

The Board of Trustees of The Arkansas State Teachers College met in the President's office Thursday, March 30, 1961, pursuant to legal call of the meeting by the Chairman. The following members were present: Dr. John W. Sneed, Jr., Chairman; Louie H. Polk, Vice-Chairman; Mrs. Rufus W. Morgan, Jr., Secretary; Dr. Dee W. Halbrook; J. C. Mitchell, C. W. Harper, and J. Kendall Hoggard. Silas D. Snow, President of the College, met with the Board.

Chairman Sneed directed roll call and declared a quorum present and called the meeting into formal session.

Minutes of the last meeting of the Board were approved as read.

Chairman Sneed welcomed Mr. J. Kendall Hoggard of El Dorado as a new member of the Board. Mr. Hoggard made a statement pledging his support to the Board and to the College.

In behalf of the Board of Trustees Chairman Sneed praised Trustee Mitchell for his efforts in behalf of the College during the recent session of the General Assembly of the State of Arkansas.

Chairman Sneed stated that the election of officers for the Board of Trustees for the next year was in order. The Board unanimously reelected Dr. John W. Sneed, Jr., Chairman; Louie H. Polk, Vice-Chairman; and Mrs. Rufus W. Morgan, Jr., Secretary.

Trustee Mitchell made a motion that the following faculty and personnel be re-appointed at salaries and positions as indicated:

## ADMINISTRATION AND GENERAL

	Position	Annual Salary 1960-61	Annual Salary 1961-62
<b>President's Office:</b>			
Silas D. Snow*	President (24 calendar months)	\$ 12,000.00	\$ 12,500.00
Maxine Crafton	Secretary	3,750.00	4,000.00
<b>Dean's Office:</b>			
A. E. Burdick	Dean	\$ 9,500.00	\$ 10,500.00
Ruby Chick	Secretary	3,500.00	3,750.00
<b>Business Office:</b>			
Harold D. Eldson	Business Manager	\$ 8,500.00	\$ 9,000.00
Virginia H. Smith	Asst. Disbursing Officer	3,700.00	4,000.00
Geneva Hickmon	Cashier	2,400.00	2,550.00
Marian Turner	Bookkeeper	1,800.00	2,100.00
Bob Dempsey	Asst. Purchasing Agent	3,600.00	4,000.00
<b>Student Services:</b>			
James Sylar	Dir. of Student Activities	\$ 6,800.00	\$ 8,000.00
Joyce S. Lancaster	Secretary	2,450.00	2,750.00
Olive Ferguson	Dir. of Women's Activities	5,200.00**	5,700.00**
Corinne Robinson	Secretary	3,150.00	3,450.00
Paul Witherspoon	Dir. of Test. Cen. & Assoc. Prof.	5,750.00***	7,000.00
Dr. Edwin Dunaway	Medical Examiner	1,200.00	1,200.00
Mrs. Beryl Noe**	Nurse	2,400.00	2,700.00
<b>Public Services:</b>			
Austin White	Dir. of Public Affairs	\$ 6,500.00	\$ 7,750.00
Elizabeth Carter	Switchboard Operator	850.00	850.00

## INSTRUCTIONAL

<b>Art:</b>			
Marie Schichtl	Prof & Head of Dept	\$ 7,000.00	\$ 8,250.00
Gene Hatfield	Asst. Prof.	5,700.00	6,500.00
<b>Biology:</b>			
Neal Buffaloe	Prof & Head of Dept	\$ 7,750.00	\$ 9,000.00
T. J. Burgess	Asst. Prof.	5,700.00	6,600.00
Jewell Moore	Professor	6,500.00	7,500.00
Marjorie Malin	Asst. Prof.	5,500.00	6,000.00
Richard Collins	Asst. Prof.	-----	6,600.00
<b>Economics, Sociology and Business Education:</b>			
D. W. Blackburn	Prof & Head of Dept	\$ 7,750.00	\$ 9,000.00
Fred Basco	Assoc Prof, Bus. Ed.	6,250.00	7,000.00
Joe Shaw	Asst Prof of Sociology	6,100.00	6,600.00
Andre McNeill	Instr. of Economics	5,700.00	6,500.00
Ona M. Wachtendorf	Asst Prof of Bus Ed	5,450.00	6,000.00
Carlisle Ellis	Instructor of Bus Ed	5,450.00	6,000.00
Shirley Ann Cox	Instructor of Bus Ed	5,450.00	5,950.00
<b>Education, Psychology and Demonstration School:</b>			
B. A. Lewis	Prof & Head of Dept & Dir. of Grad. Studies	\$ 8,000.00	\$ 9,250.00
E. R. Hopkins	Prof of Ed & Psy & Dir. of Student Teaching	7,000.00	8,250.00

\*For the convenience of the Board of Trustees, the President is required to live in the President's Home for which no rent nor utilities are paid.

\*\*Plus apartment and utilities.

\*\*\*Salary of Wm. Osborne who served in this capacity during Mr. Witherspoon's leave of absence.

## Education, Psychology and Demonstration School, Continued:

A. L. Henze	Assoc Prof of Ed & Psy	6,800.00	8,000.00
Claude Snow	Asst Prof of Ed & Dir. of Demonstration School	6,500.00	7,300.00
Norman Gale	Assoc Prof of Psych	5,800.00	6,600.00
Bert Stark	Asst Prof of Ed & Psy	6,500.00	7,750.00
Mabel G. Patterson	Assoc Prof of Ed	5,800.00	6,600.00
Merle Landers	Third Grade Teacher	4,000.00*	4,300.00*
Delma Turner	Fifth Grade Teacher	4,000.00*	4,300.00*
Marguerite Silaz	Fourth Grade Teacher	4,000.00*	4,300.00*
Mary Burton	First Grade Teacher	4,000.00*	4,300.00*
Doris Sams	Sixth Grade Teacher	3,300.00*	3,600.00*
Billie Hukill	Secretary	1,800.00*	2,000.00*

## English, Speech &amp; Journalism:

Eugene Nolte	Prof & Head of Dept	\$ 7,750.00	\$ 9,000.00
Mary K Sands	Prof of Speech & Dir of Speech Clinic	7,000.00	8,250.00
Roberta Clay	Assoc Prof of Eng & Jour	5,800.00	6,600.00
George Amos	Instructor of English	5,800.00	6,100.00
Leona Scott	Assoc Prof of Speech	5,800.00	6,600.00
Frances Terry	Assoc Prof of English	5,800.00	6,600.00
Ralph Behrens	Prof of English	6,300.00	7,300.00
Mary Robinson	Asst Prof of English	5,700.00	6,500.00
Betty Young	Instructor of English	4,200.00*	4,600.00*
Mary Henze	Instructor of English	4,200.00*	4,600.00*

## Foreign Language:

H. Dorothy Allen	Prof & Head of Dept	\$ 7,250.00	\$ 8,500.00
Nicole Hatfield	Instructor	4,000.00*	4,300.00*
Paul Pickhardt	Instructor	2,360.00**	2,400.00**

## Geography:

C. S. Williams	Assoc Prof & Acting Head	\$ 6,600.00	\$ 7,400.00
Mary Hileman	Asst Prof	5,700.00	6,200.00

## History &amp; Political Science:

Horace Adams	Prof & Head of Dept	\$ 7,750.00	\$ 9,000.00
E. L. Higgins	Prof., History & Pol. Sci.	6,000.00	6,500.00
Lewis A. Dralle	Prof of History	7,000.00	8,250.00
Ophelia Fisher	Asst Prof of History	5,700.00	6,500.00
Orville Rook	Assoc Prof., Hist. & Pol. Sci.	6,800.00	8,000.00

## Home Economics &amp; Nursery:

Mary Jane Scott	Prof & Head of Dept	\$ 7,250.00	\$ 8,500.00
Frances Webb	Asst Prof & Teacher Trainer Home Ec Education	6,000.00	6,800.00
Helen Collier	Asst Prof	5,700.00	6,500.00
Christine Galvert	Asst Prof	5,700.00	6,500.00
Sue Adams	Asst Prof	5,600.00	6,400.00
Mary Hammett	Nursery School Teacher	1,485.00***	1,485.00**

## Industrial Education:

E. W. Packard	Prof & Head of Dept	\$ 7,000.00	\$ 8,250.00
V. N. Hukill	Prof	7,000.00	8,250.00
Raymond Dow	Instructor	5,700.00	6,500.00

\*Salary for a period of nine months.

\*\*Part-time instructor for a period of nine months.

\*\*\*Salary for a period of ten months.

<b>Mathematics:</b>			
	O. L. Hughes	Prof & Head of Dept	\$ 7,250.00 \$ 8,500.00
	J. D. Henry	Professor	7,000.00 8,250.00
	Harold Henry	Asst Prof	5,700.00 6,500.00
	Dorothy Long	Assoc Prof	5,800.00 6,600.00
	Virginia Bonds	Asst Prof	5,700.00 6,500.00
<b>Music:</b>			
	Howard Groth	Prof & Head of Dept	\$ 7,750.00 \$ 9,000.00
	Carl Forsberg	Assoc Prof	6,300.00 7,300.00
	Homer Brown	Instructor, Dir. of Band	6,500.00 7,000.00
	Wayne Griffith	Instructor	5,200.00 5,700.00
	Virginia Sue Evans	Instructor	5,400.00 6,000.00
	Jean Adams	Asst Prof	4,900.00 5,400.00
	Caryl Matthews	Part-time Instructor	1,200.00 1,200.00
<b>Physical Education:</b>			
	Frank Koon	Assoc Prof & Dir of Ath.	\$ 7,250.00 \$ 8,000.00
	Cecil Garrison	Prof & Dir of Audio Vis Dept	7,200.00 8,000.00
	Raymond Bright	Instr., Asst Football Coach & Head Track Coach	6,750.00 7,350.00
	Fletcher Lowry	Instr & Asst Football Coach	6,250.00 7,000.00
	Betty Swift	Asst Prof	5,700.00 6,500.00
	Ann Machen	Instructor	4,700.00 5,200.00
	Cliff Horton	Basketball Coach	6,250.00 7,000.00
<b>Physical Science:</b>			
	Joe Smith	Prof & Head of Dept.	\$ 8,000.00 \$ 9,000.00
	Ralya R. Bass	Asst. Prof	6,000.00 6,600.00
	Faril Simpson	Asst Prof	5,700.00 6,600.00
	Allen Robinette	Instructor	5,700.00 6,500.00
	Denver Prince	Asst. Prof	5,700.00 6,500.00
<b>Library:</b>			
	Mildred James	Head Librarian	\$ 7,000.00 \$ 8,250.00
	Gladys Sachse	Assoc Prof & Asst Libr	5,500.00 6,400.00
	Ruth Dunaway	Instr & Asst Libr	5,200.00 5,700.00
	Opal Walters	Instr & Asst Libr	5,200.00 5,700.00
	Mildred Dralle	Asst Prof & Asst Libr	5,000.00 5,500.00
<b>Extension:</b>			
	Audie J. Lynch	Director of Field Services	\$ 7,500.00 \$ 8,750.00
	Grace Ethridge	Secretary	2,850.00 3,150.00
<b>Buildings &amp; Grounds:</b>			
	N. V. Wimberly	Supv of Buildings & Grounds	\$ 5,000.00* \$ 5,500.00*
	Sid Coleman	Asst Supv., Bldgs & Grounds	4,200.00 4,700.00
	Elsie Wimberly	Secretary	2,000.00 2,300.00
	Hoye Henry	Security Officer	3,600.00* 4,000.00*
<b>HOUSING</b>			
<b>Bernard Hall:</b>			
	Edith Reynolds	Hostess	\$ 1,800.00** \$ 2,100.00**
	Frances Bleidt	Hostess	1,800.00** 2,100.00**
<b>Short Hall:</b>			
	Martha Nemec	Hostess	\$ 1,800.00** \$ 2,100.00**

\*Plus quarters and utilities.

\*\*Plus quarters and meals when eaten in college cafeteria.

Doyne Hall				
Kathleen McNeil	Hostess	\$ 1,800.00**	\$ 2,100.00**	
McAlister Hall:				
Lois W. Lee	Hostess	\$ 1,800.00*	\$ 2,100.00*	
Veterans Hall:				
Mrs. Denver Prince	Hostess	\$ 1,800.00**	\$ 2,100.00**	
Wingo Hall:				
Nellie Irby	Hostess	\$ 1,800.00*	\$ 2,100.00*	
Minton Hall:				
Bobbie Horton	Hostess	\$ 1,800.00**	\$ 2,100.00*	
DINING HALL:				
Howard Montgomery	Director of Food Serv.	\$ 5,800.00***	\$ 6,300.00***	
Emily Montgomery	Dietitian	2,550.00	2,850.00	
Geneva Milburn	Secretary	2,700.00	3,000.00	
BOOKSTORE:				
Robert H. Carter	Manager	\$ 6,000.00	\$ 6,500.00	
Roy Woole	Asst. Manager	4,000.00	4,300.00	
Kathleen Bright	Secretary	2,400.00	2,700.00	

\*Plus apartment and meals when eaten in college cafeteria.

\*\*Plus apartment and utilities for self and family.

\*\*\*Plus apartment, utilities, and meals for self and family when eaten in college cafeteria.

This motion was seconded by Trustee Harper and unanimously passed by the Board.

A motion was made by Trustee Polk, seconded by Trustee Mitchell and unanimously passed by the Board that Mr. C. R. Teeter be elected Director of Development beginning July 1, 1961, @ an annual salary of \$8,600.00.

A motion by Trustee Mitchell, seconded by Trustee Morgan and unanimously passed by the Board named William Osborne to succeed L. B. Jackman as Registrar effective July 1, 1961. Mr. Osborne's salary is to be \$6,500.00 annually.

Trustee Mitchell made a motion to elect Mrs. C. R. Teeter as second grade teacher in the Demonstration School effective September 1, 1961, @ a salary of \$4000.00 for nine calendar months. The motion was seconded by Trustee Hoggard and unanimously passed by the Board.

A motion made by Trustee Mitchell and seconded by Trustee Harper named Jefferson Farris, Jr., as Acting Head of the Department of Physical Education effective June 1, 1961, @ an annual salary of \$7,250.00. This motion passed--five for.

A motion that the following requests for leaves of absence and part-time employment was made by Trustee Halbbrook. Trustee Morgan seconded this motion which carried unanimously:

Requests for leaves of absence:

Mrs. Ona Marie Wachtendorf, Business Education--first summer term, with pay.

T. J. Burgess, Biology--second summer term, with pay.

Mrs. Sue Adams, Home Economics--second summer term, with pay.

Neal D. Buffaloe, Biology--first summer term without pay, second summer term, with pay.

Miss Betty Swift, Physical Education--second summer term, with pay.

Miss Gladys Sachse, Library--first and second summer terms, without pay.

Cecil Garrison, Audio-visual--second summer term, with pay.

E. L. Higgins, History--second summer term, with pay.

Gene Hatfield, Art--second summer term, with pay.

Ralph Behrens, English--second summer term, with pay.

H. B. Hardy, Placement--beginning June 1, 1961, and ending May 31, 1962, without pay.

Miss Mabel Grey Patterson, Education--second summer term, with pay.

Allen F. Robinette, Physical Science--first summer term, without pay and second summer term, with pay.

Richard Collins, Biology--first summer term, without pay.

Sue Lineback, Speech--second summer term, with pay.

Faril Simpson, Chemistry--first and second summer terms, without pay.

One-half time; one-half pay:

Miss Roberta Clay, second summer term--to do independent writing.

A motion was made by Trustee Morgan that the following faculty be advanced in rank. The motion was seconded by Trustee Hoggard and unanimously passed by the Board:

NAME	FROM	TO
Ralva R. Bass	Instructor	Assistant Professor
Harold H. Henry	Instructor	Assistant Professor
Mrs. Ona Wachtendorf	Instructor	Assistant Professor
Paul Witherspoon	Assistant Professor	Associate Professor
Ralph Behrens	Associate Professor	Professor
Cecil Garrison	Associate Professor	Professor

Trustee Polk made a motion, seconded by Trustee Halbrook that the tendered resignation of Mr. L. B. Jackman, Registrar, be accepted effective July 1, 1961. Motion was unanimously passed by the Board.

Upon motion of Trustee Hoggard, President Snow was authorized to fill vacancies for the summer session of 1961; for 1961-62 and to be formally acted upon at subsequent Board meeting. Trustee Polk seconded this motion which carried unanimously. The following summer appointments have been made:

Mrs. Flora Kennedy, Department of Art, first and second summer terms @ \$80 per week.

Dr. R. F. Struck, Department of Physical Education, second summer term @ \$120 per week.

John Douthitt, Department of Physical Education, first summer term @ \$80 per week.

Mrs. Allen Cramer, Special Education, first and second summer terms @ \$130 per week.

Dr. Robt. W. Shideler, Department of Physical Science, first and second summer terms @ \$120 per week.

Mrs. Grace Coleman, Library, first and second summer terms @ \$80 per week.

Miss Florence Carmichael, Library, first summer term @ \$80 per week.

Dr. H. B. Smith, Jr., Elementary Education, first and second summer terms @ \$120 per week.

A motion was made by Trustee Halbrook, seconded by Trustee Mitchell and unanimously passed by the Board that rent charged for use of the student center be placed in the scholarship fund.

Trustee Harper made a motion, seconded by Trustee Halbrook and unanimously passed by the Board that the \$6000.00 given the college by the Conway Corporation be placed in the W. C. Ferguson Memorial Chapel Fund.

Trustee Halbrook made a motion, seconded by Trustee Mitchell that President Snow write each soft drink company doing business on the campus directing them to change bottle drinks to liquid dispensers within six months. Bottle drinks may still be served in the student center. This motion passed unanimously.

A financial report was presented by Mr. Harold D. Eidson, Business Manager of the College.

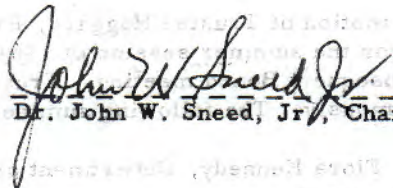
Upon motion by Trustee Mitchell, seconded by Trustee Harper and unanimously passed by the Board, Mr. Bruce R. Anderson was elected as architect for the College.

A motion was made by Trustee Mitchell and seconded by Trustee Hoggard that the plans for the addition to Short Hall as presented by Mr. Bruce R. Anderson be accepted. This motion carried unanimously.

A motion was made by Trustee Mitchell that the building fee be raised \$5.00 per semester per student to finance further construction. The motion was seconded by Trustee Polk and unanimously passed by the Board. Trustee Sneed and Trustee Harper were requested to represent the Board in exploring financial arrangements necessary for further construction.

President Snow invited the Board of Trustees to attend the Eighth Service Awards on Wednesday night, April 12, 1961, at seven o'clock in the student center ballroom.

There being no further business to come before the Board, the meeting was adjourned.

  
Dr. John W. Sneed, Jr., Chairman

  
Mrs. Rufus W. Morgan, Jr., Secretary

ARKANSAS STATE TEACHERS COLLEGE  
CONWAY, ARKANSAS

ESTIMATED INCOME 1961 - 1962

<b>I. EDUCATIONAL &amp; GENERAL</b>	
<b>A. Student Fees</b>	
1. Matriculation	248,957.50
2. Special Fees	5,000.00
3. Nursery School	1,800.00
4. Graduate Fees	<u>22,560.00</u>
<b>Total Student Fees</b>	<b>278,317.50</b>
<b>B. Governmental Agencies</b>	
1. State Appropriation	817,000.00
2. G. I. Income	1,500.00
3. Voc. Home Economics	<u>3,600.00</u>
<b>Total Governmental Agencies</b>	<b>822,100.00</b>
<b>C. Gifts &amp; Grants</b>	5,600.00
<b>D. Extension &amp; Film Library</b>	90,000.00
<b>E. Miscellaneous</b>	6,000.00
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<b>TOTAL EDUCATIONAL &amp; GENERAL</b>	<b>1,202,017.50</b>
<b>II. AUXILIARIES</b>	
A. Athletics	8,500.00
B. State Agency Housing	16,480.00
C. Dining Hall	376,000.00
D. Bookstore	190,000.00
E. Hot Lunch	<u>5,700.00</u>
<b>TOTAL AUXILIARIES</b>	<b>596,680.00</b>
<b>III. SCHOLARSHIPS</b>	1,900.00
<b>IV. RESTRICTED AUXILIARIES</b>	
A. Building Fees, Bond Series 1935	43,500.00
B. Building & Refunding, Series 1949	89,630.00
C. Student Center, Series 1957	21,750.00
D. Dormitory Bonds 1960 Series "A" & "B"	<u>73,815.00</u>
<b>TOTAL RESTRICTED</b>	<b>228,695.00</b>
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<b>TOTAL ANTICIPATED INCOME 1961-1962</b>	<b>2,028,892.50</b>



ARKANSAS STATE TEACHERS COLLEGE  
 CONWAY, ARKANSAS  
 ESTIMATED EXPENDITURES  
 1961-1962

I.	ADMINISTRATION & GENERAL	
	A. General Administration	51,726.00
	B. Student Services	83,700.00
	C. Public Services	13,311.50
	D. Gen. Inst. Expenses	36,900.00
	Total Administration & General	185,637.50
II.	INSTRUCTIONAL	631,015.30
III.	LIBRARY	61,370.00
IV.	EXTENSION & FILM LIBRARY	76,718.00
V.	BUILDING & GROUNDS	192,390.00
		1,147,130.80
	TOTAL EDUCATIONAL	1,147,130.80
VI.	AUXILIARIES	
	A. Athletics	40,013.00
	B. State Housing	10,952.00
	C. Dining Hall	340,290.80
	D. Bookstore	185,000.00
	E. Hot Lunch	5,614.95
	TOTAL AUXILIARIES	581,870.75
VII.	SCHOLARSHIPS	28,800.00
VIII.	RESTRICTED	
	A. Operation Expenditures	
	1. Short Hall	6,612.50
	2. Minton Hall	12,578.00
	3. Housing (1949 Series)	51,366.60
	B. Bonds, Interest & Sinking Funds	
	1. PWA Series, 1935	13,140.00
	2. Bldg. & Ref. Series, 1949	44,105.00
	3. Student Center Bonds, 1956	21,750.00
	4. Dormitory Bond 1960- A & B	73,815.00
	TOTAL RESTRICTED	223,367.10
	TOTAL EXTIMATED EXPENSE	1,981,168.65