

The Board of Trustees of The Arkansas State Teachers College met in the President's Office, Thursday, June 25, 1959, pursuant to legal call of the meeting by the Chairman. All members of the Board were present. Silas D. Snow, President of the College, met with the Board.

Chairman Sneed called the meeting into formal session.

Minutes of the last meeting of the Board were approved as read.

Chairman Sneed called for items of old or pending business.

Mr. Harold D. Eidson gave a financial report to the Board explaining in detail anticipated income and expenditures.

The budget for 1959-60 was presented by President Snow and Trustee Polk made a motion that it be accepted. Trustee Adkisson seconded the motion and it was unanimously passed. (The approved budget is attached)

Upon the motion of Trustee Adkisson, seconded by Trustee Harper, Mr. Sid Coleman was employed as Assistant Supervisor of Buildings and Grounds at an annual salary of \$4000.00, effective July 1, 1959. The motion was unanimously adopted.

President Snow explained the need for additional student housing. Trustee Halbrook made a motion, which was seconded by Trustee Adkisson and unanimously passed by the Board that college authorities file application with the Federal Housing and Home Finance Agency for funds to construct one dormitory for men and one dormitory for women, with the authority to pledge the gross revenues from their operations for the retirement of the loan. The motion also stated that no student in the future is to occupy any room on the campus until he or she has signed a written agreement to occupy that room for one full semester (or in the case of students who enter during the semester for the remainder of that semester) so long as he or she is currently enrolled in The Arkansas State Teachers College.

A uniform purchasing procedure, effective July 1, 1959, for the State Institutions of Higher Learning, sent out by the State Purchasing Department was reviewed.

Trustee Morgan made a motion that the President and/or Business Manager request bids for a 1959 Super 88 Oldsmobile with radio, heater and defroster, air conditioning, power steering, hydramatic, back-up lights and latex Foam Cushions, turning in the 1956 Pontiac Sedan on the purchase price of the new automobile. Trustee Halbrook seconded the motion. The Board unanimously passed this motion.

President Snow recommended the acceptance of resignations; the election of certain personnel and leave of absence be granted as follows:

Resignations:

1. Glenn F. Powers, Associate Professor of Physics, effective at the end of the day August 31, 1959 - to accept another position.
2. Ernest A. Thomas, Head Librarian and Director of Library Science, effective at the end of the day, June 30, 1959 - to accept another position.
3. Miss Barbara Maxwell, Instructor of Physical Education for Women, effective at the end of the day, Friday, July 3, 1959 - to accept another position.
4. Dr. Jewel Moore, Associate Professor of Biology, effective at the end of the day Friday, July 3, 1959 - to accept another position.
5. Mrs. Stella B. Atkinson, Hostess in McAlister Hall, effective at the end of the day May 31, 1959.

Following persons to be employed:

1. Mrs. Nicole Hatfield, three classes in the Foreign Language Department, at the rate of \$233.33 per calendar month, effective September 1, 1959 through May 31, 1960.
2. Adjust salary of Mrs. Billie Hukill, Cashier in Business Office, to be at the rate of \$3000.00 per year, effective July 1, 1959. At the Board meeting March 24, 1959 she was elected at the rate of \$2950 per year instead of \$3000.00
3. Miss Ann Machen, Instructor of Physical Education, at \$375.00 per calendar month effective September 1, 1959.
4. Mr. Harold L. Henry, Instructor of Mathematics, at \$458.33 per calendar month, effective September 1, 1959.
5. Mr. Richard A. Collins, Assistant Professor of Biology, at \$500.00 per calendar month, effective September 1, 1959.
6. Miss Mildred James, Head Librarian and Director of Librari Science, at \$583.33 per calendar month, effective July 1, 1959.
7. Mrs. Frances Bleidt, Co-Hostess McAlister Hall, at \$150.00 per calendar month plus quarters and meals when meals are eaten in the dining hall, effective September 1, 1959.
8. Mr. C. M. Harper, Special Instructor, Extension Service, at \$5000.00 per year, effective June 25, 1959 - for a few days special service before the end of the 1958-59 fiscal year.
9. Mrs. Edna McKelvy, Co-Hostess in McAlister Hall, for the two summer terms of 1959, at \$125.00 per calendar month, plus quarters and meals when meals are eaten in the dining hall - June 1 through August 9, 1959.
10. Mrs. Dura McEachern, Instructor of Home Economics, for the first summer term, June 1 through July 3, 1959, at \$80.00 per week.
11. Miss Maudelene Patterson, Instructor of Home Economics, for the second summer term, July 6 through August 9, 1959, at \$80.00 per week.
12. Mrs. Grace Coleman, Assistant Librarian, for the first summer term, June 1 through July 3, 1959, at \$80.00 per week.
13. Mrs. Ruth Klepper Settle, Instructor in the Music Department, first summer term, June 1 through July 3, 1959, at \$100.00 per week.
14. Mrs. Naomi Roper Hancock, Instructor in the Music Department, second summer term, July 6 through August 9, 1959, at \$80.00 per week.

Leaves of Absence:

1. Miss Virginia Sue Evans, Instructor in the Music Department, both summer terms - June 1 through August 9, 1959, without pay.
2. Miss H. Dorothy Allen, Associate Professor and Acting Head of the Department of Foreign Language, second summer term 1959, with pay.
3. Joe C. Shaw, Assistant Professor of Sociology, second summer term 1959, with pay.
4. Robert P. Burke's leave, without pay, to become effective June 15, 1959 instead of June 1, 1959.

Trustee Adkisson made the motion, seconded by Trustee Morgan and unanimously passed by the Board that the above recommendations be accepted.

There being no further business to come before the Board, the meeting was adjourned until legally called into session again.

John W. Sneed, Jr.

Dr. John W. Sneed, Jr., Chairman

Mrs. Rufus W. Morgan, Jr.

Mrs. Rufus W. Morgan, Jr., Secretary

ARKANSAS STATE TEACHERS COLLEGE
 CONWAY, ARKANSAS
 1959--1960

	<u>TO DATE</u>	<u>BUDGET</u>
ADMINISTRATION & GENERAL		
GENERAL ADMINISTRATION		
Board of Trustees		
Travel		200.00
		200.00
President's Office		
Salaries		15,600.00
Student Help		500.00
Supplies		200.00
Equipment		-0-
Travel		1,400.00
Tel. & Tel. & Postage		800.00
T. R. Matching		430.00
O. A. S. I. Matching		210.00
Accounts Payable		
		19,140.00
Business Office		
Salaries		18,450.00
Student Help		400.00
Supplies		200.00
Equipment		-0-
Travel		300.00
Tel. & Tel. & Postage		200.00
T. R. Matching		577.50
O. A. S. I. Matching		368.75
Accounts Payable		
		20,496.25
TOTAL GENERAL ADMINISTRATION		39,836.25
STUDENT SERVICES		
Placement Office		
Salaries		5,500.00
Student Help		750.00
Supplies		200.00
Equipment		-0-
Travel		100.00
Tel. & Tel. & Postage		150.00
T. R. Matching		250.00
O. A. S. I. Matching		120.00
Accounts Payable		
		7,070.00
Post Office		
Salaries		700.00
Student Help		700.00
O. A. S. I. Matching		17.50
		1,417.50
Testing & Guidance		
Salaries		5,750.00
Student Help		350.00
Supplies		600.00
Equipment		-0-
Travel		50.00
Tel. & Tel. & Postage		10.00
T. R. Matching		250.00
O. A. S. I. Matching		120.00
Accounts Payable		
		7,130.00

Infirmary	
Salaries	3,600.00
Student Help	500.00
Supplies	1,200.00
Hospitalization	1,000.00
Perquisites	600.00
Tel. & Tel. & Postage	150.00
Laundry	75.00
Travel	-0-
Equipment	-0-
O. A. S. I. Matching	103.50
Accounts Payable	
	7,228.50
Student Activities	
Echo	5,512.50
Student Council	1,837.50
Scroll	11,025.00
	18,375.00
TOTAL STUDENT SERVICES	41,221.00
PUBLIC SERVICES	
Public Relations	
Salaries	6,000.00
Student Help	750.00
Supplies	800.00
Equipment	-0-
Travel	500.00
Tel. & Tel. & Postage	400.00
T. R. Matching	250.00
O. A. S. I. Matching	120.00
Accounts Payable	
	8,820.00
Publications	
Catalogues	5,500.00
Schedules	2,000.00
Brochures	1,000.00
Alumni Bulletins	800.00
	9,300.00
TOTAL PUBLIC SERVICES	18,120.00
GENERAL INSTITUTIONAL EXPENSES	
Telephone & Telegraph	2,500.00
Bank Exchange	1,300.00
Entertainment	4,000.00
Staff Recruitment	500.00
Legal & Other Professional Services	1,900.00
Surety Bonds	825.00
Assemblies	500.00
Memberships, Dues & Subscriptions	1,500.00
Advertising	500.00
Postage & Storeroom Supplies	1,000.00
Mimeographing	200.00
Printing	2,000.00

GEN. INSTI. EXPENSES CONTINUED	
Service Contracts	1,200.00
Miscellaneous Institutional	3,000.00
TOTAL GENERAL INSTITUTIONAL EXPENSE	20,925.00
TOTAL ADMINISTRATION & GENERAL	120,102.25
INSTRUCTIONAL	
Dean's Office	
Salaries	36,950.00
Student Help	1,750.00
Supplies	1,500.00
Equipment	750.00
Travel	500.00
Tel. & Tel. & Postage	750.00
IBM Service	1,200.00
T. R. Matching	1,432.50
O. A. S. I. Matching	741.25
Accounts Payable	
	45,573.75
Art Department	
Salaries	12,000.00
Student Help	150.00
Supplies	500.00
Equipment	-0-
Travel	100.00
Tel. & Tel. & Postage	5.00
T. R. Matching	500.00
O. A. S. I. Matching	240.00
Accounts Payable	
	13,495.00
Biology Department	
Salaries	24,000.00
Student Help	400.00
Supplies	1,000.00
Equipment	1,500.00
Travel	100.00
Tel. & Tel. & Postage	10.00
T. R. Matching	1,000.00
O. A. S. I. Matching	480.00
Accounts Payable	
	28,490.00
Econ., Soc., & Bus. Educ.	
Salaries	40,650.00
Student Help	150.00
Supplies	400.00
Equipment	600.00
Travel	100.00
Tel. & Tel. & Postage	35.00
Repairs & Services	450.00
T. R. Matching	1,750.00
O. A. S. I. Matching	840.00
Accounts Payable	
	44,975.00
Educ., Psy., & Tr. School	
Salaries	72,150.00
Student Help	-0-
Supplies	1,400.00
Equipment	-0-
Travel	1,500.00
Tel. & Tel. & Postage	200.00
Supervising	-0-

Educ., Psy., & Tr. School Continued	
T. R. Matching	3,122.50
O. A. S. I. Matching	1,526.25
Accounts Payable	
	79,898.75
Eng., Xpeech & Journalism	
Salaries	64,000.00
Student Help	1,000.00
Supplies	400.00
Equipment	-0-
Travel	150.00
Tel. & Tel. & Postage	50.00
T. R. Matching	2,700.00
O. A. S. I. Matching	1,300.00
Accounts Payable	
	69,600.00
Foreign Languages	
Salaries	8,100.00
Student Help	35.00
Supplies	25.00
Equipment	-0-
Travel	25.00
Tel. & Tel. & Postage	5.00
T. R. Matching	355.00
O. A. S. I. Matching	172.50
Accounts Payable	
	8,717.50
Geography Department	
Salaries	11,800.00
Student Help	50.00
Supplies	200.00
Equipment	-0-
Travel	100.00
Tel. & Tel. & Postage	25.00
T. R. Matching	500.00
O. A. S. I. Matching	240.00
Accounts Payable	
	12,915.00
History & Political Science	
Salaries	32,000.00
Student Help	100.00
Supplies	200.00
Equipment	-0-
Travel	100.00
Tel. & Tel. & Postage	20.00
T. R. Matching	1,250.00
O. A. S. I. Matching	600.00
Accounts Payable	
	34,270.00
Home Economics & Nursery	
Salaries	30,150.00
Student Help	1,000.00
Supplies	600.00
Equipment	-0-
Travel	1,000.00
Tel. & Tel. & Postage	50.00
Food	500.00
Practice Centers	400.00
T. R. Matching	1,250.00
O. A. S. I. Matching	637.50
Accounts Payable	
	35,587.50

Industrial Education	
Salaries	18,500.00
Student Help	500.00
Supplies	600.00
Equipment	-0-
Travel	100.00
Tel. & Tel. & Postage	25.00
T. R. Matching	750.00
O. A. S. I. Matching	360.00
Accounts Payable	
	20,835.00
Mathematics Department	
Salaries	30,000.00
Student Help	-0-
Supplies	75.00
Equipment	-0-
Travel	100.00
Tel. & Tel. & Postage	25.00
T. R. Matching	1,250.00
O. A. S. I. Matching	600.00
Accounts Payable	
	32,050.00
Music Department	
Salaries	34,850.00
Student Help	600.00
Supplies	750.00
Equipment	250.00
Travel	250.00
Tel. & Tel. & Postage	150.00
Repairs & Services	400.00
Band Supplies	1,000.00
Band Equipment	4,000.00
T. R. Matching	1,485.00
O. A. S. I. Matching	717.50
Accounts Payable	
	44,452.50
Physical Education	
Salaries	33,250.00
Student Help	1,500.00
Supplies	1,000.00
Equipment	800.00
Travel	200.00
Tel. & Tel. & Postage	75.00
T. R. Matching	1,387.50
O. A. S. I. Matching	671.25
Accounts Payable	
	38,883.75
Physical Science	
Salaries	30,500.00
Student Help	900.00
Supplies	1,500.00
Equipment	1,000.00
Travel	100.00
Tel. & Tel. & Postage	25.00
T. R. Matching	1,250.00
O. A. S. I. Matching	600.00
Accounts Payable	
	35,875.00
Graduate Program	
Salaries	6,000.00
	6,000.00
TOTAL INSTRUCTIONAL	551,618.75

LIBRARY	
Salaries	27,050.00
Student Help	4,200.00
Supplies	900.00
Equipment	-0-
Travel	100.00
Tel. & Tel. & Postage	100.00
Books	10,000.00
Subscriptions	2,500.00
Bindings	1,000.00
T. R. Matching	1,240.00
O. A. S. I. Matching	600.00
Accounts Payable	
	47,690.00
EXTENSION & FILM LIBRARY	
Salaries	44,677.50
Student Help	5,500.00
Supplies & Printing	6,000.00
Equipment	3,500.00
Travel	2,000.00
Books	4,500.00
Student Refunds	2,000.00
Testing	2,000.00
Tel. & Tel. & Postage	4,500.00
Professional Services	1,000.00
T. R. Matching	510.00
O. A. S. I. Matching	247.50
Accounts Payable	
	76,435.00
BUILDING & GROUNDS	
Salaries	65,380.00
Student Help	7,000.00
Supplies	20,000.00
Equipment	2,500.00
Travel	3,000.00
Insurance	21,000.00
O. A. S. I. Matching	1,646.50
Utilities	45,000.00
Tel. & Tel. & Postage	25.00
Perquisites	2,100.00
Repairs & Services	-0-
T. R. Matching	240.00
Accounts Payable	
	167,891.50
ATHLETICS	
Salaries	12,290.00
Student Help	1,000.00
Supplies	10,000.00
Equipment	-0-
Travel	5,000.00
Officials	1,500.00
Membership Dues	600.00
Athletic Injury	1,500.00
Tel. & Tel. & Postage	125.00
Athletic Injury Ins.	600.00
Perquisites	1,500.00
Subsidy	13,800.00
T. R. Matching	500.00
O. A. S. I. Matching	240.00
Accounts Payable	
	48,615.00

STATE AGENCY HOUSING

Cottages	
Salaries	-0-
Student Help	-0-
Supplies	-0-
Equipment	-0-
Perquisites	-0-
Tel. & Tel. & Postage	-0-
Laundry	-0-
Repairs & Services	500.00
	500.00
Home Management House	
Salaries	-0-
Student Help	-0-
Supplies	100.00
Equipment	100.00
Perquisites	288.00
Tel. & Tel. & Postage	125.00
Laundry	-0-
Repairs & Services	500.00
	1,113.00
Packard Apartments	
Salaries	-0-
Student Help	-0-
Supplies	25.00
Equipment	-0-
Perquisites	540.00
Tel. & Tel. & Postage	-0-
Laundry	-0-
Repairs & Services	400.00
	965.00
Veteran's Hall	
Salaries	2,700.00
Student Help	400.00
Supplies	350.00
Equipment	-0-
Perquisites	1,500.00
Tel. & Tel. & Postage	200.00
Laundry	-0-
Repairs & Services	800.00
T. R. Matching	75.00
O. A. S. I. Matching	79.50
Accounts Payable	
	6,104.50
Old Infirmary	
Salaries	-0-
Student Help	-0-
Supplies	-0-
Equipment	-0-
Perquisites	600.00
Tel. & Tel. & Postage	-0-
Laundry	-0-
Repairs & Services	100.00
	700.00
TOTAL STATE HOUSING	9,382.50
DINING HALL	
Salaries	38,380.00
Student Help	11,000.00
Supplies	8,000.00
Equipment	5,000.00
Travel	100.00
Food	160,000.00

DINING HALL CONTINUED	
O. A. S. I. Matching	1,116.30
Laundry	800.00
Tel. & Tel. & Postage	200.00
Perquisites	7,500.00
Debt Service	6,000.00
Repairs & Services	5,000.00
T. R. Matching	370.00
Accounts Payable	
	243,466.30
BOOKSTORE	
Salaries	14,800.00
Student Help	6,000.00
Supplies	3,000.00
Equipment	-0-
Travel	-0-
Tel. & Tel. & Postage	325.00
O. A. S. I. Matching	352.50
Advertising	100.00
Repairs & Services	500.00
Laundry	650.00
Insurance	100.00
Sales & Excise Tax	4,000.00
T. R. Matching	250.00
Drugs & Notions	112,000.00
Stationery & Cards	
Athletic Goods	
Pens, Pencils & Jewelry	
Textbooks & Workbooks	
School Supplies	
Used Textbooks	
Bottle Drinks & Tobacco	
Fountain	
Accounts Payable	
	142,077.50
TRAINING SCHOOL HOT LUNCH	
Salaries	1,665.00
Student Help	-0-
Supplies	200.00
Equipment	-0-
Travel	-0-
Food	3,500.00
O. A. S. I. Matching	41.63
Accounts Payable	
	5,406.63
SCHOLARSHIPS	
Honor	
Music	
F. T. A.	
	15,000.00
PLANT FUNDS	
P.W.A. Bonds Series 1935	
Bonds	11,000.00
Interest	3,020.00
	14,020.00
Building & Refunding 1949	
Bonds	16,000.00
Interest	27,195.00
Paying Agent Fees	100.00
	43,295.00

Bernard	
Salaries	7,500.00
Student Help	1,670.00
Supplies	900.00
Equipment	-0-
Perquisites	3,500.00
Tel. & Tel. & Postage	450.00
Laundry	25.00
Repairs & Services	1,800.00
T. R. Matching	180.00
O. A. S. I. Matching	231.60
Accounts Payable	
	16,256.60
Doyne	
Salaries	3,900.00
Student Help	600.00
Supplies	400.00
Equipment	-0-
Perquisites	2,000.00
Tel. & Tel. & Postage	200.00
Laundry	15.00
Repairs & Services	700.00
T. R. Matching	90.00
O. A. S. I. Matching	111.00
Accounts Payable	
	8,016.00
Heat Plant	
Salaries	-0-
Student Help	-0-
Supplies	-0-
Equipment	-0-
Perquisites	540.00
Tel. & Tel. & Postage	-0-
Laundry	-0-
Repairs & Services	600.00
	1,140.00
McAlister	
Salaries	6,120.00
Student Help	800.00
Supplies	400.00
Equipment	-0-
Perquisites	2,400.00
Tel. & Tel. & Postage	200.00
Laundry	40.00
Repairs & Services	800.00
T. R. Matching	180.00
O. A. S. I. Matching	200.70
Accounts Payable	
	11,140.70
Meadors	
Salaries	1,200.00
Student Help	400.00
Supplies	200.00
Equipment	-0-
Perquisites	1,000.00
Tel. & Tel. & Postage	200.00
Laundry	-0-
Repairs & Services	600.00
O. A. S. I. Matching	300.00
Accounts Payable	
	3,630.00

President's Home	
Salaries	2,100.00
Student Help	-0-
Supplies	100.00
Equipment	100.00
Perquisites	576.00
Tel. & Tel. & Postage	-0-
Laundry	15.00
Repairs & Services	600.00
O. A. S. I. Matching	52.50
Accounts Payable	
	3,543.50
Wingo	
Salaries	3,060.00
Student Help	420.00
Supplies	100.00
Equipment	-0-
Perquisites	1,725.00
Tel. & Tel. & Postage	125.00
Laundry	15.00
Repairs & Services	600.00
T. R. Matching	90.00
O. A. S. I. Matching	109.80
Accounts Payable	
	6,244.80
Student Center Bonds 1956	
Bonds	5,000.00
Interest	9,556.25
Paying Agent Fees	50.00
Project Revenue	-0-
Sinking Fund	5,756.25
	20,362.50
New Dormitory 1957	
Bonds	-0-
Interest	9,343.75
Paying Agent Fees	25.00
Minton Reserve	-0-
Sinking Fund	-0-
Minton Hall	
Salaries	3,600.00
Student Help	800.00
Supplies	491.05
Equipment	-0-
Perquisites	2,316.00
Tel. & Tel. & Postage	200.00
Laundry	-0-
Repairs & Services	300.00
Insurance	-0-
T. R. Matching	75.00
O. A. S. I. Matching	111.00
Accounts Payable	
	17,261.80
TOTAL PLANT FUNDS	144,910.90
CAPITAL OUTLAY	
Land	-0-
Building	-0-
Equipment	-0-
Improvements	-0-
Library Books	-0-
Extension Books	-0-
TOTAL ANTICIPATED EXPENDITURES	1,572,596.33