

March 24, 1959

The Board of Trustees of The Arkansas State Teachers College met in the President's office Tuesday, March 24, 1959, pursuant to legal call of the meeting by the Chairman. The following members were present: Dr. John W. Sneed, Jr., Chairman; Louie H. Polk, Vice-Chairman; Mrs. Rufus W. Morgan, Jr., Secretary; Dr. Dee W. Halbrook; J. C. Mitchell and C. W. Harper. Trustee Sam E. Adkisson was absent. Silas D. Snow, President of the College, met with the Board.

Chairman Sneed directed roll call and declared a quorum present and called the meeting into formal session.

Minutes of the last meeting of the Board was approved as read.

Chairman Sneed welcomed two new members of the Board of Trustees, Mr. J. C. Mitchell of Little Rock and Mr. C. W. Harper of Carlisle. Mr. Mitchell and Mr. Harper made statements pledging their support to the Board and to the College.

Chairman Sneed stated that the election of officers for the Board of Trustees for the next year was in order. The Board unanimously reelected Dr. John W. Sneed, Jr., Chairman; Louie H. Polk, Vice-Chairman; and Mrs. Rufus W. Morgan, Jr., Secretary.

President Snow reported on physical, academic and personnel matters of the College.

Business Manager Harold Eidson made a financial report (copies of which were given to members of the Board)

Trustee Polk made a motion, which was seconded by Trustee Morgan and unanimously passed by the Board that Silas D. Snow be reelected President of The Arkansas State Teachers College for a two year term beginning July 1, 1959 and expiring June 30, 1961 at an annual salary of \$12,000.00. For the convenience of the Board of Trustees, the President is required to live in the President's Home. Perquisites include rent and utilities.

Trustee Halbrook made a motion that the 1959-60 annual salary of Dean A. E. Burdick be \$9500.00 and the 1959-60 annual salary of Business Manager Harold D. Eidson be \$8500.00. Trustee Mitchell seconded this motion and it was unanimously passed by the Board.

President Snow presented recommendations for the election of personnel for 1959-60; personnel for the summer terms of 1959; and requests from faculty for leave of absence for study; and resignations of two staff members as follows:

ADMINISTRATION AND GENERAL

	Position	Annual Salary 1959-60
President's Office:		
*Silas D. Snow	President	\$12,000.00
Connie Lee Springer	Secretary	3,600.00
Dean's Office:		
A. E. Burdick	Dean of the College	9,500.00
Ruby Chick	Secretary	3,350.00
Business Office:		
Harold D. Eidson	Business Manager	8,500.00
Virginia H. Smith	Asst. Disbursing Officer	3,550.00
Billie Hukill	Cashier	2,950.00
Martha Holloway	Bookkeeper	2,220.00
Student Services:		
James Sylar	Director of Student Activities	6,500.00
Joyce S. Lancaster	Secretary	2,300.00

*For the convenience of the Board of Trustees, the President is required to live in the President's Home for which no rent nor utilities are paid

	Position	Annual Salary
Olive Ferguson	Director of Women's Activities (Plus quarters and utilities)	\$ 5,000.00
L. B. Jackman	Registrar	5,500.00
Corrine Robinson	Secretary	3,000.00
Mrs. Wm. Yeatman	Secretary	1,800.00
H. B. Hardy, Jr.	Director of Placement	5,500.00
Paul Witherspoon	Director of Testing Center and Asst. Professor	5,500.00 5,750.00
Dr. Edwin Dunaway	Medical Examiner	1,200.00
Mrs. Wilma Hammett	College Nurse (plus quarters and utilities)	2,400.00
Public Services:		
Austin White	Director of Public Relations	6,000.00
Elizabeth Carter	Switchboard Operator	700.00
INSTRUCTIONAL		
Art:		
Marie Schichtl	Prof. & Head of Department	6,500.00
Gene Hatfield	Asst. Prof. of Art	5,500.00
Biology:		
Neal Buffaloe	Prof. & Head of Department	7,500.00
T. J. Burgess	Asst. Prof. of Biology	5,500.00
Jewell Moore	Professor of Biology	6,500.00
Marjorie Malin	Instructor of Biology	5,000.00
Economics, Sociology and Business Education:		
D. W. Blackburn	Prof. & Head of Department	7,500.00
Fred Basco	Asst. Prof. of Bus. Education	6,000.00
Joe Shaw	Asst. Prof. of Sociology	5,900.00
Andre McNeil	Instructor of Economics	5,500.00
Ona M. Wachtendorf	Instructor of Business Education	5,250.00
Bess J. Ramsey	Instructor of Business Education	5,250.00
Carlyle Ellis	Instructor of Business Education	5,250.00
Education, Psychology and Demonstration School:		
B. A. Lewis	Prof. & Head of Department of Education, Director of Graduate Studies	7,700.00
E. R. Hopkins	Prof. of Education and Psychology Director of Student Teaching	6,500.00
Arthur L. Henze	Assoc. Prof. of Education and Psychology	6,500.00
Audie Lynch	Assoc. Prof. of Education	6,500.00
Norman Gale	Assoc. Prof. of Psychology Education	5,500.00 6,500.00
Mabel G. Patterson	Asst. Prof. of Education	5,500.00
English, Speech and Journalism:		
George L. Sixbey	Prof. & Head of Department	7,500.00
Mary K. Sands	Prof. of Speech and Director of Speech Clinic	6,500.00
E. A. Nolte	Assoc. Prof. of English	6,500.00
Roberta Clay	Assoc. Prof. of English and Journalism	5,500.00
Leona Scott	Assoc. Prof. of Speech	5,500.00
Frances Terry	Assoc. Prof. of English	5,500.00
Ralph Behrens	Assoc. Prof. of English	6,000.00
Mary Robinson	Asst. Prof. of English	5,500.00
Mrs. Betty Young	Instructor of English (9 calendar months, Sept. 1, 1959 through May 31, 1960)	4,000.00
Sue Lineback	Instructor of Speech English	5,000.00 6,500.00
Foreign Language:		
H. Dorothy Allen	Assoc. Prof. & Acting Head of the Department	6,000.00

	Position	Annual Salary
Geography:		
C. S. Williams	Assoc. Prof. & Acting Head of the Department	6,300.00
Mary Hileman	Asst. Prof. of Geography	5,500.00
History and Political Science:		
Horace Adams	Prof. & Head of Department	7,500.00
E. L. Higgins	Prof. of Hist. & Pol. Science	6,000.00
Lewis A. Dralle	Assoc. Prof. of History	6,500.00
Ophelia Fisher	Asst. Prof. of History	5,500.00
Orville Rook	Asst. Prof. of Hist. & Pol. Science	6,500.00
Home Economics:		
Mary Jane Scott	Prof. & Head of Department	6,500.00
Frances Webb	Asst. Prof. Teacher Trainer Home Ec. Education	5,800.00
Helen Collier	Asst. Prof. of Home Econ.	5,500.00
Christine Calvert	Asst. Prof. of Home Econ.	5,500.00
Sue Adams	Asst. Prof. of Home Econ.	5,350.00
Mrs. Jim Flanagan	Nursery School	1,500.00
Industrial Education:		
E. W. Packard	Prof. & Head of Department	6,500.00
W. N. Hukill	Prof. of Ind. Education	6,500.00
Raymond Dow	Instructor of Ind. Education	5,500.00
Mathematics:		
O. L. Hughes	Prof. & Head of Department	7,000.00
J. D. Henry	Prof. of Mathematics	6,500.00
Dorothy Long	Assoc. Prof. of Mathematics	5,500.00
Virginia Bonds	Asst. Prof. of Mathematics	5,500.00
Music:		
Howard Groth	Prof. & Head of Department	7,500.00
Carl Forsberg	Assoc. Prof. of Music	6,000.00
Homer Brown	Instructor of Music, Director of Band	6,250.00
Thomas Higgins	Asst. Prof. of Music	5,200.00
Virginia Sue Evans	Instructor of Music	5,200.00
Jean Adams	Asst. Prof. of Music	4,700.00
Physical Education:		
Jeff Farris	Prof. & Head of Department	7,000.00
Frank Koon	Assoc. Prof. & Director of Athletics	6,750.00
Cecil Garrison	Assoc. Prof. of P. E. & Director of Audio Visual Department	6,500.00
Raymond Bright	Instructor of P. E. Asst. Football Coach & Head Trach Coach	6,250.00
Fletcher Lowry	Instr. of P. E. and Coach	5,750.00
Betty Swift	Asst. Prof. of P. E.	5,500.00
Barbara Maxwell	Instructor of P. E.	5,000.00
Loretta Farris	Secretary	750.00
Cliff Horton	Basketball Coach	5,005,750.00

	Position	Annual Salary
Physical Science:		
Joe Smith	Prof. & Head of Department	\$ 8,000.00
Glenn Powers	Assoc. Prof. of Physical Sci.	6,500.00
Ralva R. Bass	Instructor of Physical Sci. and Mathematics	5,500.00
Faril Simpson	Instructor of Physical Science	5,500.00
Allen Robinette	Instructor of Physical Science	5,500.00
Library:		
Ernest Thomas	Head Librarian	7,000.00
Gladys Sachse	Assoc. Prof. & Asst. Librarian	5,250.00
Ruth Dunaway	Instr. & Asst. Librarian	5,000.00
Opal Walters	Instr. & Asst. Librarian	5,000.00
Mrs. Lewis Dralle	Asst. Prof. & Asst. Librarian	4,800.00
Extension:		
H. L. Minton	Director of Field Services	7,500.00
Grace Ethridge	Secretary	2,700.00
Buildings and Grounds:		
N. V. Wimberly	Supervisor of Buildings and Grounds Plus quarters and utilities	4,800.00
HOUSING		
Bernard Hall:		
Edith Reynolds	Hostess (Plus quarters and meals when eaten in dining hall)	1,800.00
Martha Nemeč	Co-Hostess (Plus quarters and meals when eaten in dining hall)	1,800.00
Doyne Hall:		
*Jo Nell Lowry	Hostess (Plus quarters and utilities for family)	1,800.00
McAlister Hall:		
Stella B. Atkinson	Hostess (Plus quarters and meals when eaten in dining hall)	1,800.00
Lois W. Lee V	Co-Hostess (plus quarters and meals when eaten in dining hall)	1,800.00
Veterans Hall:		
Geraldine Witherspoon	Hostess (plus quarters and utilities for family)	1,500.00
Wingo Hall:		
Nellie Irby	Hostess (plus quarters and meals when eaten in dining hall)	1,800.00
Minton Hall:		
Mrs. Cliff Horton	Hostess (plus quarters - 2 bed room apartment - and utilities for family)	1,500.00
DINING HALL:		
Howard Montgomery	Director of Food Services (plus quarter, utilities and meals for self and family when meals are eaten in dining hall)	5,500.00
Mrs. Howard Montgomery	Dietitian	2,400.00
BOOKSTORE		
Robert H. Carter	Manager	5,500.00

*To be succeeded by Mrs. Andre McNeil at same figure upon resignation.

REQUESTS FOR LEAVE OF ABSENCE:

Miss Mary Jane Scott, Home Economics - First Summer term without pay, second summer term with pay.

Miss Christine Calvert, Home Economics - First summer term without pay, second summer term with pay.

Miss Helen Collier, Home Economics - Second summer term with pay.

Paul Witherspoon, Testing - First summer term without pay, second summer term with pay.

Dr. Mary K. Sands, English and Speech - Second summer term with pay.

Miss Roberta Clay, English and Journalism - Second summer term with pay.

Miss Leona Scott, Speech - Second summer term with pay.

Miss Mary Robinson, English - First summer term with pay.

Robert P. Burke, English - Both summer terms without pay and the following school year and summer of 1960.

Dr. George L. Sixbey, English - First summer term with pay.

Mrs. Jean Adams, Music - One summer term with pay, one without pay.

Carl Forsberg, Music - Second summer term with pay.

Dr. Lewis A. Dralle, History - Second summer term with pay.

Dr. Horace Adams, History - Second summer term with pay.

Dr. J. D. Henry, Mathematics - Second summer term with pay.

Dr. Jewel E. Moore, Biology - Second summer term without pay.

Miss Mary L. Hileman, Geography - Second summer term with pay.

Mrs. Paul Witherspoon, Hostess Veterans Hall - Both summer terms without pay.

FACULTY MEMBERS FOR THE SUMMER OF 1959:

Dr. Dorothy Beatty, Department of Education - Ten weeks \$120.00 per week.

Mrs. Paul Dean, Department of Art - Ten weeks \$80.00 per week.

RESIGNATIONS:

Mrs. Pat Lea, Nursery School, January 31, 1959. Moved from town.

Harvel Wright, Mathematics and Physics. Has been on leave without pay during the present academic year and will continue working on doctorate.

Upon the motion of Trustee Halbrook, seconded by Trustee Harper the Board unanimously approved the recommendations as presented.

A motion was also made by Trustee Halbrook, seconded by Trustee Mitchell and unanimously passed by the Board that the six teachers in the Campus Demonstration School be reelected as follows:

NAME	Position	Annual Salary 1959-60
Verna Chrisler	Assoc. Prof. and Primary Teacher	\$ 4,500.00 *
Mary V. Henze	6th Grade Teacher	4,000.00 **
Merle Landers	4th Grade Teacher	4,000.00 **
Delma Turner	5th Grade Teacher	4,000.00 **
Marguerite Silaz	3rd Grade Teacher	4,000.00 **
Mary Burton	2nd Grade Teacher	4,000.00 **

* To be paid at the rate of \$500.00 each month for 9 months (September 1, 1959 through May 31, 1960) or \$375.00 per calendar month for 12 months.

** To be paid at the rate of \$444.44 each month for 9 months (September 1, 1959 through May 31, 1960) or \$333.33 per calendar month for 12 months.

Trustee Halbrook moved that President Snow be authorized to fill remaining vacancies for the summer session of 1959; for the academic year 1959-60 - all to be formally acted upon at subsequent Board meetings. This motion was seconded by Trustee Polk and unanimously passed by the Board.

Upon the motion of Trustee Halbrook, seconded by Trustee Polk the following scholarships for students for the year 1959-60 were approved unanimously by the Board:

Honor - Valedictorian and upper five percent of high school seniors in Arkansas. All registration fees. Student will pay building fee of \$15.00 per semester.

Athletic (40) - All registration fees and \$25.00 per calendar month for 9 months - A.I.C. Policy.

Band (50) - All registration fees. Students will pay building fees totaling \$15.00 per semester.

F. T. A. (25) - All registration fees. Students will pay building fees totaling \$15.00 per semester.

Choir (16) - All registration fees. Students will pay building fees totaling \$15.00 per semester.

The senior graduation fee has not be changed for twenty years and upon the motion of Trustee Polk, seconded by Trustee Morgan the Board unanimously moved that effective July 1, 1959 this fee be increased from \$10.00 to \$15.00.

Trustee Morgan made a motion that one cottage on Bruce Street be rented to the Wesley Foundation for a meeting place on the same basis as students are charged. Trustee Mitchell seconded this motion and it was unanimously passed.

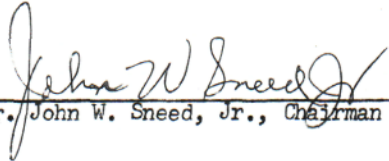
President Snow presented the need for additional housing for men students and Trustee Halbrook moved that the College Administration be directed to proceed with the necessary planning required for the filing of an application with the Federal Housing and Home Finance Agency, College Housing Program, in the amount of \$350,000.00 for the construction of such a building on this campus and to file such application. Trustee Harper seconded the motion which was unanimously passed by the Board.

President Snow reported that the Sixth Service Award honoring all faculty and staff members would be held April 6, 1959 in the ball room of the Student Center. All members of the Board and their wives were cordially invited to attend this affair.

Mr. V. N. Hukill asked that all Board members be informed they would receive a formal invitation to the Craftsman Guild's annual fish fry the first Thursday night in May.

There being no further business the Board adjourned until legally

called into session again.


Dr. John W. Sneed, Jr., Chairman


Mrs. Rufus W. Morgan, Jr., Secretary