

The Board of Trustees, Arkansas State Teachers College, met in the President's office Thursday, May 24, 1951, pursuant to legal call of the meeting by the Chairman.

A check of the roll by the Chairman indicated that Board members James A. Colvert; O. H. Parham; J. H. Flanagin; Silas D. Snow; Mrs. Rufus W. Morgan, Jr; and R. A. Cox, constituting a quorum, were present and that Board member Amis R. Guthridge was absent. Business Manager Harold D. Eidson met with the Board.

The minutes of the last meeting of the Board, held April 4, 1951, having been sent to all members, Trustee Flanagin made the motion, seconded by Trustee Snow and unanimously voted that they be adopted without being read.

On motion of Trustee Colvert, seconded by Trustee Parham, it was unanimously voted that the budget for 1951-52 be accepted and approved, as follows:

ESTIMATED INCOME FOR FISCAL YEAR
ENDING JUNE 30, 1952

(based on anticipated enrollment of 200 students per semester)
(1200 summer term) (Dormitories and other housing 75% occupied)

Rents (all sources)	\$74,566.50
G. I. Income (100)	22,500.00
Building Fee	30,000.00
Matriculation Fee	61,500.00
Laboratory Fees (10.00)	27,000.00
Special Fees	2,500.00
Athletics Receipts	7,500.00
Film Library	4,000.00
Dining Hall Income: (600 @ \$35.00 for 11 months)	231,000.00
Extension Income (\$4,000.00 per month)	48,000.00
TOTAL ANTICIPATED CASH INCOME	<u>508,566.50</u>
TOTAL ANTICIPATED STATE INCOME	<u>375,000.00</u>
TOTAL INCOME (ALL SOURCES)	883,566.50

BUDGET 1951 - 1952 EXPENDITURES

ADMINISTRATION:

Salaries	\$51,017.00
Student help	3,000.00
Supplies	1,200.00
Travel	1,500.00
Postage	1,200.00
Printing	3,000.00
Telephone-Telegraph	1,500.00
Bank Exchange	800.00
Advertising	600.00
Membership dues	600.00
Freight	100.00
Miscellaneous	1,000.00
	<u>\$65,517.00</u>

ART DEPARTMENT:

Salaries	6,750.00
Student help	200.00
Supplies	2,000.00
	<u>\$ 8,950.00</u>

BIOLOGY:

Salaries	10,875.00
Student help	100.00
Supplies	2,000.00
	<u>\$12,975.00</u>

ECONOMICS, SOCIOLOGY AND BUSINESS EDUCATION

Salaries	\$25,125.00
Student help	250.00
Supplies	1,500.00
Equipment	250.00
Travel	100.00
	<u>\$27,225.00</u>

EDUCATION, PSYCHOLOGY AND TR. SCHOOL:

Salaries	39,725.00
Student Help	1,000.00
Supplies	1,500.00
Travel	200.00
	<u>\$42,425.00</u>

ENGLISH, JOURNALISM, AND SPEECH:

Salaries	29,675.00
Student help	500.00
Supplies	400.00
Travel	400.00
	<u>\$30,975.00</u>

FOREIGN LANGUAGE:

Salaries	4,275.00
Supplies	100.00
	<u>\$ 4,375.00</u>

GEOGRAPHY:

Salaries	9,875.00
Student Help	100.00
Supplies	300.00
Travel	100.00
	<u>\$10,375.00</u>

HISTORY:

Salaries	24,500.00
Student help	200.00
Supplies	100.00
Travel	100.00
	<u>\$24,900.00</u>

HOME ECONOMICS:

Salaries	22,675.00
Student help	1,000.00
Supplies	1,500.00
Equipment	250.00
Travel	1,000.00
	<u>\$26,425.00</u>

INDUSTRIAL EDUCATION:

Salaries	9,235.00
Student help	250.00
Supplies	500.00
Equipment	100.00
Travel	100.00
	<u>\$10,185.00</u>

MATHEMATICS:

Salaries	11,625.00
Travel	100.00
	<u>\$11,725.00</u>

MUSIC:

Salaries	11,990.00
Student help	600.00
Supplies	1,000.00
Equipment	500.00
Travel	1,000.00
	<u>\$15,090.00</u>

PHYSICAL EDUCATION:

Salaries	22,150.00
Student help	1,800.00
Supplies & equipment	7,200.00
Travel	3,000.00
Officials	1,200.00
Taxes	1,600.00
Membership Dues	
	<u>\$37,150.00</u>

PHYSICAL SCIENCE:

Salaries	\$13,550.00
Student help	400.00
Supplies and Equipment	3,500.00
	<u>\$17,450.00</u>

LIBRARY:

Salaries	12,350.00
Student help	3,000.00
Supplies	400.00
Equipment	200.00
Travel	100.00
Books	5,000.00
Subscriptions	900.00
Binding	200.00
	<u>\$22,150.00</u>

EXTENSION:

Salaries	32,100.00
Student help	2,000.00
Supplies	2,500.00
Equipment	200.00
Travel	2,000.00
Books	1,200.00
Postage	5,000.00
Printing	1,800.00
Refunds	1,200.00
	<u>\$48,000.00</u>

BUILDINGS AND GROUNDS:

Salaries	30,500.00
Student help	10,000.00
Supplies	20,000.00
Equipment	5,000.00
Utilities	30,000.00
Repairs	2,500.00
Insurance	14,000.00
	<u>\$112,000.00</u>

DINING HALL:

Salaries	27,420.00
Student help	8,000.00
Supplies	18,000.00
Equipment	1,000.00
Travel	200.00
Groceries	164,476.00
Laundry	500.00
Repairs	4,000.00
Rent	6,000.00
	<u>\$229,596.00</u>

DORMITORIES:

Salaries	11,740.00
Student help	3,000.00
	<u>\$14,740.00</u>

VOCATIONAL EDUCATION:

Refunded

G. I. EXPENSES:

Refunded

G. I. HIGH SCHOOL:

Refunded

ADULT EDUCATION:

Refunded

STUDENT ACTIVITIES:		
Echo		\$2,700.00
Scroll		5,400.00
Pedagogue		675.00
Student Council		1,350.00
Lyceum		400.00
		<u> </u>
		\$10,525.00
REFUNDS:		
Student Fees		7,500.00
		<u> </u>
		\$ 7,500.00
PUBLIC RELATIONS:		
Salaries		3,000.00
Student help		600.00
Supplies and Equipment		1,500.00
Meals		500.00
Travel		100.00
		<u> </u>
		\$5,700.00
HOSPITALIZATION:		
Salaries		2,040.00
Student help		600.00
Supplies		600.00
Hospital Fees		900.00
		<u> </u>
		\$4,140.00
CAPITAL OUTLAY:		
(Equipment under each department)		
TEACHER RETIREMENT:		
Matching salaries		11,000.00
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		\$11,000.00
BONDS AND INTEREST:		
October 1, 1950		57,000.00
		<u> </u>
		\$57,000.00
SPEECH CORRECTION:		
Salaries		5,000.00
Supplies		100.00
Equipment		100.00
Travel		200.00
		<u> </u>
		\$5,400.00
FILM LIBRARY:		
Salaries		1,800.00
Student help		600.00
Supplies and Equipment		1,600.00
		<u> </u>
		\$4,000.00
TOTAL ANTICIPATED EXPENDITURES, YEAR ENDING		
JUNE 30, 1952		
		<u> </u>
		\$877,493.00

Chairman Cox presented the list of faculty and other personnel recommended for election 1951-52

The following named personnel are recommended for election for the calendar year, July 1, 1951 to June 30, 1952, except as indicated with the provision that letters of notification of election state that "the salary for the month of July 1951, and for as many months thereafter as salary funds are available to July 1, 1952."

NAME	POSITION	SALARY PER CALENDAR MONTH
Nolen M. Irby, President		\$600.
W. C. Ferguson, Dean & Prof. of Physical Science		500.
Harold D. Eidson, Business Manager		416.66
O. L. Hughes, Dean of Men, Professor & Head Dept. of Math		375.
Helen Canaday, Dean of Women & Assoc. Prof. of Home Ec.		291.
G. Y. Short, Recorder		312.50
*L. B. Jackman, Acting Registrar - as of April 23, 1951		250.
James Sylar, Assistant to the Dean		300.
Ed L. Dunaway, Medical Examiner		100.
C. C. Calhoun, Director of Placement Bureau		250.
Bettie Christian, Dietitian		125.
Mrs. David Cunningham, R.N. - College Nurse		70.
Mrs. Madge Franklin, Asst. Hostess McAlister Hall		83.33
Mrs. O. L. Hughes, Hostess McAlister Hall		60.
Mrs. Edith Reynolds, Hostess Bernard Hall		125.
Lane Scott, Director of Publicity		250.
Horace Adams, Prof. & Head Dept. of History		416.66
C. B. Ainsworth, Asst. Prof. of Industrial Education		312.50
Helen Almonrode, Instructor, Physical Education		250.
Frederick Basco, Instructor, Business Education		275.
*Ralph Behrens, Asst. Prof. of English		312.50
Imon E. Bruce, Assoc. Prof. of Education & Director of off campus practice teaching, as of June 11, 1951		350.
Wm. A. Bultmann, Assoc. Prof. of History		333.33
*A. E. Burdick, Prof. & Head Dept. of Geography		416.66
Thomas J. Burgess, Instructor, Biology		250.
Rudolph Burrough, Asst. Prof. of Education & Supervisor		325.
Christine Calvert, Instructor, Home Economics		281.25
Maude Carmichael, Prof. & Head Dept. Economics, Sociology and Business Education		356.25
Verna Chrisler, Assoc. Prof. of Education & Supervisor		281.25
Roberta Clay, Assoc. Prof. of English & Journalism		281.25
Helen Collier, Asst. Prof. of Home Economics		281.25
*David Cunningham, Instructor, Education - as of April 23, 1951		275.
Jacqueline DeCamp, Asst. Prof. of Speech		250.
S. D. Dickinson, Instructor, English & Journalism		250.
*Mrs. Louis Dunaway, Instructor & Assistant Librarian		250.
Jeff Farris, Prof. & Head Dept. of Physical Education		375.
Ophelia Fisher, Asst. Prof. History		281.25
Charles P. Foote, Instructor, Business Education		275.
Carl E. Foresberg, Asst. Prof. Music		270.
Cecil Garrison, Coach & Instructor, Physical Education		312.50
Robt. W. Grigsby, Asst. Prof. of Social Science		312.50
Howard Groth, Instructor, Music		312.50
Gene Hatfield, Asst. Prof, Art		250.
Ada Jane Harvey, Prof. & Head Dept., Foreign Language		356.25
J.D. Henry, Asst. Prof. of Math, & Asst. to Dean of Men		312.50
E. L. Higgins, Prof., History & Political Science		352.08
Mary L. Hileman, Asst. Prof. of Geography		281.25
V. N. Mckill, Asst. Prof., Industrial Education		302.91
*B. A. Lewis, Prof. & Head Dept. of Education (July and August)		375.
(If PhD is earned by Sept. 1, 1951)		416.66
Dorothy Long, Assoc. Prof, Math and Education		281.25
H. L. Minton, Prof. of Geography, & Director of Extension and Public Relations		416.66
Constance Mitchell, Prof. & Head Dept., Library Science		300.
Howard R. Montgomery, Coach & Asst. Prof. of Physical Educ		333.33
Jewel Moore, Asst. Prof. of Biology		281.25
Robert W. Mosley, Asst. Prof., History & Social Science		312.50

Graham Nixon, Asst. Prof. Educ. & Asst, Director of Public Relations	\$325.
E. W. Packard, Assoc. Prof. & Head Dept. of Ind. Education & Director Vets. Program	\$354.16
*Mrs. Sue Phelps, Instr. Home Economics	275.
H. W. Patton, Prof. of Chemistry & Head Dept. Phy.Sci.	336.66
Keith S. Petersen, Assoc. Prof. History	333.33
*Edward T. Radley, Asst. Prof. of Chemistry	300.
Theron Roberts, Asst. Coach	275.
Chas. V. Robinette, Prof. & Head Dept., Biology	375.
Mary Robinson, Asst. Prof. & Supervisor High School Sociology and English	100.
*Gladys Sachse, Instructor and Asst. Librarian	250.
Mary K. Sands, Prof. of Speech & Director Speech Clinic	416.60
*John E. Sands, Asst. Prof. of Psychology and Education (as of June 4, 1951)	325.
After PhD	333.33
Marie Schichtl, Prof. & Head Dept., Art	312.50
Leona Scott, Assoc. Prof., Speech	281.25
Mary Jane Scott, Prof. & Head Dept. Home Economics	356.25
Winifred Segers, Asst. Prof. & Supervisor	270.83
Jess Shaver, Assoc. Prof., Education	333.33
Evie Shaw, Instructor and Assistant Librarian	229.17
Geogge L. Sixbey, Prof. & Head Dept. of English, Journalism and Speech	416.66
Betty Mae Swift, Instructor of Physical Education	250.
Joe Shaw, Asst. Prof. of Sociology and Economics	312.50
Frances Terry, Assoc. Professor of English	281.25
Mrs. Otto Turner, Instr. Education and Supervisor	250.
Frances Webb, Asst. Prof., H. E. & Teacher Trainer, H.E.	312.50
O. F. White, Assoc. Prof of English (second semester)	325.
Mrs. Ona Marie Wachtendorf, Instructor, Business Ed.c	250.
Ted R. Worley, Assoc. Prof. History	325.
Mrs. Lee Yarbrough, Teacher Aide, Vets. Program	183.33
H. H. Heskett, Director of Band (nine months)	111.11
MUSIC - Vacancy, not to exceed	333.33
Home Economics - Mrs. Dale Lutterman, as of Sept. 8 1951 (9 months)	250.
*Noble Wimberly, Supt. Buildings & Grounds - May 1, 1951	250.
Ned O'Kelley, Carpenter	200.
G. C. Turner, Heat Plant Foreman	125.
Floyd Moses, Bookkeeper	250.
*Virginia Harger Cashier	183.33
Georgia Underwood, Secretary	156.25
Mareau Perkins, Secty. Registrar's Office	150.
Betty Jane Young, Secty, Registrar's Office	150.
Mrs. Helen Cole, Secty, Extension Dept.	150.
*Mrs. Ruby Chick, Secty, Dean's office	183.33
Connie Lee Springer, Secty, President's office	208.33
N. F. Bolling, Assoc. Professor of Physical Science, \$312.50 per calendar month, subject to his conforming to college requirements, and to be discontinued at the end of any calendar month during the fiscal year upon recommendation of college authorities and official action of the Board.	
R. J. DeSalvo, Manager of the Cafeteria, \$275.00 per calendar month for one quarter only, but subject to renewal by formal action of the Board of Trustees.	
*Changes of Status or new capacity.	

On motion of Trustee Snow, seconded by Trustee Morgan, it was unanimously voted that the recommendations be approved.

On motion of Trustee Flanagan, seconded by Trustee Parham, it was unanimously voted that the following recommendations be approved:

It is recommended that Nolen M. Irby be required to reside in the President's home without paying rent; that Helen Canaday be required to reside on the campus without paying rent; that Bettie Christian be required to take her meals in the college cafeteria; that Mrs. David Cunningham be required to reside in the college infirmary without paying rent; that R. J. DeSalvo be required to take his meals in the college cafeteria; that Mrs. Madge Franklin be required to reside in McAlister Hall without paying rent; that Mrs. O. L. Hughes be required to reside in McAlister Hall without paying rent; that Mrs. Edith Reynolds be required to reside in Bernard Hall without paying rent; that Noble Wimberly be required to reside on the campus without paying rent; and that G. C. Turner be required to reside on the campus without paying rent.

It is also recommended that Mrs. O. L. Hughes be allowed as part pay for her services meals for herself and immediate family; that Mrs. Madge Franklin be allowed meals as part pay for her services; that Mrs. David Cunningham be allowed meals for herself and husband as part pay for her services; that Betty Christian be allowed quarters as part pay for her services; that R. J. DeSalvo be allowed quarters for himself and family and meals for his wife as part pay of his services; that Mrs. Edith Reynolds be allowed meals as part pay for her services; that Mrs. Lane Scott be employed as hostess of Cornertown and required to live on the campus; that Mrs. Howard Montgomery be employed as hostess in Doyne Hall and required to live there and that she receive for her services meals for herself and family; that Mrs. Cecil Garrison be employed as hostess in Veterans Dormitory and required to live there, and that she receive meals for herself and family as ~~part~~ pay for her services; that the President be authorized to reemploy Mrs. V. N. Hukill as hostess of Baridon Hall if enrollment justifies it, and that if she be reemployed she will be required to live in Baridon Hall and receive meals for herself and husband as pay for her services.

It is recommended that Mrs. Mona Lutterman be required to live in the Home Management House without paying rent.

Business Manager Harold Edson presented the Trial Balance as of May 1 1951.

Business Manager Harold Edson presented a report from the faculty insurance committee. On motion of Trustee Parham, seconded by Trustee Colvert it was unanimously voted to consider the recommendations at a later meeting.

No further business coming before the meeting, the Board adjourned to attend a luncheon and meeting of the Presidents and Board Members of other State Institutions of Higher Learning, and until legally called into session again.



R. A. Cox, Chairman



James S. Colvert, Secretary