

The Board of Trustees of The Arkansas State Teachers College met in the President's office, Thursday, December 15, 1960, pursuant to legal call of the meeting by the Chairman. The following members were present: Dr. John W. Sneed, Jr., Chairman, Dr. Dee W. Halbrook, J. C. Mitchell, C. W. Harper and Sam Adkisson. Absent: Mrs. Rufus W. Morgan, Jr., Secretary, and Louie H. Polk. Silas D. Snow, President of the College, met with the Board.

Chairman Sneed directed roll call and declared a quorum present and called the meeting into formal session.

Minutes of the last meeting of the Board were approved.

A motion was made by Trustee Halbrook, seconded by Trustee Adkisson and unanimously passed by the Board that the following calendar for the year 1961-62 be approved:

CALENDAR, 1961-62

FIRST SEMESTER
September 11--January 27

1961									
SEPTEMBER									
S	M	T	W	T	F	S			
					1	2	September 11-13	Monday-Wednesday	Orientation and Registration
3	4	5	6	7	8	9			
10	11	12	13	14	15	16	September 14	Thursday	Instruction begins
17	18	19	20	21	22	23			
24	25	26	27	28	29	30	September 16	Saturday	Registration for Saturday classes
OCTOBER									
S	M	T	W	T	F	S			
1	2	3	4	5	6	7			
8	9	10	11	12	13	14	September 23	Saturday	Late Registration & change of classification period ends
15	16	17	18	19	20	21			
22	23	24	25	26	27	28			
29	30	31							
NOVEMBER									
S	M	T	W	T	F	S			
			1	2	3	4	November 1	Wednesday	Recess for AEA Convention begins at end of day
5	6	7	8	9	10	11			
12	13	14	15	16	17	18	November 6	Monday	Instruction resumes
19	20	21	22	23	24	25			
26	27	28	29	30					
DECEMBER									
S	M	T	W	T	F	S			
					1	2	November 22	Wednesday	Recess for Thanksgiving begins at noon
3	4	5	6	7	8	9			
10	11	12	13	14	15	16	November 27	Monday	Instruction resumes
17	18	19	20	21	22	23			
24	25	26	27	28	29	30	December 16	Saturday	Recess for Christmas begins at end of day
31									
1962									
JANUARY									
S	M	T	W	T	F	S			
	1	2	3	4	5	6			
7	8	9	10	11	12	13	January 2	Tuesday	Instruction resumes
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30	31				January 22-27	Monday-Saturday	Semester examinations
FEBRUARY									
S	M	T	W	T	F	S			
				1	2	3			
4	5	6	7	8	9	10			
11	12	13	14	15	16	17			
18	19	20	21	22	23	24			
25	26	27	28						

MARCH						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SECOND SEMESTER
January 31 ----- May 29

January 31,	Wednesday--	Orientation and registration
February 1	Thursday	
February 2	Friday	Instruction resumes
February 3	Saturday	Registration for Saturday classes
February 10	Saturday	Late registration & change-of-classification period ends
April 19	Thursday	Easter recess begins at noon
April 24	Tuesday	Instruction resumes
May 27	Sunday	Commencement Exercises, Auditorium, 2 p. m.
May 24-29	Thursday-Tuesday	Semester examinations
FIRST SUMMER TERM		
June 4-----July 7		
June 4, 5	Monday--	Registration
	Tuesday	
July 4	Wednesday	Recess for Independence Day
July 7	Saturday	Examinations and end of term
SECOND SUMMER TERM		
July 9-----August 11		
July 9	Monday	Registration
August 10	Friday	Examinations
August 12	Sunday	Commencement Exercises, Auditorium, 2:30 p. m.

Trustee Mitchell made a motion seconded by Trustee Harper that the new women's dormitory be named the G. Y. Short Dormitory. The motion was unanimously passed by the Board.

The motion was made by Trustee Halbrook that hereafter no college owned building will be named for any living person. This motion was seconded by Trustee Mitchell and unanimously passed by the Board.

President Snow presented a progress report to the Board concerning the appropriation request and the state building fund program.

A motion by Trustee Mitchell, seconded by Trustee Harper stated that all students under twenty-one years of age are required to live on the campus in college owned residence halls so long as space is available. Exceptions will be made for local residents and commuters. Students who plan to live with near relatives must obtain approval from the College Director of Housing. The Board unanimously passed the motion.

President Snow recommended the election of the following personnel:

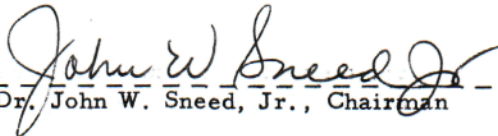
1. Mrs. Arthur Henze, transfer from Demonstration School teacher to Instructor of English, effective September 1, 1960, @ an annual salary of \$4200 for nine months.
2. Mr. Paul Pickhardt, part-time Instructor of Foreign Language, effective September 6, 1960, for a period of nine months, @ an annual salary of \$2160.
3. Mrs. Doris Sams, Teacher in Demonstration School, effective September 1, 1960, @ an annual salary of \$3300 for a period of nine months.
4. Mrs. Marian Lee Turner, Bookkeeper, effective September 27, 1960, @ an annual salary of \$1800.
5. Mrs. Geneva Hickmon, Cashier, effective September 26, 1960, @ an annual salary of \$2400.
6. Bob Dempsey, Assistant Purchasing Agent, effective September 1, 1960, @ an annual salary of \$3600.

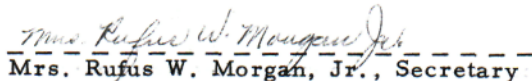
Upon motion of Trustee Adkisson, seconded by Trustee Halbrook and unanimously passed by the Board the above listed personnel were elected.

President Snow introduced Mr. William Farris, chairman of the insurance agencies located in Conway. Mr. Farris recommended the conversion of the college insurance program from ninety percent blanket actual cash value coverage to one-hundred percent replacement cost coverage. Trustee Halbrook made a motion seconded by Trustee Harper that the recommendation of Mr. Farris be accepted. The motion was unanimously passed by the Board.

Business Manager Harold D. Eidson made a financial report to the Board.

There being no further business to come before the Board, the meeting was adjourned.


 Dr. John W. Sneed, Jr., Chairman


 Mrs. Rufus W. Morgan, Jr., Secretary