

The Board of Trustees of The Arkansas State Teachers College met in the President's office, Arkansas State Teachers College, Conway, Arkansas, Tuesday, March 26, 1957 pursuant to legal call of the meeting by the Vice-Chairman. The following members were present: Dr. John W. Sneed, Jr.; Mrs. Rufus W. Morgan, Jr. Louie H. Polk; and Dr. Dee W. Halbrook. Absent: Harry S. Ashmore; Sam E. Adkisson and Walter Priest.

President Snow met with the Board.

Vice-Chairman Dr. John W. Sneed, Jr., directed roll call and declared a quorum present and called the meeting into formal session.

Minutes of the last meeting of the Board were approved as read.

Dr. Dee W. Halbrook was presented and welcomed as a new member of the Board of Trustees.

Vice-Chairman Sneed stated that the election of officers for the Board of Trustees for the next year was in order. The Board unanimously elected Dr. John W. Sneed, Jr. as Chairman and Louie H. Polk as Vice-Chairman; and unanimously reelected Mrs. Rufus W. Morgan, Jr., as Secretary.

Chairman Sneed called for any items of old or pending business.

A progress report on the new Student Union Building was made and final papers were signed by the proper officials of the Board to complete the financing arrangements for this building.

There being no other items of old business Chairman Sneed called for items of new business.

Trustee Halbrook made a motion that Silas D. Snow be reelected President of the College for twenty-four calendar months beginning July 1, 1957 at a salary of \$833.33 per calendar month and that for the convenience of the Board of Trustees he be required to live in the President's Home for which no rent is paid. Trustee Polk seconded the motion, which passed unanimously.

Trustee Polk made a motion, seconded by Trustee Morgan and unanimously passed by the Board that the budget for 1957-58, submitted and recommended by the Administration, be approved and adopted. The budget is listed below:

B U D G E T

1957-1958

	ESTIMATED EXPENDITURES	ESTIMATED INCOME
Administrative and General	\$185,991.14	
Instructional	414,074.68	
Library	37,000.00	
Extension	48,450.00	\$60,000.00
Buildings and Grounds	139,005.00	
Dormitories	57,426.00	90,000.00
Dining Hall	199,180.00	225,000.00
Bookstore	92,596.00	92,596.00
Debt Service	67,842.50	
Training School Hot Lunch	3,500.00	4,000.00
Athletics	27,900.00	4,000.00
Student Aid	5,000.00	
Building Fees		35,550.00
Student Union		17,775.00
Matriculation		122,475.00
Special		5,000.00
Nursery		1,500.00
Graduate Fees		7,200.00
G. I. Income		3,500.00
Vocational Home Economics		3,200.00
Interest		1,500.00
Miscellaneous (Other)		6,500.00
State		650,000.00

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 President Snow presented recommendations for the election of personnel for 1957-1958 as follows:

1. ADMINISTRATION AND GENERAL:		Monthly Salary	Annual Salary
	Position		
President's Office:			
* Silas D. Snow	President (24 calendar months)	\$833.33	\$10,000.00
Connie Lee Springer	Secretary	291.66	3,500.00
Dean's Office:			
A. E. Burdick	Dean of the College	708.33	8,500.00
Ruby Chick	Secretary	270.83	3,250.00
Business Office:			
Harold D. Eidson	Business Manager	625.00	7,500.00
Virginia H. Smith	Asst. Disbursing Officer	287.50	3,450.00
Billie Hukill	Cashier	237.50	2,850.00
Carolyn Spheeris	Bookkeeper	183.33	2,200.00
Student Services:			
James Sylar	Director of Student Activities	458.33	5,500.00
Joyce S. Lancaster	Secretary	183.33	2,200.00
Olive Ferguson	Director of Women's Activities	375.00	4,500.00
	(plus quarters)		
L. B. Jackman	Registrar	400.00	4,500.00
G. Y. Short	Recorder	375.00	4,500.00
Corrine Robinson	Secretary	225.00	2,700.00
H. B. Hardy, Jr	Director of Placement	416.66	5,000.00
	Secretary	175.00	2,100.00
Paul Witherspoon	Director of Testing Center	458.33	5,500.00
Dr. Ed Dunaway	Medical Examiner	100.00	1,200.00
	Nurse	225.00	2,700.00
	(plus quarters)		
Public Services:			
Graham Nixon	Director of Public Relations	458.33	5,500.00
C. C. Calhoun	Secretary Audio-Visual Dept.	316.66	3,800.00
Elizabeth Carter	Switchboard Operator	50.00	600.00
II. INSTRUCTIONAL:			
Art:			
Marie Schichtl	Prof. and Head of Department	500.00	6,000.00
Gene Hatfield	Asst. Prof. of Art	416.66	5,000.00
Biology:			
Neal Buffalo	Prof. and Head of Department	520.83	6,250.00
C. V. Robinette	Prof of Biology (July and August)		734.68
T. J. Burgess	Asst. Prof. of Biology	416.66	5,000.00
Jewell Moore	Assoc. Prof. of Biology	433.33	5,200.00
Marjorie Malin	Instructor of Biology	375.00	4,500.00
Economics, Sociology and Business Education:			
David P. Delorme	Prof. and Head of Department	583.33	7,000.00
Joe Shaw	Asst. Prof. of Sociology	450.00	5,400.00
Fred Basco	Asst. Prof. of Bus. Educ.	458.33	5,500.00
Ona M. Wachtendorf	Instructor of Business Educ.	395.83	4,750.00
Bess J. Ramsey	Instructor of Business Educ.	395.83	4,750.00
John Koch	Asst. Prof. of Economics	458.33	5,500.00
	Instructor	400.00	4,800.00

*For the convenience of the Board of Trustees, the President is required to live in the President's Home for which no rent is paid.

Education, Psychology and Training School:

	Position	Monthly Salary	Annual Salary
B. A. Lewis	Prof., Head Dept. of Education		
	Director of Graduate Studies	\$600.00	\$7,200.00
E. R. Hopkins	Assoc. Prof. of Education and Psychology; Director of Student Teaching	500.00	6,000.00
Arthur L. Henze	Assoc. Prof. of Educ and Psychology	500.00	6,000.00
Audie Lynch	Assoc. Prof. of Educ.	500.00	6,000.00
Norman Gale	Asst. Prof. of Psychology	416.66	5,000.00
Mabel G. Patterson	Asst. Prof. of Education and Dir. of Nolen M. Irby Demonstration School	416.66	5,000.00
Verna Chrisler	Primary Teacher and Assoc. Prof. of Education	375.00	4,500.00
	Primary Teacher	333.33	4,000.00
	Primary Teacher	333.33	4,000.00
Mildred Dralle	Intermediate Teacher	333.33	4,000.00
Delma Turner	Intermediate Teacher	333.33	4,000.00
	Intermediate Teacher	333.33	4,000.00
Maxine Crafton	Secretary	237.50	2,850.00

English, Speech and Journalism:

George L. Sixbey	Prof. and Head of Department	583.33	7,000.00
Mary K. Sands	Prof. of Speech and Director of Speech Clinic	500.00	6,000.00
E. A. Nolte	Assoc. Prof. of English	500.00	6,000.00
Roberta Clay	Assoc. Prof. of English and Journalism	416.66	5,000.00
Leona Scott	Assoc. Prof. of Speech	416.66	5,000.00
Frances Terry	Assoc. Prof. of English	416.66	5,000.00
Jacqueline DeCamp	Asst. Prof. of Speech	375.00	4,500.00
Ralph Behrens	Assoc. Prof. of English	458.33	5,500.00
Mary Robinson	Asst. Prof. of English	416.66	5,000.00
Phyllis Bultmann	Asst. Prof. of English	300.00	3,600.00
	Instructor of English	500.00	6,000.00

Foreign Languages:

Dorothy Allen	Assoc. Prof. and Acting Head of the Department	458.33	5,500.00
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Geography:

C. S. Williams	Assoc. Prof. and Acting Head of Department	483.33	5,800.00
Mary Hileman	Asst. Prof. of Geography	416.66	5,000.00

History and Political Science

Horace Adams	Prof. and Head of Department	583.33	7,000.00
E. L. Higgins	Prof. of History & Political Sci.	458.33	5,500.00
Lewis A. Dralle	Assoc. Prof. of History	500.00	6,000.00
Ophelia Fisher	Asst. Prof. of History	416.66	5,000.00
William Bultmann	Prof. of History	500.00	6,000.00

Home Economics:

Mary J. Scott	Prof. and Head of Department	500.00	6,000.00
Frances Webb	Asst. Prof. Teacher Trainer Home Economics Education	441.66	5,300.00
Helen Collier	Asst. Prof. of Home Economics	416.66	5,000.00
Christine Calvert	Instructor of Home Economics	416.66	5,000.00
Sue Phelps	Instructor of Home Economics	404.16	4,850.00
Eva Shideler	Nursery School	125.00	1,500.00

	POSITION	MONTHLY SALARY	ANNUAL SALARY
Industrial Education:			
E. W. Packard	Prof. and Head of Department	500.00	6,000.00
V. N. Hukill	Assoc. Prof of Ind. Educ	479.16	5,750.00
Raymond Dow	Instr. of Ind. Education	375.00	4,500.00
Mathematics:			
O. L. Hughes	Prof. and Head of Department	541.66	6,500.00
J. D. Henry	Prof. of Mathematics	500.00	6,000.00
Dorothy Long	Assoc. Prof. of Mathematics	416.66	5,000.00
Virginia Bonds	Asst. Prof. of Mathematics	416.66	5,000.00
Music:			
Howard Groth	Prof. and Head of Department	583.33	7,000.00
Thomas H ggins	Asst. Prof. of Music	391.66	4,700.00
Carl Forsberg	Assoc. Prof. of Music	458.33	5,500.00
Victor H. Hardt	Assoc. Prof. of Music and Director of Band (private fees returned to business office)	541.66	6,500.00
Jean Adams	Assistant Prof. of Music	350.00	4,200.00
Physical Education:			
Jeff Farris	Prof. and Head of Department	541.66	6,500.00
Frank Koon	Assoc. Prof. and Director of Athletics	541.66	3,250.00
Cecil Garrison	Assoc. Prof. of P. E. and Coach	458.33	2,750.00
Fletcher Lowry	Instructor of P. E. and Coach	416.66	2,500.00
Betty Swift	Asst. Prof. of P. E.	416.66	5,000.00
Esther White	Instructor of P. E.	375.00	4,500.00
Loretta Farris	Secretary	62.50	750.00
Physical Science:			
	Head of Department	583.33	7,000.00
Robert Selvidge	Assoc. Prof of physical science	500.00	6,000.00
Glenn Powers	Asst. Prof of physical science	500.00	6,000.00
Allen Robinette	Instructor of Physical Science	395.83	4,750.00
Harvel Wright	Instructor of Physical Science	416.66	5,000.00
Library:			
	Head Librarian	541.66	6,500.00
Gladys Sachse	Assoc. Prof. & Asst. Librarian	395.83	4,750.00
Ruth Dunaway	Instructor & Assistant Librarian	383.33	4,600.00
Opal Walters	Instructor & Assistant Librarian	344.96 370.83	4,450.00
Evie Shaw	Instructor and Assistant Librarian	312.50	3,750.00
IV. Extension:			
H. L. Minton	Director of Field Services	583.33	7,000.00
Grace Ethridge	Secretary	212.50	2,550.00
V. Buildings and Grounds:			
N. V. Wimberly	Supervisor of Buildings and Grounds	375.00	4,500.00
	(plus quarters)		
Other salaries and wages			51,100.00
VI. AUXILIARIES:			
A. Housing:			
Meadors Hall		150.00	1,800.00
Bernard Hall:			
Edith Reynolds	Hostess	150.00	1,800.00
	(plus quarters and meals, when eaten in dining hall)		
Mrs. R. F. McKelvey	Co-Hostess	150.00	1,800.00
	(plus quarters and meals when eaten in dining hall)		
Other Services			2,720.00

VI. AUXILIARIES (continued)

Doyme Hall:			
Mildred Henry	Hostess (paid an additional \$25.00 per month for extra supervisory duties in Meadors Hall Sept. 1, 1956 to Sept. 1, 1957)	150.00	1,800.00
	(plus quarters for family)		
Other Services			1,200.00
McAlister Hall:			
Madge Franklin	Hostess	150.00	1,800.00
	(plus quarters and meals, when eaten in dining hall)		
Marjorie Meyer	Co-Hostess	150.00	1,800.00
	(plus quarters and meals, when eaten in dining hall)		
Other Services			2,400.00
Veterans Hall:			
Geraldine Witherspoon	Hostess	125.00	1,500.00
	(plus quarters for family)		
Other Services			2,100.00
Wingo Hall:			
Nellie Irby	Hostess	150.00	1,800.00
	(plus quarters and meals for self and husband)		
Other services			1,200.00
B. Athletics			
Frank Koon			3,250.00
Fletcher Lowry			2,500.00
Cecil Garrison			2,750.00
C. Dining Hall			
Howard Montgomery	Director of Food Services	416.66	5,000.00
	(plus quarters and meals for self and family, when meals are eaten in dining hall)		
Mrs. Howard Montgomery	Dietitian	200.00	2,400.00
Other Services			29,960.00
D. Bookstore:			
Robert H. Carter	Manager of Bookstore	416.66	5,000.00
Other salaries			4,920.00

Upon the motion of Trustee Morgan, seconded by Trustee Halbrook the Board unanimously approved the list as submitted for the year 1957-58; and President Snow was authorized to fill existing vacancies.

Trustee Polk made a motion, which was seconded by Trustee Halbrook that the following requests for leave of absence for additional study be granted.

1. Miss Roberta Clay Associate Professor of English and Journalism, five weeks second summer term of 1957 - without pay.
2. Dr. William A. Bultmann, Professor of History Second summer term of 1957 - without pay.
3. C. S. Williams, Associate Professor and Acting Head Department of Geography, first summer term of 1957 - with pay.
4. Miss Ophelia Fisher, Assistant Professor of History - second summer term of 1957 - with pay.
5. Miss Frances Terry, Associate Professor of English - second summer term of 1957 - with pay.
6. Miss Marie Schichtl, Professor and Head Department of Art - second summer term of 1957 - with pay.
7. Glenn F. Powers - extend his leave to the end of the second summer term of 1957 - returning to the payroll August 15, 1957.
8. Miss Jewel Moore, Associate Professor of Biology - second summer term of 1957 - with pay.
9. Mrs. Ona M. Wachtendorf, Instructor of Business Education - second summer term of 1957 - with pay.
10. Cecil Garrison, Associate Professor of Physical Education and Coach - first summer term of 1957 - with pay.

and that the following persons recommended for election to the summer school staff for 1957 be approved:

1. Miss Irma Davidson, Education Department - 5 weeks at \$80.00 per week.
2. Dr. Harold Coonrad, Business Education Department - 10 weeks at \$120.00 per week.
3. Dr. William Smith, Physical Education Department - 10 weeks at \$120.00 per week.
4. Mrs. Irma Pendergrass, Art Department - 10 weeks at \$80.00 per week.
5. Mrs. Mary Dodge Hodges, Education Department - 5 weeks at \$80.00 per week.
6. Dr. Robert W. Shidler, Education Department - 10 weeks at \$100.00 per week.

The motion passed unanimously.

Trustee Halbhook made a motion that the following resignations be accepted:

1. Mrs. Eddie M. Williams, Nurse - effective June 1, 1957.
2. Dick Allen - Head Librarian - effective July 1, 1957.

Trustee Morgan seconded the motion and it was unanimously passed.

President Snow reported that Mr. C. V. Robinette, Head of the Department of Biology, has reached retirement age and after 32 years of service at The Arkansas State Teachers College would retire June 30, 1957. Upon the motion of Trustee Halbrook seconded by Trustee Morgan and upon the recommendation of the President the Board unanimously approved the election of Mr. Robinette as Professor of Biology for the months of July and August 1957 at a salary of \$541.66 per month.

After a discussion of the Social Security program Trustee Halbrook made a motion that the college request permission from the Governor's office to call a faculty election, the effective date of coverage to be January 1, 1956 and that the college's matching part and the employee's matching part for the year 1956 be paid by the college, and the employee's matching part for all of 1957 be withheld during the last six months of the year 1957.

Trustee Polk seconded the motion and it was unanimously passed by the Board.

A motion by Trustee Halbrook, seconded by Trustee Polk and passed unanimously by the Board, set forth the following policies regarding scholarships for students during the year 1957-58:

1. The college will adopt these provisions of the A. I. C. Policy, with the exception noted below:

Listed below are the recommendations that will be made to the Conference at the semi-annual meeting, April 13.

1. No A. I. C. Member College will be permitted to give aid to athletes from college funds or funds controlled by the college in excess of tuition, fees, and twenty-five (\$25) dollars per month as credit on board.
2. No A. I. C. Member College will be permitted to give aid, as designated in Number One above, to more than forty (40) athletes at any one time. A College participating in basketball only, will be limited to fifteen (15) athletes at any one time.
3. Books for athletes will not be counted as aid to athletes.
 - (a) The Board recommended that the third provision, concerning books for athletes be deleted. In the event that it should pass, a \$50.00 limit should be established.
11. The college will provide 50 scholarships, covering all tuition, for members of The Arkansas State Teachers College band.
111. The college will provide ¹⁶15 scholarships, covering all tuition, for members of The Arkansas State Teachers College Choir.
- IV. The college will provide scholarships, covering all fees and tuition during the student's freshman year, for Arkansas high school seniors ranking in the upper decile on The American Council on Education Psychological Examinations and/or for one honor graduate of each Arkansas high school, provided the student enters this college during the year of their graduation from high school.
- V. All of the above scholarships will be awarded by a faculty scholarship committee.

A motion was made by Trustee Morgan that effective September 1, 1957 the registration fees be increased from \$50.50 to \$55.00 per semester. Trustee Halbrook seconded the motion, which passed unanimously.


Trustee Morgan made a motion, seconded by Trustee Halbrook, that the amount of \$150.00 be paid from Auxiliary Funds to the Governor's Advisory Commission on Education, for the college's part of the G. A. C. E. expenses. The motion passed unanimously.

Trustee Polk made a motion that the Board approve the site selected for the erection of a new 116 man dormitory. Trustee Halbrook seconded the motion, which passed unanimously. Upon the motion of Trustee Morgan seconded by Trustee Polk the board unanimously approved preliminary plans for this men's dormitory as presented by Mr. Bruce Anderson, the college architect.

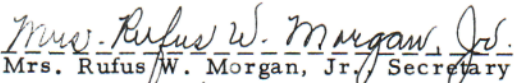
Trustee Halbrook made a motion that the college purchase two new station wagons. Trustee Morgan seconded the motion and it was unanimously passed.

Business Manager Harold Eidson gave the financial report.

There being no further business the Board adjourned until legally called into session again.



Dr. John W. Sneed, Jr., Chairman



Mrs. Rufus W. Morgan, Jr., Secretary