

March 31, 1953

The Board of Trustees, Arkansas State Teachers College, met in Little Rock, Arkansas (Albert Pike Hotel) at 10 A.M., Tuesday, March 31, 1953 pursuant to legal call of the meeting by the Chairman. The following members were present: Dr. J. H. Flanagin, Chairman; O. H. Parham; Mrs. Rufus W. Morgan, Jr.; Carl H. Brown; Harry S. Ashmore and Louie H. Polk.

President Irby met with the Board.

The minutes of the last meeting were read and approved.

Chairman Flanagin presented the new member of the Board of Trustees, Mr. Louie H. Polk of West Memphis, and welcomed him on behalf of the Board, faculty, and students of Arkansas State Teachers College. Mr. Polk expressed his pleasure at the opportunity to serve as member of the Board.

The Chairman called for items of old or pending business.

There was general discussion of the report made by the Legislative Committee which investigated alleged mismanagement of the cafeteria. President Irby reported that the present management is moving toward compliance with recommendations made by the Committee.

President Irby made official report of his appearance before the Board of Review of the North Central Association and quoted the Board of Review as giving the college a good rating and complete acceptance by the North Central Association.

There were no other items of pending business and the Chairman called for such new items as might legally be acted upon at this meeting of the Board of Trustees. President Irby presented recommendations for the election of personnel for 1953-54 as follows:

NAME	TITLE	MONTHLY SALARY	ANNUAL SALARY
	President	\$708.33	\$8500.00
	President Emeritus	400.00	4800.00
Ferguson, W. C.	Dean of the College	625.00	7500.00
Minton, H. L.	Director of Extension	481.25	5775.00
Lewis, B. A.	Prof. & Head Dept. of Education	481.25	5775.00
Sixbey, George L.	Prof. & Head Dept. of English	481.25	5775.00
Burdick, A. E.	Asst. Dean; Prof. & Head Dept. of Geography	481.25	5775.00
Eidson, Harold	Business Manager	481.25	5775.00
Adams, Horace	Prof. & Head Dept. History & Political Science	481.25	5775.00
DeLoach, Will S.	Prof. & Head Dept. Physical Science	458.33	5500.00
Shapiro, Harold	Prof. & Head Dept. of Economics, Sociology and Business Education	437.50	5250.00
Robinette, C. V.	Prof. & Head Dept. of Biology	433.16	5198.00
Hughes, O. L.	Dean of Men; Prof. & Head Dept. of Mathematics	433.16	5198.00
Trusler, Milton S.	Prof. & Head Dept. of Music	433.16	5198.00
Farris, Jeff	Prof. & Head Dept. of P. E.	433.16	5198.00
Harvey, Ada Jane	Prof. & Head Dept. of For. Lang.	433.16	5198.00
**Sands, Mary K.	Prof. of Speech & Dir. of Speech Clinic	416.66	5000.00
Scott, Mary Jane	Prof. & Head Dept. of Home Ec.	416.66	5000.00
Bruce, Imon E.	Assoc. Prof. of Educ. & Dir. of Practice Teaching	405.00	4860.00
Packard, E. W.	Prof. & Head Dept. of Ind. Educ.	393.75	4725.00
Nixon, Graham	Asst. Dir. of Extension & Director of Publicity	385.00	4620.00
Schichtl, Marie	Prof. & Head Dept. of Art	385.00	4620.00
Bultmann, Wm. A.	Assoc. Prof. of History	385.00	4620.00
Higgins, E. L.	Prof. of Hist. & Pol. Science	385.00	4620.00
Henry, J. D.	Assoc. Prof. of Math	366.66	4400.00
Bradfield, L. E.	Asst. Prof. of Educ. & Dir. of Training School	366.66	4400.00

Hopkins, E. R.	Asst. Prof. of Education	\$366.66	\$4400.00
Mosley, Robt. W.	Assoc. Prof. of Hist. & Soc. Sci.	361.00	4332.00
Shaw, Joe	Asst. Prof. of Soc. & Economics	361.00	4332.00
Ainsworth, C. E.	Asst. Prof. of Ind. Educ.	361.00	4332.00
Hukill, V. N.	Asst. Prof. of Ind. Educ.	361.00	4332.00
Behrens, Ralph	Assoc. Prof. of English	361.00	4332.00
Webb, Frances	Asst. Prof. of Home Economics	361.00	4332.00
Garrison, Cecil	Coach & Asst. Prof. of P. E.	361.00	4332.00
Crafton, Jim	Coach & Instr. of P. E.	361.00	4332.00
Bolling, N. F.	Assoc. Prof. of Physical Science	350.00	4200.00
Mitchell, Constance	Prof. & Head Dept. of Libr. Sci.	348.33	4180.00
Sylar, James	Asst. to the Dean	346.50	4158.00
Canaday, Helen	Dean of Women	333.33	4000.00
Short, G. Y.	Recorder	333.33	4000.00
Nolte, E. A.	Asst. Prof. of English	343.75	4125.00
Jackman, L. B.	Registrar	330.00	3960.00
Forsberg, Carl	Asst. Prof. of Music	330.00	3960.00
Groth, Howard	Asst. Prof. of Music	330.00	3960.00
Radley, Edward	Assoc. Prof. of Chemistry	333.33	4000.00
**Montgomery, Howard	Manager of Cafeteria	330.00	3960.00
Chrisler, Verna	Assoc. Prof. of Educ. & Supvr. Primary Grades	324.83	3898.00
Clay, Roberta	Assoc. Prof. of Eng. & Journalism	324.83	3898.00
Scott, Leona	Assoc. Prof. of Speech	324.83	3898.00
Terry, Frances	Assoc. Prof. of English	324.83	3898.00
Hileman, Mary	Asst. Prof. of Geography	324.83	3898.00
Fisher, Ophelia	Asst. Prof. of History	324.83	3898.00
Collier, Helen	Asst. Prof. of Home Ec.	324.83	3898.00
Calvert, Christine	Instr. of Home Ec.	324.83	3898.00
Long, Dorothy	Assoc. Prof. of Math	324.83	3898.00
Basco, Frederick	Instr. of Business Machines	317.66	3812.00
Segers, Winfred	Asst. Prof. of Int. Grades	312.83	3754.00
Phelps, Sue	Instr. of Home Ec.	311.00	3732.00
Coleman, Paul	Asst. Coach & Instr. P. E.	315.00	3780.00
Hartsoe, Inez	Instr. of Biology	275.00	3300.00
Ramsey, Inez	Instr. of Bus. Educ.	287.50	3450.00
Carter, Robt. H.	Mgr. Book Store	350.00	4200.00
**Adams, Mrs. Horace	Instr. of Music	296.00	3552.00
Burgess, T. J.	Instr. of Biology	289.00	3468.00
Melton, Ruby	Dir. of Kindergarten	289.00	3468.00
Wachtendorf, Oma M.	Instr. of Bus. Educ.	289.00	3468.00
Turner, Delma	Instr. of Educ. & Supvr. Int. Grades	289.00	3468.00
Swift, Betty	Instr. P. E.	289.00	3468.00
Crafton, Helen	Instr. P. E.	289.00	3468.00
Saohse, Gladys	Instr. & Asst. Librarian	289.00	3468.00
Lancaster, Robt. L.	Instr. of Art	289.00	3468.00
DeCamp, Jacqueline	Asst. Prof. of Speech	289.00	3468.00
Shaw, Evie	Instr. & Asst. Librarian	250.00	3000.00
Calhoun, C. C.	Dir. of Placement	275.00	3300.00
Wimberly, Noble	Supvr. Bldgs. & Grounds	288.75	3465.00
Gale, Norman	Asst. Prof. of Educ.	337.50	4050.00
**Knieger, Bernard	Asst. Prof. of English	333.33	4000.00
**Linton, Kathleen	Nurse	144.00	1728.00
**Mendenhall, R. L.	Asst. Prof. of Education	350.00	4200.00
**Walters, Opal	Instr. & Asst. Librarian	262.50	3150.00
**Franklin, Madge	Hostess, McAlister Hall	125.00	1500.00
**Reynolds, Edith	Hostess, Bernard Hall	125.00	1500.00
**Williamson, Mary	Asst. Hostess, McAlister Hall	75.00	900.00
**Christian, Bettie	Dietitian	125.00	1500.00
**Dunaway, Dr. Ed	College Physician	100.00	1200.00
O'Kelley, Ned	Carpenter	220.00	2640.00
**Garrison, Mrs. Cecil	Hostess, Vets. Hall - quarters & Meals for self and family		
Irby, Mrs. N. M.	Hostess, Wingo Hall - " " " " " " " "		
**Henry, Mrs. J. D.	Hostess, Doyme Hall - " " " " " " " "		

** - No increase in pay

Robinson, Mary	Asst. Prof. & Supvr. H.S. Soc. & Eng.	100.00	1200.00
Robbins, Hal	Asst. Prof. & Supvr. H.S. Math & Sci.	100.00	1200.00
Farris, Mrs. Jeff	Secty, P. E. Dept.	50.00	600.00
Carter, Mrs. Robt.	Switchboard & Post Office	50.00	600.00

Chick, Mrs. Ruby	Secty. Dean's Office	\$205.66	\$2468.00
Springer, Mrs. Robt.	Secty. President's Office	229.66	2756.00
Graham, Mrs. Mareau	Secty. Registrar's Office	191.66	2300.00
Young, Betty Jane	Secty. Registrar's Office	191.66	2300.00
Smith, Mrs. Virginia	Cashier	220.00	2640.00
Eddy, Mrs. Ed	Alumni Secretary	150.00	1800.00
Griner, Mrs. Ruby	Secty. Extension Office	166.66	2000.00
Half Time Secty		50.00	600.00
Half Time Secty		50.00	600.00
New Secretary		166.66	2000.00
Carter, Mrs. J. T.	Secty. Business Office	150.00	1800.00

MAINTENANCE

Hurst, Henry		182.00	2184.00
Baker, Nath		172.00	2064.00
Bruck, Albert		172.00	2064.00
Lindsey, Charles		162.00	1944.00
Belk, Robert		162.00	1944.00
Sawrie, O. S.		162.00	1944.00
Dalton, G. O.		162.00	1944.00
Johnson, Roy		162.00	1944.00
Lybarger, R. H.		152.00	1824.00
Treadwell, Troy		150.00	1800.00
Henry, L. B.		139.00	1660.00
Sneed, Willie P.		120.00	1440.00
Williams, Evans		135.00	1620.00
Looper, Arthur		120.00	1440.00
Stell, Joe		135.00	1620.00
Voss, Milton		120.00	1440.00
Wood, Milton		130.00	1560.00
Greenlaw, Willie		120.00	1440.00
Wardlow, Rosa Lee		85.00	1020.00
McCulen, Ora Lee		75.00	900.00
Cowen, Grace		75.00	900.00
Bell, Cleo		75.00	900.00
Cranshaw, Estella		75.00	900.00
Payne, Dovie		75.00	900.00
Brown, Janie		75.00	900.00
Hampton, Donia		75.00	900.00
Mabin, Bernice		83.00	996.00
Williams, Clay C.	75.00 Soc. Sec.	75.00	900.00
Turner, G. C.	75.00 " "	75.00	900.00
Goldie Turner	50.00 " "	75.00	900.00

CAFETERIA

Bishop, Alvin	Plus meals	147.00	1764.00
Chivers, Mary	" "	117.00	1404.00
Clements, Naomi	" "	112.00	1344.00
Erback, Thomas H.	" "	150.00	1800.00
Fleming, Will	" "	122.00	1464.00
Goodwin, Pauline	" "	140.00	1680.00
Harding, Mary	" "	117.00	1404.00
Hervey, Josephine	" "	105.00	1260.00
Hervey, Pauline	" "	103.00	1236.00
Looper, Lucy	" "	152.00	1824.00
McFarland, Naomi	" "	142.00	1704.00
Pearson, Thelma	" "	132.00	1584.00
Sellers, Jesse	" "	125.00	1500.00
Williams, Arthur	" "	157.00	1884.00
Williams, Dibrell	" "	122.00	1464.00

It is recommended that final action in the election of the following named persons be delayed:
Petersen, Keith

Melberg, M. E.	Asst. Prof. of Educ. (Ford Funds)	350.00	4200.00
Williams, C. S.	Asst. Prof. of Geog. " "	350.00	4200.00
Lancaster, Wanda	Secretary " "	200.00	2400.00
Hatfield, Gene	Asst. Prof. of Art " "	333.33	4000.00
Moore, Jewell	Asst. Prof. of Biol. " "	324.83	3898.00
Handley, John	Asst. Prof. of Eng. " "	354.16	4250.00
Dunaway, Mrs. Louis	Instr. & Asst. Librarian "	308.33	3700.00

NEW		
Film	\$350.00	\$4200.00
Fifth Year	350.00	4200.00
Supervisor	333.33	4000.00
Supervisor	333.33	4000.00
Counselor	333.33	4000.00
Deaf School	416.66	5000.00

It is recommended that:

The President of the college shall reside in the president's home, rent free, for the convenience of the Board of Trustees; that the manager of the cafeteria be required to eat his meals in the dining room and that he and his family receive in part pay quarters and meals; that the Dean of Women receive rent free quarters and reside on the campus for the convenience of the Board of Trustees; that dormitory hostesses be required to reside rent free on the campus for the convenience of the Board of Trustees and that they receive in part pay meals for self and immediate family when eaten in the cafeteria; that the college dietitian be required to take her meals in the college dining hall for the convenience of the Board of Trustees, and that she receive quarters in part pay; that the fireman and assistant fireman be required to live on the campus for the convenience of the Board of Trustees; that the supervisor of buildings and grounds be required to reside on the campus for the convenience of the Board of Trustees.

Trustee Ashmore made the motion that the recommendations be approved. Trustee Parham seconded the motion which carried unanimously.

President Irby presented the following letter to the Board of Trustees:

To the Board of Trustees
Arkansas State Teachers College

After a long period of consideration and with the advice of my family, I am asking that I be given emeritus status July 1, 1953.

It is my opinion that the college should have the leadership of a younger man, one who has the physical stamina to carry the rather heavy burdens of college administration today.

I hope that I do not sever my connections completely with the college. The twelve years of my administration have closely identified me with faculty and students, and established a personal relationship which would be painful to sever.

Very sincerely
/s/ Nolen M. Irby
Nolen M. Irby

Trustee Brown made the motion that President Irby be elected President Emeritus for the two year period beginning July 1, 1953 and be given such assignments and duties as the President of the College would make and that his salary be \$400.00 per calendar month for the month of July and as many months thereafter as funds are available. Trustee Ashmore seconded the motion which carried unanimously.

Trustee Parham made the motion that Silas D. Snow be elected President of the College for the two year period beginning July 1, 1953, and that his salary be \$708.33 for the month of July and for as many months thereafter as funds are available. Trustee Polk seconded the motion which carried unanimously.

Chairman Flanagan read a letter from R. J. DeSalvo asking that he be paid his former salary from January 31, 1953 to March 5, 1953, this time representing the period from his resignation January 31, 1953 to the last of the investigation made by the committee of the legislature charged with the investigation of alleged mismanagement of the college cafeteria. The

question of legality of the payment was raised and the President was authorized to learn if the payment might be paid and to make such payment if legal to do so.

Trustee Ashmore made the motion that Jewell Moore's request for an extension of leave for study be extended from June 15, 1953 to August 21, 1953. Trustee Parham seconded the motion which carried unanimously.

Trustee Brown made the motion that Ralph Behrens' request for leave without pay for graduate study beginning September 21, 1953 be granted. Trustee Ashmore seconded the motion which carried unanimously.

Chairman Flagin read a letter from K. R. Golden representing the National Cash Register Company describing his estimate of needs for new machines on the campus. Trustee Brown made the motion that one National Cash Register Machine or equivalent in service be purchased. Trustee Parham seconded the motion which carried unanimously.

Mr. Eidson, Business Manager of the College, reported on the financial condition of the dining hall, stating that there is a net profit, as of February 28, 1953, of \$7083.56. He also presented the trial balance as of the same date, and the tentative budget for 1953-54. Estimated expenditures are \$871,200.00 and income is \$887,450.00. Anticipated excess of income over expenditures is \$16,250.00. Mr. Eidson estimated that surplus in cash funds and state funds guarantees adequate funds for operation and under certain conditions will allow a limited amount of building.

Chairman Flagin stated that the election of officers for the next year was in order. Trustee Ashmore made the motion that Dr. J. H. Flagin be reelected Chairman of the Board of Trustees. Trustee Brown seconded the motion which carried unanimously. Trustee Parham made the motion that Carl H. Brown, Sr. be elected Vice-Chairman. Trustee Ashmore seconded the motion which carried unanimously. Trustee Polk made the motion that Mrs. Rufus W. Morgan, Jr. be elected Secretary. Trustee Parham seconded the motion which carried unanimously.

Mr. Snow was invited to sit with the Board during the later deliberations. The Board members assured him of their aid during his presidency. Mr. Snow stated that he had had a long time ambition to serve as President of the College and that he appreciated the confidence shown in him by his election. He promised an active administration and that he would move to continue the growth and development of the college.

The Board adjourned to meet at 10 A.M. May 24, in the President's office.


James H. Flagin, Chairman


Mrs. Rufus W. Morgan, Jr., Secretary