

FEBRUARY  
January 24, 1953

The Board of Trustees, Arkansas State Teachers College, met in the President's Office, Conway, Arkansas, at 2 P.M. Tuesday, February 24, 1953, pursuant to legal call of the meeting by the Chairman. The following members were present: Dr. J.H. Flanagin, Chairman; Silas D. Snow, Vice-Chairman; James S. Colvert, Secretary; O. H. Parham; Mrs. Rufus W. Morgan, Jr.; Carl H. Brown. Trustee Ashmore was absent.

President Irby met with the Board.

After roll call Chairman Flanagin declared a quorum present and called the meeting into formal session.

Minutes of the last previous meeting were read and approved.

The Chairman asked for old or pending business. No item was presented. The Chairman then called for items of new business.

President Irby recommended that

1. the salary of M. E. Melberg be reduced from \$4000.00 per year to \$3000.00 per year as of February 1, 1953 to permit him time off to complete business commitments. (Ford Funds)
2. that Mrs. Mavis Standefer be employed as a part time instructor as of February 1, 1953 at a monthly salary of \$62.50 to assume work released by Mr. M. E. Melberg. (Ford Funds)

3. that the salary of J. D. Henry be increased from \$4000.00 annually to \$4200.00 annually as of February 1, 1953. He has been granted his PhD degree.
4. that the resignation of Mona Peacock, instructor in Home Economics, be accepted as of May 31, 1953.
5. that the salary of Bernard Knieger begin as of January 20, 1953 instead of January 26, 1953.
6. that Howard Montgomery be transferred from Assistant Professor in Physical Education to Manager of the Cafeteria without change in salary; that he be required to take his meals in the cafeteria for the convenience of the Board of Trustees, and that he receive meals for self and family - effective February 1, 1953.
7. that Mrs. J. D. Henry be employed as Hostess in Doyne Hall and that she receive quarters and meals for 3 persons for her services, and that she be required to live in Doyne Hall for the convenience of the Board of Trustees.
8. that Clarence S. Williams be employed as Assistant Professor of Geography as of June 8, 1953 at a salary of \$350.00 per calendar month and that his salary be raised as he earns his PhD in the fall (Ford Funds).

Trustee Parham made the motion that the recommendations be accepted and approved. Trustee Colvert seconded the motion which carried unanimously.

Trustee Colvert made the motion that practice teaching in Home Economics not be offered during the summer session unless Arkansas State College help share the expense incurred by its students who may enroll in the course. Trustee Parham seconded the motion which carried unanimously.

Trustee Snow made the motion that the election of Faculty and consideration of salaries be postponed until a later meeting of the Board of Trustees. Trustee Brown seconded the motion which carried unanimously.

The trial balance of January 31, 1953 was presented to the Board by the Chairman.

The Board adjourned to meet with the committee from the House of Representatives of the General Assembly investigating charges of mismanagement of the college cafeteria.

*J. H. Flanagin*  
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J. H. Flanagin, Chairman

*James S. Colvert*  
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James S. Colvert, Secretary