The Board of Trustees of The Arkansas State Teachers College met in the President's office, Thursday, December 10, 1959, pursuant to legal call of the meeting by the Chairman.

The following members were present: Dr. John W. Sneed, Jr., Chairman, Mrs. Rufus W. Morgan, Jr., Secretary, J. C. Mitchell, C. W. Harper, Dr. Dee W. Halbrook and Sam E. Adkisson. Absent: Louie H. Polk, Vice-Chairman.

Silas D. Snow, President of the College, met with the Board.

Chairman Sneed directed roll call, declared a quorum present and called the meeting into formal session.

Minutes of the last meeting of the Board were approved as read.

Chairman Sneed called for items of old or pending business.

President Snow recommended the election of certain personnel and the acceptance of resignations as follows:

Elections:

1. Mrs. Carlton Milam, secretary, beginning September 3, 1959, @ $150.00 per month.
2. Mrs. Raymond Bright, secretary, beginning September 1, 1959, @ $175.00 per month.
3. Mrs. L. P. Crafton, secretary, beginning December 1, 1959, @ $300.00 per month.
4. Mrs. Mary Jo Cline, secretary, beginning August 25, 1959, @ $150.00 per month.
5. Mrs. Kathleen McNeil, hostess, beginning September 1, 1959, @ $1800 annually, plus quarters for self and family.
6. Miss Dorothy Allen, Professor, Head, Department of Foreign Language, beginning January 1, 1960, @ $7000.00 annually.
7. Mr. Robert P. Burke, English, beginning September 1, 1959, @ $5500.00 annually.
8. Mrs. Gene Hatfield, Foreign Language, beginning September 1, through May 31, 1959, @ $3800.00 for nine months.

Resignations:

1. Mrs. Fletcher Lowry, hostess, effective August 31, 1959.

Trustee Mitchell made the motion, seconded by Trustee Morgan and unanimously passed by the Board that the above recommendations be accepted.

A motion was made by Trustee Mitchell, seconded by Trustee Halbrook, and unanimously passed by the Board, that the school calendar for 1960-61 be adopted. The calendar follows:
FIRST SEMESTER

September 5 - January 21

Monday - Wednesday
Orientation and Registration

September 8
Thursday
Instruction begins

September 10, 17
Saturday
Registration for Saturday classes

September 17
Saturday
Late registration & change-of-classification period ends

November 2
Wednesday
Recess for AEA Convention begins at end of day

November 7
Monday
Instruction resumes

November 23
Wednesday
Recess for Thanksgiving begins at noon

December 17
Saturday
Instruction resumes

January 2
Monday
Instruction resumes

January 16-21
Monday - Saturday
Semester examinations

SECOND SEMESTER
January 23 - May 27

Monday - Wednesday
Orientation & Registration

January 26
Thursday
Instruction begins

January 28
Saturday
Registration for Saturday classes

February 4
Saturday
Late registration and change of-classification period ends

March 30
Thursday
Easter recess begins at noon

April 4
Tuesday
Instruction resumes

May 18-23
Thursday - Tuesday
Semester examinations

May 21
Sunday
Commencement exercises, Auditorium 2:00 P.M.

FIRST SUMMER TERM
May 29 - June 30

May 29, 30
Monday - Tuesday
Registration

June 30
Friday
Examinations and end of term
SECOND SUMMER TERM  
July 3 - August 6

July 3  Monday  Registration
July 4  Tuesday  Recess for Independence Day
August 4  Friday  Examinations
August 6  Sunday  Commencement Exercises, Auditorium, 2:30 p.m.

A motion was made by Trustee Harper and seconded by Trustee Halbrook that room deposits in the dormitories be increased from $5.00 per semester to $10.00 per semester to become effective with the 1960 Fall Semester. Request for refund of fees after August 1 of the year in which deposit is made will not be refunded. The motion carried unanimously.

A motion was made by Trustee Adkisson and seconded by Trustee Halbrook that the College trade in one 1954 Ford Station Wagon to apply on the purchase of one 4-door Ford Falcon or its equivalent. The motion carried unanimously.

Mr. Bruce R. Anderson, College Architect, presented blueprints and led a discussion concerning the construction of two new dormitories on the campus.

Dean A. E. Burdick reviewed various academic programs before the Board.

Business Manager Harold D. Eidson reported on the finances of the College.

There being no further business to come before the Board, the meeting was adjourned until legally called into session again.

Dr. John W. Sneed, Jr., Chairman

Mrs. Rufus W. Morgan, Jr., Secretary