

November 24, 1953

The Board of Trustees, Arkansas State Teachers College, met in the President's office, Arkansas State Teachers College, Conway, Arkansas, Tuesday, November 24, 1953 pursuant to legal call of the meeting by the Chairman. The following members were present: Chairman Jas. H. Flanagan; Vice-Chairman Carl H. Brown; Secretary Mrs. Rufus W. Morgan, Jr; O. H. Parham; Harry S. Ashmore; Louie H. Polk and J. W. Teeter.

President Snow met with the Board.

Chairman Flanagan directed roll call and announced all members present and called the meeting into formal session.

Minutes of the last meeting of the Board were approved as read.

Chairman Flanagan called for any items of old business. A letter from Mr. Bruce Anderson, Architect, was read. President Snow was directed to request Mr. Anderson to appear before the Board of Trustees at the next meeting, January 21, 1954, and make definite and final recommendations concerning the air conditioning of the auditorium.

There being no other items of old business to come before the Board, the Chairman called for new business.

Trustee Ashmore made the motion, seconded by Trustee Brown that Mrs. Dorothy Cantrell be employed as Director of the Testing Program at a salary of \$324.83 per calendar month, as of October 20, 1953. Her salary to be paid from Ford Foundation Funds. The motion carried unanimously.

Trustee Teeter made the motion, seconded by Trustee Parham that for the sum of \$171.00 the Oklahoma Mississippi River Products Line Inc., a Delaware Corporation, be granted permission to lay a pipe line across part of the college campus. The motion carried unanimously and the contract with the company was properly executed and delivered and a check for the amount was received.

Trustee Teeter made the motion, seconded by Trustee Parham that President Snow direct the business office to advance money for the purchase of new band uniforms and the money be repaid from the operation of concession stands at the ball games. An amendment to the motion was then offered by Trustee Parham, seconded by Trustee Ashmore that the college pay half of the cost of the new uniforms (college funds permitting) and the balance be paid from profits of the concession stands. Both the amendment to the motion and the motion carried unanimously.

President Snow explained a proposed Service Award Banquet honoring long time staff members and suggested that a committee be named to formulate plans for such. Trustee Brown made the motion, seconded by Trustee Polk that President Snow arrange for such a banquet each year honoring staff members who have been with the college for a certain length of time. The motion carried unanimously.

Trustee Teeter made the motion, seconded by Trustee Ashmore that staff members receiving meals in the cafeteria, as part salary, be allowed these meals only when the cafeteria is open and in operation. The motion carried unanimously.

After a discussion for the need of a new school bus, the Board authorized President Snow to ask for bids on a new standard 60 passenger bus.

The graduate program - Masters Degree - was discussed at length. Trustee Teeter made the motion, seconded by Trustee Brown that no action be taken at this time and that President Snow get all information possible on this program and report to the board at the next meeting. The motion carried unanimously.

Business Manager Eidson presented the financial report up to date.

There being no further business, the board adjourned until the next meeting which has been set for Thursday, January 21, 1954.

Jas. H. Flanagin
Jas. H. Flanagin, Chairman

Mrs. Rufus W. Morgan, Jr.
Mrs. Rufus W. Morgan, Jr., Secretary