

January 22, 1952

The Board of Trustees, Arkansas State Teachers College, met in the President's office Tuesday, January 22, 1952, pursuant to legal call of the meeting by Chairman James H. Flanagin. The following members were present: Dr. J. H. Flanagin, Chairman; James S. Colvert, Secretary; H. Parham; Silas D. Snow; and Mrs. Rufus W. Morgan, Jr. Absent: Carl H. Brown and Harry S. Ashmore. President Irby, Business Manager Harold Eidson and local newspaper reporter Walter Ed Scales met with the Board.

After roll call Chairman Flanagin declared a quorum and directed that the minutes of the last meeting of the Board be read. Trustee Colvert made the motion that the minutes be approved as read. Trustee Parham seconded the motion which carried unanimously.

Chairman Flanagin asked for items of old or pending business.

By common consent action on the University of Arkansas graduate program was postponed to a later meeting of the Board of Trustees.

Mr. Eidson presented tabulations of all college insurance, giving amounts, costs, insurance agencies, and dates of expiration of each current policy. Chairman Flanagin thanked Mr. Eidson for the comprehensive nature of the report.

The Chairman directed that a report from a faculty committee on Extension be read as follows:

December 20, 1951

President Irby:

Your committee, appointed to appraise the work of the Extension Department and to recommend policies pertaining thereto, respectfully submits the following report:

1. It was unanimously agreed that the extension services of the College form an integral part of the over-all program of teacher education and should be continued so long as there is any significant demand in the State for such services. Moreover, it is believed by your committee that, in view of the prevailing salary scale, the increment of salary which may accrue to the faculty through the department is important in maintaining faculty morale.
2. In view of the decline in enrollment in correspondence courses, together with an increase in administrative costs, it is recommended that the registration fee be increased from \$4.00 to \$5.00 per semester hour for correspondence and extension courses, provided other institutions in the State offering such work raise fees accordingly.
3. If fees are increased, it is further recommended that the rate of payment for grading correspondence lessons be raised from 25¢ to 37½¢ per lesson.
4. If recommendations 2 and 3 above are adopted, it is further recommended that the limit of \$800.00, which may be earned by a faculty member for extension work, remain unchanged.

Signed: C.V. Robinette
 Horace Adams
 George L. Sixbey
 Maude Carmichael
 B. A. Lewis
 O. L. Hughes
 H. L. Minton, Chairman

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Trustee Snow made the motion that the recommendations be accepted only until July 1, 1953. Trustee Parham seconded the motion which carried unanimously.

The Chairman explained in detail the new salary scale as submitted by a committee of the faculty pointing out that salaries on the campus are in reality fixed by action of the General Assembly. Trustee Parham made the motion that the action of the committee be commended and that the scale be adopted as soon as funds are available. Trustee Snow seconded the motion which carried unanimously.

President Irby reported that the dining hall is operating at present without loss.

Trustee Colvert made the motion that the President's recommendations in personnel changes be accepted:

- (a) Mrs. Floyd Morse be employed from January 1, 1952 to August 7, 1952 at a salary of \$75.00 per calendar month as Nursery School assistant. (The college is reimbursed for all her salary)
- (b) John Lockhart be returned to salary as of January 21, 1952 (\$312.50 per calendar month) from leave of absence for study.
- (c) The salary of Graham Nixon be raised from \$325.00 to \$333.33 per calendar month as of November 1, 1951 because of additional duties as Director of Publicity.
- (d) Mrs. Mavis Standefer be employed at a salary of \$100.00 per calendar month for the period January 7, 1952 to August 16, 1952 as coordinator of the Adult Education Teaching Practices (This salary is completely reimbursed)
- (e) Mrs. Lane Scott be employed as of January 21, 1952 on temporary basis as instructor at a salary of \$150.00 per calendar month.
- (f) The resignation of Lane Scott as Director of Publicity as of November 17, 1951 be accepted.
- (g) Mrs. V. N. Hukill receive in lieu of supper and breakfast for self and husband \$48.00 per calendar month as hostess in Baridon Hall.
- (h) Mrs. Cecil Garrison receive \$112.50 per calendar month in lieu of meals in the dining hall for self and family,

Trustee Parham seconded the motion which carried unanimously.

Trustee Parham made the motion that college fees be increased from \$30.50 to \$40.50 per semester during the regular college year and from \$15.25 to \$20.50 for each summer term; and that fees for the three weeks short course remain at \$12.75. And that all laboratory fees be dropped except for applied music, but that laboratory manuals, work books and similar materials of instruction not be provided students free of cost.

Trustee Colvert seconded the motion which carried unanimously.

Trustee Colvert made the motion that Erwin Farms be paid 6¢ per half pint and 21¢ per quart for milk delivered to the college cafeteria. Trustee Parham seconded the motion which carried unanimously.

Trustee Snow made the motion that students be charged for admission to certain faculty approved events in the college auditorium, but that no charge event be allowed to benefit any special group of persons or students. Trustee Parham seconded the motion which carried unanimously.

Trustee Snow made the motion that Mr. Trusler be authorized to investigate the possibility of membership in the National Association of Schools of Music and if he thinks it advisable to ask for inspection by the Association. Trustee Parham seconded the motion which carried unanimously.

Trustee Morgan made the motion that former members of the Board of Trustees be sent life time tickets to all athletic events on the campus. Trustee Colvert seconded the motion which carried unanimously.

Trustee Parham called the attention of the Board to a vacancy in the Vice-Chairmanship of the Board and nominated Trustee Snow to fill the vacancy. Trustee Snow was elected by acclamation.

President Irby presented to the Board figures and other data relating to the Physical Education Department, and of the positions that certain other colleges have relative to the subsidy of athletes.


After general discussion the Board pronounced the following principles relating to the athletic program:

The college does not intend to deemphasize athletics.


The college will work with the majority of other colleges in maintaining any athletic program that may be agreed upon.

The college accepts its obligations to students currently enrolled.

No further business coming before the meeting, the Board adjourned until legally called into session again.



James H. Flanagan
Chairman



James S. Colvert
Secretary