Services	500.00
Band Supplies	1,000.00
Band Equipment	2,000.00
Accounts Payable	
	48,814.00
Physical Education	
Salaries	37,625.00
Student Help	1,875.00
Supplies	1,000.00
Equipment	1,000.00
Travel	200.00
Tel. & Tel. & Postage	50.00
T. R. Matching	1,375.00
O. A. S. I. Matching	792.00
Accounts Payable	
	43,917.00
Physical Science	
Salaries	35,200.00
Student Help	1,200.00
Supplies	2,500.00
Equipment	-0-
Travel	-0-
Tel. & Tel. & Postage	100.00
T. R. Matching	1,250.00
O. A. S. I. Matching	720.00
Accounts Payable	
	40,970.00

Summer Program	
Salaries	6,000.00
	6,000.00
TOTAL INSTRUCTIONAL	631,015.30
EXTENSION & FILM LIBRARY	
Salaries	50,000.00
Student Help	6,875.00
Supplies & Printing	5,000.00
Equipment	1,500.00
Travel	1,000.00
Tel. & Tel. & Postage	4,000.00
T. R. Matching	532.50
O. A. S. I. Matching	310.50
Books	4,000.00
Student Refunds	2,000.00
Testing	1,500.00
Accounts Payable	
	76,718.00
LIBRARY	
Salaries	32,750.00
Student Help	6,750.00
Supplies	1,200.00
Equipment	-0-
Travel	200.00
Tel. & Tel. & Postage	100.00
T. R. Matching	1,250.00
O. A. S. I. Matching	720.00
Books	14,200.00
Subscriptions	2,700.00
Bindings	1,500.00
Accounts Payable	
	61,370.00
OPER. & MAINT. PHYS. PLT.	
Salaries	68,660.00
Student Help	10,000.00
Supplies	20,000.00
Equipment	5,000.00
Travel	4,000.00
Tel. & Tel. & Postage	75.00
T. R. Matching	250.00
O. A. S. I. Matching	2,305.00
Insurance	20,000.00
Utilities	60,000.00
Perquisites	2,100.00
Repairs & Services	-0-
Accounts Payable	
	192,390.00
TOTAL EDUC. & GENERAL	1,147,130.80
AUXILIARY	
REGULAR AUXILIARIES	
Athletics	
Salaries	14,675.00
Student Help	1,250.00
Supplies	11,000.00

Athletics Continued	
Equipment	-0-
Travel	5,000.00
Tel. & Tel. & Postage	200.00
T. R. Matching	500.00
O. A. S. I. Matching	288.00
Officials	1,500.00
Membership Dues	500.00
Athletic Injury	1,000.00
Perquisites	1,500.00
Athletic Injury Ins.	900.00
Guarantees	1,500.00
Football Programs	200.00
Accounts Payable	
	40,013.00
HOUSING	
Cottages	
Salaries	-0-
Student Help	-0-
Supplies	-0-
Equipment	-0-
Tel. & Tel. & Postage	-0-
Perquisites	-0-
Laundry	-0-
Repairs & Services	500.00
Accounts Payable	
	500.00
Home Management House	
Salaries	-0-
Student Help	-0-
Supplies	100.00
Equipment	-0-
Tel. & Tel. & Postage	125.00
Perquisites	288.00
Laundry	-0-
Repairs & Services	2,000.00
Accounts Payable	
	2,513.00
Packard Apartments	
Salaries	-0-
Student Help	-0-
Supplies	-0-
Equipment	-0-
Tel. & Tel. & Postage	-0-
Perquisites	540.00
Laundry	-0-
Repairs & Services	400.00
Accounts Payable	
	940.00
Veteran's Hall	
Salaries	3,300.00
Student Help	400.00
Supplies	350.00
Equipment	-0-
Tel. & Tel. & Postage	100.00
Perquisites	1,500.00

Veteran's Hall Continued	
Laundry	-0-
Repairs & Services	500.00
T. R. Matching	105.00
O. A. S. I. Matching	144.00
Accounts Payable	
	6,399.00
Old Infirmary	
Salaries	-0-
Student Help	-0-
Supplies	-0-
Equipment	-0-
Tel. & Tel. & Postage	-0-
Perquisites	600.00
Laundry	-0-
Repairs & Services	-0-
Accounts Payable	
	600.00
TOTAL HOUSING	10,952.00
CAFETERIA	
Salaries	53,610.00
Student Help	13,750.00
Supplies	8,000.00
Equipment	5,000.00
Travel	100.00
Tel. & Tel. & Postage	225.00
T. R. Matching	542.50
O. A. S. I. Matching	1,563.30
Food	240,000.00
Laundry	1,000.00
Perquisites	8,500.00
Debt Service	6,000.00
Repairs & Services	2,000.00
Accounts Payable	
	340,290.80
STUDENT CENTER	
Salaries	17,400.00
Student Help	8,500.00
Supplies	4,000.00
Equipment	2,000.00
Travel	100.00
Tel. & Tel. & Postage	400.00
T. R. Matching	285.00
O. A. S. I. Matching	471.00
Advertising	125.00
Repairs & Services	1,000.00
Laundry	750.00
Insurance	300.00
Sales & Excise Tax	5,000.00
Drugs & Notions	144,669.00
Stationery & Cards	
Clothing & Athletic Goods	
Pens, Pencils, & Jewelry	
Textbooks & Workbooks	
School Supplies	
Used Textbooks	

STUDENT CENTER Continued

Bottle D inks & Tobacco	
Fountain	
Accounts Payable	185,000.00
TR. SCHOOL HOT LUNCH	
Salaries	1,665.00
Student Help	-0-
Supplies	400.00
Equipment	-0-
Travel	-0-
Food	3,500.00
O. A. S. I. Matching	49.95
Utilities	-0-
Accounts Payable	
	5,614.95
TOTAL REG. AUXILIARIES	581,870.75
RESTRICTED AUXILIARIES	
PWA Series 1935	
Bonds	11,000.00
Interest	2,140.00
	13,140.00
Building & Refunding 1949	
Bonds	18,000.00
Interest	26,005.00
Paying Agent	100.00
	44,105.00
Bernard Hall	
Salaries	8,280.00
Student Help	2,087.50
Supplies	900.00
Equipment	-0-
Tel. & Tel. & Postage	100.00
Perquisites	3,500.00
Laundry	40.00
Repairs & Services	1,800.00
T. R. Matching	210.00
O. A. S. I. Matching	248.40
Accounts Payable	
	17,165.90
Doyne Hall	
Salaries	4,500.00
Student Help	600.00
Supplies	500.00
Equipment	-0-
Tel. & Tel. & Postage	100.00
Perquisites	2,000.00
Laundry	15.00
Repairs & Services	1,800.00
T. R. Matching	105.00
O. A. S. I. Matching	135.00
Accounts Payable	
	9,755.00

Heat Plant	
Salaries	-0-
Student Help	-0-
Supplies	-0-
Equipment	-0-
Tel. & Tel. & Postage	-0-
Perquisites	540.00
Laundry	-0-
Repairs & Services	-0-
O. A. S. I. Matching	-0-
Accounts Payable	
	540.00
McAlister Hall	
Salaries	4,740.00
Student Help	1,000.00
Supplies	500.00
Equipment	-0-
Tel. & Tel. & Postage	100.00
Perquisites	1,200.00
Laundry	50.00
Repairs & Services	1,000.00
T. R. Matching	105.00
O. A. S. I. Matching	138.60
Accounts Payable	
	8,833.60
Meadors Hall	
Salaries	1,200.00
Student Help	400.00
Supplies	200.00
Equipment	-0-
Tel. & Tel. & Postage	100.00
Perquisites	1,000.00
Laundry	-0-
Repairs & Services	800.00
T. R. Matching	-0-
O. A. S. I. Matching	36.00
Accounts Payable	
	3,736.00
President's Home	
Salaries	2,250.00
Student Help	-0-
Supplies	100.00
Equipment	100.00
Tel. & Tel. & Postage	-0-
Perquisites	576.00
Laundry	150.00
Repairs & Services	1,000.00
T. R. Matching	-0-
O. A. S. I. Matching	67.50
Account Payable	
	4,243.50
Wingo Hall	
Salaries	3,420.00
Student Help	525.00
Supplies	150.00
Equipment	-0-

Wingo Hall Continued	
Tel. & Tel. & Postage	50.00
Perquisites	1,725.00
Laundry	15.00
Repairs & Services	1,000.00
T. R. Matching	105.00
O. A. S. I. Matching	102.60
Accounts Payable	
	7,092.60
TOTAL SERIES 1949	95,471.60
STUDENT CENTER BONDS 1956	
Bonds	6,000.00
Interest	9,240.00
Paying Agent	50.00
Project Revenue	6,460.00
Sinking Fund	
	21,750.00
NEW DORMITORY 1960, Series "A"	
Bonds	5,000.00
Interest	9,343.75
Paying Agent	50.00
Minton Revenue	35,315.00
Sinking Fund	
NEW DORMITORY 1960, Series "B"	
Bonds	-0-
Interest	23,906.25
Paying Agent	200.00
	73,815.00
Minton Hall	
Salaries	6,900.00
Student Help	1,200.00
Supplies	1,000.00
Equipment	-0-
Tel. & Tel. & Postage	100.00
Perquisites	2,316.00
Laundry	-0-
Repairs & Services	750.00
T. R. Matching	105.00
O. A. S. I. Matching	207.00
Insurance	-0-
Accounts Payable	
	12,578.00
Short Hall	
Salaries	3,420.00
Student Help	1,000.00
Supplies	500.00
Equipment	-0-
Tel. & Tel. & Postage	100.00
Perquisites	960.00
Laundry	25.00
Repairs & Services	400.00
T. R. Matching	105.00

Short Hall Continued	
O. A. S. I. Matching	102.60
Accounts Payable	
	6,612.60
TOTAL RESTRICTED AUXILIARIES	223,367.20
SCHOLARSHIPS	
Honor	
Music	
F. T. A.	
Foreign	
Fellowship	
Athletic	13,800.00
Driver Education	
Alcoa	
Other	
TOTAL SCHOLARSHIPS	28,800.00
CAPITAL OUTLAY	
Land	
Buildings	
Equipment	
Improvements	
Library Books	
Extension Books	
TOTAL CAPITAL OUTLAY	
TOTAL ANTICIPATED EXPENDITURES	1,981,168.75