

The Board of Trustees of The Arkansas State Teachers College met in the President's office, The Arkansas State Teachers College, Conway, Arkansas, Tuesday, March 11, 1958, pursuant to legal call of the meeting by the Chairman. The following members were present: Dr. John W. Sneed, Jr., Chairman; Louie H. Polk, Vice-Chairman; Mrs. Rufus W. Morgan, Jr., Secretary; Sam E. Adkisson and Dr. Dee W. Halbrook. Absent: Harry S. Ashmore and Walter Priest.

President Snow met with the Board.

Chairman Sneed directed roll call and declared a quorum present and called the meeting into formal session.

Minutes of the last meeting of the Board were approved as read.

Chairman Sneed called for any items of old or pending business. There being none, he then called for new business to be acted upon at this meeting.

Chairman Sneed stated that the election of officers for the Board of Trustees for the next year was in order. Trustee Polk made a motion, which was seconded by Trustee Halbrook that all officers be reelected as follows: Dr. John W. Sneed, Jr., Chairman; Louie H. Polk, Vice-Chairman; Mrs. Rufus W. Morgan, Jr., Secretary. The motion was unanimously passed by the Board.

The Business Manager reported on the finances of the College.

Trustee Halbrook made a motion; seconded by Mrs. Morgan and unanimously passed by the Board that the name of the new dormitory for men be "MINTON HALL" honoring Dr. H. L. Minton, Director of Field Services. This announcement will be made at the Fifth Annual Service Award Banquet, April 8, 1958.

Upon the motion of Trustee Morgan, seconded by Trustee Polk the Board unanimously voted to designate the new dormitory for Freshman Men.

The Board was unanimous in its choice of brick to be used in the Freshman Men's Dormitory. The Board selected the same ones used in the Student Center Building and manufactured by the Hope Brick Company of Hope, Arkansas.

Mr. Bruce R. Anderson, College Architect, met with the Board and led a discussion concerning construction of housing units for married students and faculty members. The Board directed a continuation of this study to further explore a tentative plan to construct twenty-five units for married students and ten for faculty members. Mr. Anderson was requested to have further information available for the next Board meeting.

Trustee Polk made a motion that the City of Conway be requested to extend the city limits to include all land belonging to The Arkansas State Teachers College, which is described as follows:

WHEREAS, it has been brought to the attention of the Board of Trustees of The Arkansas State Teachers College that only 40 acres of the campus is included within the city limits of Conway (SE 1/4 of SE 1/4 Sec. 11, T 5 NR 14 W).

WHEREAS, the college is expanding its facilities to occupy other lands (New Dormitory on SW 1/4 of SE 1/4, Sec. 11 T 5 NR 14 W), (New Shop Building on NE 1/4 of NE 1/4 Sec. 14 T 5 NR 14 W) except the following thereof: Beginning at the SE corner of said NE 1/4 of NE 1/4, Sec. 14 and running thence North 200 ft.; thence West to the West line of said NE 1/4 of said NE 1/4, or NE 1/4; thence South 200 ft: Thence East to the point of beginning.

WHEREAS, Fire protection is not guaranteed by the City Fire Department beyond City Limits.

WHEREAS, Water and sewer service is not extended beyond city limits except in special cases.

WHEREAS, Police protection cannot be assured beyond the city limits.

WHEREAS, the City of Conway has a building code that provides protection for the owner.

NOW THEREFORE, be it Resolved that the Board of Trustees of The Arkansas State Teachers College petition the Faulkner County Court requesting the following property be released from the County records and transferred to the City of Conway

1. SW 1/4 of SE 1/4 Sec. 11, T 5, N.R. 14, West (40 acres)
2. NE 1/4 of NE 1/4 Sec. 14, T 5, N.R. 14, West, except the following thereof:
Beginning at the SE corner of said NE 1/4 of NE 1/4 Sec. 14, T 5, N.R. 14 West and running thence North 200 ft.; thence West to the West line of said NE 1/4 of NE 1/4, Sec. 14, T 5 N,R. 14, West: Thence South 200 ft.: thence East to the point of beginning (approximately 34 Acres)
3. NW 1/4 of NE 1/4 Sec. 14, T 5, N.R. 14 W (40 acres)
4. SW 1/4 of NE 1/4 Sec. 14, T 5 N, R 14. W. (40 acres)

Trustee Halbbrook seconded the motion and it was unanimously passed by the Board.

Trustee Halbbrook made a motion which was seconded by Trustee Polk that the following scholarships for students for the year 1958-59 be approved:

Honor - Valedictorian and upper five percent of high school seniors in Arkansas.
To receive all registration fees. Students will pay building fee of \$10.00 per semester.

Athletic - (40) To receive all registration fees and \$25.00 per calendar month for nine months (A.I.C. Policy).

Band - (50) To receive registration fees. Students will pay building fees totaling \$15.00 per semester.

F.T.A. - (25) To receive all registration fees. Students will pay building fees totaling \$15.00 per semester.

Choir - (16) To receive all registration fees. Students will pay building fees totaling \$15.00 per semester.

This motion was unanimously passed by the Board.

A motion was made by Trustee Morgan that the registration fees be increased from \$55.00 to \$60.00 per semester - to become effective June 2, 1958 at the beginning of the first summer term. Trustee Polk seconded the motion and it was unanimously passed by the Board.

President Snow presented recommendations for the election of personnel for 1958-59; personnel for the summer terms of 1958; and requests from faculty for leave of absence for study as follows:

1. ADMINISTRATION AND GENERAL:

President's Office:	Position	Monthly Salary	Annual Salary
*Silas D. Snow	President	\$833.33	\$10,000.00
Connie Lee Springer	Secretary	291.66	3,500.00
Dean's Office:			
A. E. Burdick	Dean of the College	708.33	8,500.00
Ruby Chick	Secretary	270.83	3,250.00

*For the convenience of the Board of Trustees, the President is required to live in the President's Home. Perquisites include rent and utilities.

Business Office:	Position	Monthly Sal.	Annual Salary
Harold D. Eidson	Business Manager	\$25.00	7,500.00
Virginia H. Smith	Asst. Disb. Officer	287.50	3,450.00
Billie Hukill	Cashier	237.50	2,850.00

Student Services:

James Sylar	Dir. of Student Activities	500.00	6,000.00
Joyce S. Lancaster	Secretary	183.33	2,200.00
Olive Ferguson	Dir. of Women's Activities	375.00	4,500.00
	(plus quarters and utilities)		
L. B. Jackman	Registrar	416.66	5,000.00
Corinne Robinson	Secretary	225.00	2,700.00
Patricia Harrison	Secretary	175.00	2,100.00
H. B. Hardy, Jr	Director of Placement	416.66	5,000.00
Paul Witherspoon	Dir. of Testing Center	458.33	5,500.00
Dr. Edwin Dunaway	Medical Examiner	100.00	1,200.00
Mrs. Wilma Hammett	College Nurse	200.00	2,400.00

(effective March 15, 1958 - plus quarters and utilities)

Public Services:

Graham Nixon	Dir. of Public Relations	483.33	5,800.00
Elizabeth Carter	Switchboard Operator	50.00	600.00

II. INSTRUCTIONAL

Art:

Marie Schichtl	Prof. & Head of Department	500.00	6,000.00
Gene Hatfield	Asst. Prof. of Art	416.66	5,000.00

Biology:

Neal Buffaloe	Prof. & Head of Department	583.33	7,000.00
T. J. Burgess	Asst. Prof. of Biology	416.66	5,000.00
** Jewell Moore	Assoc. Prof. of Biology	433.33	5,200.00
Marjorie Malin	Instr. of Biology	375.00	4,500.00

Economics, Sociology and Business Education

David P. Delorme	Prof. & Head of Department	583.33	7,000.00
Joe Shaw	Asst. Prof. of Sociology	450.00	5,400.00
Fred Basco	Asst. Prof. of Bus. Educ.	458.33	5,500.00
Ona M. Wachtendorf	Instructor of Bus. Educ.	395.83	4,750.00
Bess J. Ramsey	Instructor of Bus. Educ.	395.83	4,750.00
John Koch	Asst. Prof. of Economics	458.33	5,500.00
Carlisle Ellis	Instructor of Bus. Educ.	400.00	4,800.00

Education, Psychology and Training School:

B. A. Lewis	Prof., Head Dept. of Educ.		
	Dir. of Graduate Studies	600.00	7,200.00
E. R. Hopkins	Assoc. Prof. of Educ. and Psychology; Director of Student Teaching	500.00	6,000.00
Arthur L. Henze	Assoc. Prof. of Educ. and Psychology	500.00	6,000.00
Audie Lynch	Assoc. Prof. of Educ.	500.00	6,000.00
Norman Gale	Asst. Prof. of Psychology	416.66	5,000.00
Mabel G. Patterson	Asst. Prof. of Educ. and Dir. of Nolen M. Irby Demonstration School	416.66	5,000.00
Verna Chrisler	Primary Teacher and Assoc. Professor	375.00	4,500.00
Mary V. Henze	6th Grade Teacher	333.33	4,000.00
Hester Crafton	4th Grade Teacher	333.33	4,000.00
Delma Turner	5th Grade Teacher	333.33	4,000.00
Marguerite Silaz	3rd Grade Teacher	333.33	4,000.00
Mary Burton	2nd Grade Teacher	333.33	4,000.00
Maxine Crafton	Secretary	237.50	2,850.00

**Miss Moore's salary to be \$500.00 per calendar month when PhD is granted.

English, Speech and Journalism		Monthly	Annual
Name	Position	Salary	Salary
George L. Sixbey	Prof. & Head of Department	583.33	7,000.00
Mary K. Sands	Prof. of Speech and Dir. of Speech Clinic	500.00	6,000.00
E. A. Nolte	Assoc. Prof. of English	500.00	6,000.00
Roberta Clay	Assoc. Prof. of English and Journalism	416.66	5,000.00
Frances Terry	Assoc. Prof. of English	416.66	5,000.00
Ralph Behrens	Assoc. Prof. of English	458.33	5,500.00
Mary Robinson	Asst. Prof. of English	416.66	5,000.00
Phyllis Bultmann	Assoc. Prof. of English	300.00	3,600.00
Robert P. Burke	Instructor of English	458.33	5,500.00
	Instructor of Speech	375.00	4,500.00
Foreign Language:			
** Dorothy H. Allen	Assoc. Prof. & Acting Head of the Department	458.33	5,500.00
Geography:			
** C. S. Williams	Assoc. Prof. & Acting Head of the Department	483.33	5,800.00
Mary Hileman	Asst. Prof. of Geography	416.66	5,000.00
History and Political Science:			
Horace Adams	Prof. & Head of Department	583.33	7,000.00
E. L. Higgins	Prof. of Hist. & Pol. Sci.	458.33	5,500.00
Lewis A. Dralle	Assoc. Prof. of History	500.00	6,000.00
Ophelia Fisher	Asst. Prof. of History	416.66	5,000.00
William Bultmann	Prof. of History	500.00	6,000.00
Home Economics:			
Mary J. Scott	Prof. & Head of Department	500.00	6,000.00
Frances Webb	Asst. Prof. Teacher Trainer Home Econ. Education	441.66	5,300.00
Helen Collier	Asst. Prof. of Home Ec.	416.66	5,000.00
Christine Calvert	Asst. Prof. of Home Ec.	416.66	5,000.00
Sue Phelps	Instructor of Home Ec.	404.16	4,850.00
Rebecca B. Yeatman	Nursery School (June 2, 1958)	125.00	1,500.00
Industrial Education:			
E. W. Packard	Prof. & Head of Department	500.00	6,000.00
** V. N. Hukill	Assoc. Prof. of Ind. Educ	479.16	5,750.00
*** Raymond Dow	Instructor of Ind. Educ.	375.00	4,500.00
Mathematics:			
O. L. Hughes	Prof. & Head of Department	541.66	6,500.00
J. D. Henry	Prof. of Mathematics	500.00	6,000.00
Dorothy Long	Assoc. Prof. of Math.	416.66	5,000.00
Virginia Bonds	Asst. Prof. of Math	416.66	5,000.00
Music:			
Howard Groth	Prof. & Head of Department	583.33	7,000.00
Thomas Higgins	Asst. Prof. of Music	391.66	4,700.00
Carl Forsberg	Assoc. Prof. of Music	458.33	5,500.00
Victor H. Hardt	Assoc. Prof. of Music and Director of Band (Private fees returned to Business Office)	541.66	6,500.00
Jean Adams	Asst. Prof. of Music	350.00	4,200.00
Virginia Sue Evans	Instructor of Music	400.00	4,800.00

Miss Allen's salary to be \$500.00 per calendar month when PhD is granted.
 C. S. William's salary to be \$541.66 per calendar month when degree is granted
 V. N. Hukill's salary to be \$500.00 per calendar month when degree is granted
 Raymond Dow's salary to be \$416.66 per calendar month when degree is granted

Physical Education:		Monthly	Annual
Name	Position	Salary	Salary
Jeff Farris	Prof. & Head of Department	541.66	6,500.00
Frank Koon	Assoc. Prof. & Dir. of Athle.	541.66	3,250.00
Cecil Garrison	Assoc. P of. of P. E. and Dir. of Audio-Visual Dept.	500.00	3,000.00
Fletcher Lowry	Instr. of P. E. & Coach	416.66	3,500.00
Betty Swift	Asst. Prof. of P. E.	416.66	5,000.00
Barbara Maxwell	Instr. of P. E.	375.00	4,500.00
Raymond Bright	Instr. of P. E.; Asst. Football Coach & Head Track Coach	500.00	3,000.00
Cliff Horton	Basketball Coach	458.33	2,750.00
Loretta Farris	Secretary	62.50	750.00

Physical Science:

Joe Smith	Prof. & Head of Department	606.26	7,275.00
Robert Selvidge	Assoc. Prof. of Physical Sci.	500.00	6,000.00
Glenn Powers	Assoc. Prof. of Physical Sci.	500.00	6,000.00
Allen Robinette	Instructor of Physical Sci.	416.66	5,000.00
Harvel Wright	Instructor of Physical Sci.	416.66	5,000.00

Library:

Ernest Thomas	Head Librarian	541.66	6,500.00
Gladys Sachse	Assoc. Prof. & Asst. Libr.	395.83	4,750.00
Ruth Dunaway	Instr. & Asst. Librarian	383.33	4,600.00
Opal Walters	Instr. & Asst. Librarian	370.83	4,450.00
	Instr. & Asst. Librarian	312.50	3,750.00

Extension:

H. L. Minton	Director of Field Services	583.33	7,000.00
Grace Ethridge	Secretary	212.50	2,550.00
Cecil Garrison	Dir. Audio-Visual Dept.	500.00	3,000.00

Buildings and Grounds:

N. V. Wimberly - Supvr. of Buildings and Grounds		375.00	4,500.00
	(plus quarters and utilities)		

Other salaries and wages			55,450.00
--------------------------	--	--	-----------

Housing:

Bernard Hall:			
Edith Reynolds	Hostess	150.00	1,800.00
	(plus quarters and meals, when eaten in dining hall)		
Mrs. R. F. McKelvy	Co-Hostess	150.00	1,800.00
	\$116.66 per month because of compensation from Fed. Govt. (plus quarters and meals, when eaten in dining hall)		
Other Services			3,600.00

Doyme Hall:

JoNell Lowry	Hostess	150.00	1,800.00
	(plus quarters and utilities for family)		
Other Services			1,200.00

McAlister Hall:

	Hostess	150.00	1,800.00
	(plus quarters and meals, when eaten in dining hall)		
Marjorie Meyer	Co-Hostess	150.00	1,800.00
	(plus quarters and meals, when eaten in dining hall)		
Other Services			2,400.00

Meadors Hall:

Other Services			1,500.00
----------------	--	--	----------

Housing (continued)

Veterans Hall:

Geraldine Witherspoon	Hostess	125.00	1,500.00
	(plus quarters and utilities for family)		
Other services			2,100.00

Wingo Hall:

Nellie Irby	Hostess	150.00	1,800.00
	(plus quarters and meals for self and husband when eaten in dining hall)		

Freshman Men's Dormitory:

Mrs. Cliff Horton	Hostess	125.00	1,500.00
	(plus quarters and utilities for family)		

Athletics:

Frank Koon			3,250.00
Fletcher Lowry			2,500.00
Raymond Bright			3,000.00
Cliff Horton			2,750.00

Dining Hall:

Howard Montgomery	Director of Food Services	416.66	5,000.00
	(plus quarters, utilities and meals for self and family, when meals are eaten in dining hall)		
Mrs. Howard Montgomery	Dietitian	200.00	2,400.00
Other Services			29,184.00

Bookstore:

Robert H. Carter	Manager	416.66	5,000.00
Other Services			8,700.00

Hot Lunch Program:

Salaries			1,665.00
----------	--	--	----------

Upon the motion of Trustee Polk, seconded by Trustee Adkisson the Board unanimously approved the recommendations as presented.

Mr. Cliff Horton met with the Board. After a thorough discussion about the position of Head Basketball Coach, Trustee Polk made a motion that Mr. Horton be employed to fill this vacancy at a monthly salary of \$458.33, effective July 1, 1958, and that Mrs. Horton be employed as Hostess in the new Freshman Men's Dormitory at a salary of \$125.00 per calendar month plus quarters and utilities for herself and family, effective when the dormitory is completed and ready for occupancy. Trustee Morgan seconded the motion and it was unanimously passed by the Board.

President Snow reported that Mr. G. Y. Short, Recorder, and Mr. C. C. Calhoun, Film Librarian, had reached retirement age and would retire June 30, 1958. Trustee Morgan made a motion, seconded by Trustee Adkisson that the retirement of these two staff members be approved. The Board unanimously passed the motion. The Board directed President Snow to make further inquiry with the office of the Retirement System to see if Mrs. Madge Franklin, Hostess in McAlister Hall, and Miss Evie Shaw, Assistant Librarian, could be retired this year.

Trustee Polk moved that the President be authorized to fill remaining vacancies for the summer session of 1958; for the year 1958-59 and to be formally acted upon at subsequent Board meetings. Trustee Morgan seconded the motion and it was unanimously passed.

Trustee Polk made a motion, seconded by Trustee Adkisson and unanimously passed by the Board that the following persons be elected for the summer session of 1958 and the following requests for leaves of absence be approved; and resignations accepted:

Mrs. Paul B. Dean, Art, First summer term 1958 @ \$80.00 per week.

Dr. Frank H. Jackson, Dept. of Economics, Sociology and Business Education, both summer terms @ \$1058.00 for the ten weeks term.

Lewis A. Dralle, Assoc. Professor of History, on leave second summer term 1958 Without pay.

Gene Hatfield, Asst. Prof. of Art - on leave second summer term - with pay.

Mrs. Opal Walters, Instructor, Asst. Librarian - second summer term 1958 - with pay.

Fletcher B. Lowry, Coach, Instructor of Physical Education - first summer term 1958 with pay.

Ralph Behrens, Assoc. Prof. of English - First summer term 1958 - with pay.

Eugene Nolte, Assoc. Prof. of English - second summer term 1958 - with pay.

Frederick Basco, Asst. Prof. of Business Education - first summer term without pay; second summer term 1958 with pay.

Mrs. Jean Adams, Asst. Prof. of Music - both summer terms 1958 - without pay.

Miss Mabel G. Patterson, Asst. Prof. of Education - both summer terms 1958 - First term with pay; second term without pay.

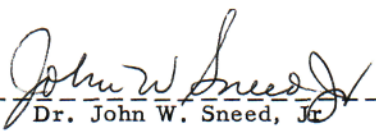
Recommend following resignations be accepted:

Mrs. Jerry Lee Harcrow - Nurse, effective March 15, 1958.


Mrs. Eva A. Shideler - Nursery School - effective May 31, 1958.

Announcement was made that the Fifth Annual Service Award Banquet would be held April 8, 1958 and all Board members invited to attend,

There being no further business the Board adjourned until legally called into session again.



Dr. John W. Sneed, Jr.
Chairman



Mrs. Rufus W. Morgan, Jr.
Secretary