

November 26, 1952

The Board of Trustees, Arkansas State Teachers College, met in the President's office, Wednesday, November 26, 1952, pursuant to legal call of the meeting by the Chairman. The following members were present: Dr. J. H. Flanagin, Chairman; Silas D. Snow, Vice-Chairman; James S. Colvert, Secretary; Mrs. Rufus W. Morgan, Jr.; Carl H. Brown and Harry S. Ashmore. Trustee Otis H. Parham was absent.

President Irby met with the Board.

After roll call Chairman Flanagin declared a quorum present and called the meeting into formal session.

Minutes of the last previous meeting were read and approved.

The Chairman called for items of old or pending business and himself reported on the status of air conditioning certain rooms in the Administration Building, and explained the delay in the purchase of equipment. After general discussion further action was delayed for a later meeting of the Board.

President Irby reported that 23 trailers had been sold for a total of \$2975.00 and that 26 trailers and 3 service units remain to be sold.

Trustee Morgan explained the delay in the Highway Commission's work in paving the campus. Chairman Flanagin reported that he was promised by members of the working crew that the paving would be completed by January 1, 1953.

There were no other items of old or pending business and the Chairman called for such new business as might legally be acted upon at this meeting of the Board.

President Irby recommended

(1) that resignations listed following be accepted:

1. John Sands as of October 18, 1952.
2. Dr. H. W. Patton as of January 24, 1953.
3. Mrs. Helen Cole, secretary, as of October 11, 1952.
4. Mrs. Lonis Hammet, nurse, as of November 14, 1952.

(2) that the following named persons be employed:

1. Norman A. Gale, Assistant Professor of Education, to succeed John Sands at a salary of \$333.33 per calendar month as of October 31, 1952.
2. Kathleen Linton, Registered Nurse, to succeed Mrs. Lonis Hammett, as of November 15, 1952 at a salary of \$160.00 per calendar month and meals and quarters until January 26, 1953. Then her salary will be \$144.00 per calendar month, quarters, meals and regular college fees. Miss Linton to be required to live on the campus for the convenience of the college.
3. Mrs. Wanda Lancaster, secretary, to succeed Mrs. Helen Cole, as of November 1, 1952, at a salary of \$183.33 per calendar month - to be paid entirely from Ford Foundation Funds.
4. Mrs. Opal Walters as Assistant Librarian, as of January 26, 1953 at a salary of \$262.50 per calendar month.
5. Mrs. Mavis Standefer as Adult Education Coordinator in Home Economics, as of December 1, 1952 for a three months period at \$100.00 per calendar month (total salary will be reimbursed by State Department of Education)

(3) that changes in salaries to employees listed following be made:

1. Increase in the salary of Mrs. Ruth Donaway, Assistant Librarian, from \$262.50 per calendar month to \$308.33 per calendar month, the full amount salary to be paid from the Ford Foundation Funds - to begin January 26, 1953.

Trustee Snow made the motion that the recommendations be approved. Trustee Brown seconded the motion which carried unanimously.

Chairman Flanagin made an informal report of the visits made to the campus, November 9-12, 1952 by representatives of the American Association of Colleges for Teacher Education and of the North Central Association.

President Irby read letters from Attorney Wendell Henry which presented paving tax claims against the college. After a general discussion, Chairman Flanagin agreed to confer with Attorney Henry about the validity of the claim and to recommend action to the Board at a later meeting.

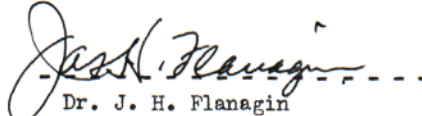
Secretary Colvert read a letter from O. L. Hughes, representing the faculty, which requested that the Board of Trustees accept a lease from Robt. W. Mosley of a lot on Lake Conway to be made into a place for faculty recreation, that the Board lend to the faculty items of equipment now on hand and not in use to further the project, and that whatever property is acquired to be the possession of the college and subject to control of the Board of Trustees.

Trustee Ashmore made the motion that the request be granted. Trustee Colvert seconded the motion which carried unanimously.

Business Manager Eidson presented trial balances for September and October and the financial report for the year ending June 30, 1952.

The time of the next meeting of the Board was set for January 12, 1953, at the Albert Pike Hotel, Little Rock, Arkansas.

There being no further business, the meeting was declared adjourned.

  
 Dr. J. H. Flanagin  
 Chairman

  
 James S. Colvert  
 Secretary