

The Board of Trustees of The Arkansas State Teachers College met in the President's office, Arkansas State Teachers College, Conway, Arkansas, at 9:30 A.M. Thursday, June 19, 1958, pursuant to legal call of the meeting by the Chairman. The following members were present: Dr. John W. Sneed, Jr., Chairman; Louie H. Polk, Vice-Chairman; Mrs. Rufus W. Morgan, Jr., Secretary; Sam E. Adkisson; Walter Priest and Dr. Dee W. Halbrook. Harry S. Ashmore was absent.

President Snow met with the Board.

Chairman Sneed directed roll call and declared a quorum present and called the meeting into formal session.

Minutes of the last meeting of the Board were approved as read.

Chairman Sneed called for any items of old or pending business.

President Snow reported that the application to the City of Conway to extend the city limits to include all lands belonging to The Arkansas State Teachers College was progressing satisfactorily and that it had encountered no opposition.

A progress report was given on Minton Hall, the new dormitory for freshman men, and Trustee Halbrook made a motion that the following Change Order be approved:

Place one door Type # 7 with 16 ga steel frame and hardware as specified under Heading # 8 of the Hardware Schedule in the 4" partition between Rooms 119 and 120. The desk shown in Rooms 119 and 120 shall not be installed but shall be stored in the building as directed, ^{for possible future use.} The cabinet opposite door # 12 in Room 120 shall be stored in the building but not installed. The cabinet space shall be given a finished appearance by installing floor covering and base, building finished plywood ends and building head as shown for cabinets. Doors to cabinet will be supplied but not installed. Each end of the space shall have a plywood panel. Face trim shall be installed as per plans.

Nabholz Construction Corporation, General Contractor, had quoted a price of Seventy Dollars (\$70.00) addition to the base contract price for the above work.

Trustee Priest seconded the motion and it was unanimously passed by the Board. There will be no loss in revenue and the college will meet its full financial obligation.

There being no other items of old business, Chairman Sneed called for any new business to be acted upon at this meeting.

A financial statement was presented and after a general discussion a motion was offered by Trustee Morgan and seconded by Trustee Polk directing the business manager of the college to convert Sixty Thousand Dollars (\$60,000.00) in United States Government Bonds to cash to be used in meeting obligations of the college in the fiscal year 1957-58.

The motion passed unanimously.

Trustee Adkisson made a motion, which was seconded by Trustee Polk and unanimously passed by the Board that the following charges be made to students: The price of board to be \$41.00 per calendar month, effective with the beginning of the 1958-59 school year, September 8, 1958, and during summer school the price of board to be \$47.50 per five weeks term. The effective date for the summer session to be retroactive to June 2, 1958. Room rents to be as follows:

McAlister Hall	\$12.00	per calendar month		
Bernard Hall	12.00	"	"	"
Bernard Annex	14.00	"	"	"
Room with private bath	18.00	"	"	"
Doyne Hall	12.00	"	"	"
Veterans Hall	10.00	"	"	"
Meadors Hall	12.00	"	"	"
Minton Hall	17.50	"	"	"
Wingo Hall (single rooms)	12.00	"	"	"

Trustee Polk offered a motion accepting resignations as follows:

1. Dr. Victor H. Hardt, Director of Band, effective at the end of the day, July 5, 1958.
2. John B. Koch, Assistant Professor of Economics, effective at the end of the day July 5, 1958.
3. Mrs. Hester Sanders, Teacher of 4th Grade, effective at the end of the day, July 31, 1958.
4. Dr. David P. Delorme, Professor and Head Department of Economics, Sociology and Business Education, effective at the end of the day June 30, 1958.
5. Mrs. Marjorie Meyer, Assistant Hostess, McAlister Hall, effective at the end of the day June 30, 1958.
6. Miss Jacqueline DeCamp, Assistant Professor of Speech, effective at the end of the day, June 30, 1958.
7. Dr. William A. Bultmann, Professor of History, effective at the end of the day August 10, 1958.
8. Dr. Phyllis Bultmann, Associate Professor of English, effective at the end of the day, July 5, 1958.

Trustee Morgan seconded the motion and it was unanimously passed by the Board.

Trustee Halbrook moved the following requests for leave of absence be approved.

Trustee Priest seconded the motion and it was unanimously passed by the Board.

1. Extend leave of absence for Miss Mary Jane Scott from July 1 through August 14, 1958 - without pay.
2. Robert P. Burke, Instructor of English, June 14 through August 10, 1958 - without pay.
3. Dr. Howard Groth, Professor and Head Department of Music, second summer term 1958 - with pay.
4. Raymond Dow, Instructor of Industrial Education, June 9 through July 31, 1958 - without pay.
5. Dr. William A. Bultmann, Professor of History, second summer term 1958 - with pay.
6. Miss H. Dorothy Allen, Associate Professor and Acting Head of the Department of Foreign Language, June 1 through August 10, 1958 - without pay.
7. Glenn Powers, Associate Professor of Physics, June 1 through August 10, 1958 - without pay.
8. E. L. Higgins, Professor of History, first summer term 1958 with pay, second summer term 1958 without pay - because of illness.
9. Harvel Wright, Instructor of Mathematics and Physics, September 1, 1958 through June 30, 1959. To be honored or reinstated only in the event full time Math position is created by this time (present position is Physics and Math). Mr. Wright's present position to be declared vacant and permanent appointment to be made for this position.

President Snow recommended the election of the following personnel:

1. Mrs. Lewis A. Dralle, Assistant Librarian, at \$358.33 per calendar month, effective September 1, 1958.
2. Mrs. Stella B. Atkinson, Co-Hostess, McAlister Hall, July 1, 1958 at the rate of \$150.00 per calendar month plus quarters, utilities and meals, when meals are eaten in the college dining hall.
3. Mrs. Lois Lee, Co-Hostess, McAlister Hall, July 1, 1958, at the rate of \$150.00 per calendar month plus quarters, utilities and meals, when meals are eaten in the college dining hall.
4. Miss Sue Lineback, Instructor of Speech, July 1, 1958, at the rate of \$375.00 per calendar month,
5. Homer Brown, Band and Orchestra Director and Instructor in Music Department, at the rate of \$500.00 per calendar month, to begin July 7, 1958.
6. Faril Simpson, Instructor of Physical Science, at the rate of \$400.00 per calendar month, to begin September 1, 1958.
7. Mrs. Paul B. Dean, Instructor of Art, second summer term 1958, at the rate of \$80.00 per week.
8. Mrs. Mary Dodge Hodges, Instructor of Education, first summer term 1958, at the rate of \$80.00 per week for the five weeks.
9. Miss Robbie G. Blakemore, Instructor of Home Economics, first summer term 1958, at the rate of \$545.00 for the five weeks.
10. James L. Lanman, Instructor of Education, both summer terms 1958, at the rate of \$100.00 per week for the ten weeks summer session.
11. Mrs. Miriam Scott, Instructor of Education, first summer term 1958, at the rate of \$80.00 per week for the five weeks.
12. Mrs. Grace Coleman, work in library, first summer term 1958 at the rate of \$80.00 per week for the five weeks.
13. Miss Freida Cummins, work in library, second summer term 1958, at the rate of \$80.00 per week for the five weeks.
14. Dr. Joe Robbins, Instructor of Physical Science, both summer terms 1958 at the rate of \$100.00 per week for the ten weeks.
15. Mr. Albert Raymond, Instructor of Physical Science, one week of the first summer term 1958 at the rate of \$100.00 per week. His classes did not materialize and he only worked one week.
16. Dr. Chas. G. Risher, Instructor of Industrial Education, both summer terms 1958 at the rate of \$100.00 per week for the ten weeks.
17. Carl Forsberg, Associate Professor of Music, returned from leave of absence, June 1, 1958. Recommend he be placed on payroll June 1, 1958 at \$458.33 per calendar month.
18. Dr. Phyllis Bultmann, Associate Professor of English, full teaching load first summer term 1958, at the rate of \$500.00 per calendar month.
19. Dr. O. W. Rook, Assistant Professor of History, for the second summer term of 1958 at the rate of \$100.00 per week for the five weeks; and then on September 1, 1958 to regular faculty at a salary of \$500.00 per calendar month.
20. Mrs. Imogene Holt, Secretary Extension Department at the rate of \$200.00 per calendar month - June 2 - August 31, 1958.
21. Mrs. Rebecca Yeatman, Nursery School, at the rate of \$125.00 per calendar month - June 2 through August 10, 1958.
22. Miss Evie Shaw, Instructor and Assistant Librarian, at \$312.50 per calendar month - July and August 1958.

Trustee Morgan made a motion, seconded by Trustee Halbrook and unanimously passed by the Board that the recommendations be approved..

Trustee Morgan moved the following resolution be passed and made a part of the permanent minutes of the Board of Trustees. The motion was seconded by Trustee Halbrook and unanimously passed.

R E S O L U T I O N

In view of the loss we have sustained by the death on May 27, 1958 of R. F. Selvidge, and realizing to the fullest extent the still heavier loss by his wife and family, be it

RESOLVED, that we, the members of the Board of Trustees of The Arkansas State Teachers College, meeting in regular session, Thursday, June 19, 1958, tenderly condole with Mrs. Selvidge and family in this sad hour, and commend them to the keeping of Him who looks with compassion upon them, and

RESOLVED, that we inscribe in our minutes this tribute to the memory of a faithful staff member, fine husband and father and an outstanding citizen; and

RESOLVED, that a copy of these resolutions be transmitted to the family together with the assurance of our sincere sympathy.

Dr. John W. Sneed, Jr., Chairman
Louie H. Polk, Vice-Chairman
Mrs. Rufus W. Morgan, Jr., Secretary
Harry S. Ashmore
Walter Priest
Sam Adkisson
Dr. Dee W. Halbrook

Bruce R. Anderson, College Architect, presented a preliminary planning report on the proposed housing development for married students and faculty. After a full discussion a motion was made by Trustee Polk for the college to submit an application for a loan from the Federal Housing and Home Finance Agency to be filed immediately after July 1, 1958 to construct this housing project. Trustee Halbrook seconded the motion and it was unanimously passed by the Board.

Complete financing details, site data, and other computations will be presented to the Board of Trustees in August, 1958.

A letter regarding Teacher Retirement from the State Comptroller was read and the following Resolution was presented and unanimously passed by the Board.

R E S O L U T I O N

WHEREAS, the total annuity reserve of those retiring from The Arkansas State Teachers College in the year 1957-58, which becomes due on or before September 1, 1958; and

WHEREAS, the total annuity reserve for those retiring in the year 1958-59, the amount becoming due on or before September 1, 1959, is considerably in excess in each of these two years of the employer's matching of the members' contributions; and,

WHEREAS, to meet the complete annuity reserve in each of these two years on or before the date due would constitute a financial strain on the operating budget of the college; and

WHEREAS, it is the feeling on the part of the President and the Board of Trustees of The Arkansas State Teachers College that the employer's matchings over a period of years, since it appears that there will be no one retiring from the college in the next few years, will be sufficient to meet the total annuity reserve,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of The Arkansas State Teachers College respectfully request the Board of Trustees of the Teacher Retirement System, after they have reviewed the projected annuity reserve for the next ten-year period, to permit the college matching to represent annual payment on the annuity reserve with the college paying the interest on the unpaid balance of the annuity reserve at a rate established by the Board of Trustees of the Teacher Retirement System until such time as conditions make it necessary for other arrangements. The estimated cost projection extended to September 1, 1963 showing a predicted balance due in the annuity reserve account in the amount of \$21,698.00 was voted by the Board of Trustees of The Arkansas State Teachers College as an assumed obligation recognizing the fact that this may or may not be a firm figure as of that date.

Upon the motion of Trustee Polk, seconded by Trustee Halbrook, the Board unanimously approved the following Constitution of the Faculty Association of The Arkansas State Teachers College.

CONSTITUTION OF THE FACULTY ASSOCIATION
OF THE ARKANSAS STATE TEACHERS COLLEGE

Approved by the faculty, in general session, May 8, 1958.

ARTICLE I. Name

This organization shall be called the Faculty Association of The Arkansas State Teachers College.

ARTICLE II. Purpose

The purpose of this organization shall be to lend to the faculty corporate status within the college organization, and to strengthen the relationship between the faculty and administration, especially in matters of mutual concern affecting academic standards and the program of the college.

ARTICLE III. Membership

The membership of the Association shall consist of all members of the instructional staff of the college as well as administrative personnel whose rank is deemed by the Council as equivalent to that of instructor or above.

ARTICLE IV. Council

Section 1. The constantly functioning element of the Association shall be a Council consisting of twelve members elected by the members of the Association. At no time may any department of the college be represented on the Council by more than two members, nor may more than one-third of the membership of the Council be heads of departments.

Section 2. The Council shall consider matters concerning the welfare of the college and make recommendations relating thereto. Following each meeting, a report of action taken by the Council shall be submitted to the membership of the Association. An annual written report shall be submitted by the Council to the Association.

ARTICLE V. Meetings

Section 1. The Association shall meet once during the first month of the fall semester, and at other times on call of the Council, or at the request of twenty percent of the membership.

Section 2. The Council shall meet once a month, except in August, or on call from the President of the Association, or through petition by twenty percent of the members of the Association.

ARTICLE VI. Officers

The officers of the Council shall serve as officers of the Association, and these shall be a President, Vice-President, a Secretary, and a Parliamentarian. The duties of these officers shall be those customary to such offices.

ARTICLE VII. Elections

Section 1. The Council shall be elected by secret ballot at the annual meeting of the Association. All members shall serve for a period of two years, except for the first Council, six members of which shall be chosen by lot to serve for one year only.

Section 2. The method of election of the Council shall be as follows: Each member of the Association shall vote for twelve people from the membership of the Association and the twelve receiving the greatest number of votes shall compose the Council, except for the limitations noted in Article IV above. In case of a tie, a run-off will be held. Vacancies that occur between elections will be filled by those persons who received the next highest number of votes.

Section 3. The officers shall be elected annually by a majority vote of the members of the Council.

ARTICLE VIII. Quorum

Three-fourths of the membership of the Association and three-fourths of the membership of the Council shall constitute a quorum for the respective groups.

ARTICLE IX. Parliamentary Procedure

The rules contained in Robert's Rules of Order, Revised, shall govern the parliamentary procedure of this organization.

ARTICLE X. Amendments

A proposed amendment, signed by ten or more members of the Association, shall be presented in writing to the members of the Association thirty days before a vote is taken. An affirmative vote of two-thirds of the membership of the Association will be required for adoption.

ARTICLE XI. Ratification

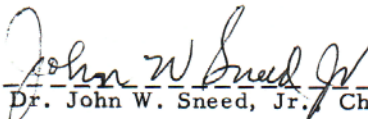
Before this constitution shall become effective it must be approved by the majority of the members of the faculty of the college in attendance at a general faculty meeting called for that purpose. It shall then be submitted, through the President of the College, to the Board of Trustees of The Arkansas State Teachers College and become effective upon their approval. Following approval of the Board, the committee which was constituted to prepare this constitution shall immediately take steps to call elections to put it into operation.

President Snow reported the following final enrollment figures for the First Summer Term 1958:

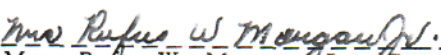
	Men	Women	Total	
Freshmen	55	36	91	
Sophomores	77	105	182	
Juniors	73	154	227	
Seniors	174	268	442	Veterans
Uncl. & Post Grads.	24	36	60	187
Totals	403	599	1002	
Graduates	72	112	184	
Demonstration School			82	
	475	711	1268	

President Snow announced the opening date for the fall semester would be Sept. 8, 1958

There being no further business to be acted upon at this time, the Board adjourned until legally called into session again.



Dr. John W. Sneed, Jr., Chairman



Mrs. Rufus W. Morgan, Jr., Secretary