

The Board of Trustees of The Arkansas State Teachers College convened in regular meeting on December 30, 1965, at ten o'clock in the morning in the Board Room in the Administration Building on the College grounds in Conway, Arkansas with the following members and officers of the Board present, to-wit:

Chairman:	Louie H. Polk
Secretary:	Mrs. Rufus W. Morgan, Jr.
Vice-Chairman:	J. C. Mitchell
Trustees:	Cleddie W. Harper
	Digby C. West
	Dr. John W. Sneed, Jr.

and with the following members of the Board absent, to-wit:

J. Kendall Hoggard

constituting a quorum of said Board, at which meeting the following business was transacted, to-wit:

A motion to accept the minutes of the last meeting, having been previously mailed to the Trustees, was made by Trustee Morgan, seconded by Trustee Harper, and passed unanimously.

Trustee Sneed made a motion that President Snow appoint approximately five faculty members who would be paid at the regular summer school teaching rate to serve as counselors and registration advisers for all new students entering The Arkansas State Teachers College. These persons would be placed on the payroll for the months of June, July, and August, 1966. A second to this motion was made by Trustee West and unanimously passed.

A motion was made by Trustee Morgan that scholarships be established according to the following criteria:

1. The scholarship be available to those students who: (a) score in the top 10 per cent on the SCAT test; or (b) score in the top 10 per cent on the ACT test; or (c) are among the honor graduates of North Central or "A" classified schools.
2. The recipient will be given a credit of \$100.00 for his first semester fees when he enrolls.
3. The scholarship, renewable each semester provided that the student maintains a "B" average, will amount to \$800.00 over an eight semester period.
4. The student's counselor or principal must send a letter to the President of The Arkansas State Teachers College certifying that the student qualifies for the honor scholarship under one of the three requirements listed above.

A second to this motion was made by Trustee Harper and unanimously passed.

Upon motion made by Trustee Harper, seconded by Trustee Morgan, and unanimously passed, fifteen Graduate Assistantships providing a stipend of \$200.00 per month for nine months were established.

Trustee West made a motion that no plaques be established in the name of the college until approval has been granted by the administration of the college. Trustee Morgan seconded the motion that was passed by unanimous vote.

A motion was made by Trustee Mitchell, seconded by Trustee Harper, and unanimously passed that President Snow make application to the Housing and Home Finance Agency for funds totaling \$2,400,000 to construct a high-rise dormitory with cafeteria facilities. The motion further stipulated that dormitory rentals be adjusted as follows: All new dormitories to \$35.00 per pay period effective September 1, 1966; all old dormitories increased by \$2.00 per pay period effective September 1, 1966; and the high-rise dormitory \$40.00 and all other new dormitories \$37.50, if necessary, effective September 1, 1967.

Upon motion made by Trustee Mitchell, effective September 1, 1966, meal tickets will be increased from \$42.50 to \$45.00 per pay period. Trustee Sneed made a second to the motion that was passed unanimously.

Trustee Mitchell made a motion that was seconded by Trustee West that President Snow appoint a self-study committee as requested by the Commission on Coordination of Higher Educational Finance. This motion was passed by unanimous vote. (The Commission resolution follows:)

WHEREAS, Continued increase in the demand for University and college training in the State institutions of higher education in Arkansas will bring demands and needs for changes and strengthening of program offerings by these institutions; and

WHEREAS, If these changes are properly planned they can be economically accomplished; otherwise, funds can be wasted; and

WHEREAS, The role of each of the institutions in the State is poorly defined; hence, in attempting to assess the future financial needs of these institutions, the Commission on Coordination of Higher Educational Finance finds itself without guidelines by which to judge the future development of these institutions, or to measure their needs;

THEREFORE, BE IT RESOLVED, That in order to assist the Commission in establishing these guidelines, the Chairman of the Commission shall address a letter to the Chairman of the Board of Trustees of each of the State institutions of higher education, requesting said Governing Board, with their staffs, to consider the present program of its institution and to define its role as a part of the higher educational system of Arkansas; and to consider in the light of the continued growth and development of the State, what the role and scope of its institution should be in the future.

FURTHER RESOLVED, That the Executive Director of the Commission is hereby instructed to furnish the President of each of the institutions, a copy of Chairman Darby's letter and the resolution, and counsel with them as to how these various studies can be made in such a way that the data presented will be comparable as to form and content among the various institutions. Said report to the Commission shall be submitted not later than October 1, 1966.

The 1966-67 calendar was approved upon motion made by Trustee Morgan, seconded by Trustee Harper and unanimously passed. (This calendar is given below:)

Fall Semester, 1966

September 12, 13 Monday, Tuesday	Orientation & Registration
September 14, Wednesday	Instruction begins
September 24, Saturday	Late registration ends
November 16, Wednesday noon	Mid-semester grades due in Registrar's Office, Final date for applying for degrees for students completing work in January
November 23-27, Wednesday noon through Sunday	Thanksgiving recess
December 21-January 3, Wednesday through Tuesday	Christmas recess
January 19-25, Thursday-Wednesday	Semester examinations

Spring Semester, 1967

January 30-February 1, Monday through Wednesday	Orientation & Registration
February 2, Thursday	Instruction begins
February 11, Saturday	Late registration ends
March 16-20, Wednesday noon through Monday	Easter recess

Spring Semester, 1967, (continued:)

April 5, Wednesday noon

Mid-semester grades due in Registrar's office. Final date for applying for degrees for students completing work in May

May 21, Sunday

Commencement

May 22-26, Monday-Friday

Semester examinations

Summer, 1967

June 5, Monday

Registration for first summer term

June 6, Tuesday

Instruction begins

July 4, Tuesday

Independence Day recess

July 7, Friday

Examinations for end of first term

July 10, Monday

Registration for second summer term

July 11, Tuesday

Instruction begins

August 11, Friday

Examinations for end of second term

August 11, Friday

Commencement

Trustee Harper made a motion that President Snow submit a request to the Commission on Coordination of Higher Educational Finance for approval to issue bonds in the amount of \$1,750,000 for the purpose of constructing a new field house and stadium. Trustee Sneed seconded the motion that was passed by unanimous vote.

Trustee Mitchell made a motion that the Board reiterate its position favoring the remission of fees, room, and board for 48 athletes (football and basketball), and directed President Snow to work with other college presidents in the formulation of such policies. Trustee Sneed seconded this motion that was passed by unanimous vote.

A motion was made by Trustee Harper, seconded by Trustee West and unanimously passed that Mr. Wallace Townsend advise the General Counsel of the Housing and Home Finance Agency that the Board of Trustees feels that for good public relations it is definitely to the advantage of the college to retain the present Trustees for the bond issues being refunded and to name the First State Bank and Trust Company, Conway, Arkansas, as Trustee of the new \$1,700,000 dormitory bond issue.

Trustee Mitchell made a motion that \$19,000.00 be earmarked in the 1965-66 budget to buy a bus. Trustee West made a second to the motion that was passed by unanimous vote.

A motion was made by Trustee Mitchell, seconded by Trustee Sneed, and unanimously passed that resident registration fees be increased from \$92.00 to \$102.00 per semester effective September 1, 1966, and that non-resident registration fees be increased from \$202.00 to \$237.00 per semester effective September 1, 1966.

By motion of Trustee Mitchell, seconded by Trustee Sneed and passed unanimously, the following revision of the construction budget for the two dormitories under construction was approved. The motion further stipulated that a list of all sub-contractors used be submitted to the architect and approved by the administration.

	Now Approved	Request Approval
Construction	\$ 1,550,000	\$ 1,565,000
Architect Fees	93,000	93,900
Legal & Administrative	2,000	2,000
Interest during Construction	30,000	30,000
Government Expenses	7,500	7,500
Project Contingency	17,500	1,600
	<u>\$ 1,700,000</u>	<u>\$ 1,700,000</u>

Trustee Morgan made a motion that the administration proceed as quickly as feasible in construction of the fine arts building and that an application for a supplemental grant totaling \$400,000 be processed and hopefully obtain approval of the Commission on Coordination of Higher Educational Finance as quickly as possible.

Trustee Mitchell made a motion that President Snow reply to a letter from Colonel Thomas W. Otto stating that The Arkansas State Teachers College is very definitely interested in establishing a Senior Division Army Reserve Officers Corps unit. The Trustees and the administration is of the opinion that the college's proximity to the State Capitol, and the fact that the closest Army Reserve Officers Training Corps unit is at least eighty miles from the State Capitol, makes this request of the utmost importance. A second to this motion was made by Trustee Morgan and unanimously passed.

Trustee Harper made a motion that the RESOLUTION BY THE BOARD OF TRUSTEES OF ARKANSAS STATE TEACHERS COLLEGE AUTHORIZING THE PRESIDENT OF THE COLLEGE TO TAKE CERTAIN ACTION IN THE ABSENCE OF THE CHAIRMAN OF THE BOARD OF TRUSTEES as read by Mr. Wallace Townsend, Bond Approving Attorney, be approved. Trustee West made a second to this motion and it was passed by unanimous vote. (A copy of this Resolution is attached to these minutes and becomes a part thereof.)

Trustee Mitchell made a motion that the RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF SALE OF HOUSING SYSTEM BONDS OF 1965 as read by Mr. Wallace Townsend, Bond Approving Attorney, be approved. Trustee Sneed made a second to this motion and it was passed by unanimous vote. (A copy of this Resolution is attached to these minutes and becomes a part thereof.)

Trustee West made a motion that the RESOLUTION AUTHORIZING EXECUTING OF TRUST INDENTURE AND OTHER DOCUMENTS as read by Mr. Wallace Townsend, Bond Approving Attorney, be approved. Trustee Sneed made a second to this motion and it was passed by unanimous vote. (A copy of this Resolution is attached to these minutes and becomes a part thereof.)

A financial report was made by Mr. Harold D. Eidson, Business Manager.

The Board expressed its thanks to Trustee Harper for the luncheon and gracious hospitality extended to the Board at the Conway Country Club.

There being no further business to come before the Board, the meeting was adjourned.

  
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Louie H. Polk, Chairman

  
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Mrs. Rufus W. Morgan, Jr., Secretary

RESOLUTION

BY THE BOARD OF TRUSTEES OF ARKANSAS STATE TEACHERS COLLEGE AUTHORIZING THE PRESIDENT OF THE COLLEGE TO TAKE CERTAIN ACTION IN THE ABSENCE OF THE CHAIRMAN OF THE BOARD OF TRUSTEES.

WHEREAS, the Board of Trustees of Arkansas State Teachers College will authorize a contract for the construction of two proposed dormitories; and

WHEREAS, during the course of the construction there will frequently arise matters for determination which ordinarily would be referred to the Chairman of the Board of Trustees, but he will not always be available and the work of construction would be delayed by reason of his absence, so that it is advisable as a matter of convenience that the President of the College have the power to act; now, therefore,

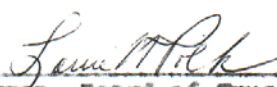
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ARKANSAS STATE TEACHERS COLLEGE:

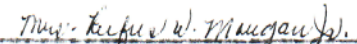
1. That Dr. Siles D. Snow, President of Arkansas State Teachers College, be and he is hereby authorized to act for and on behalf of the Board of Trustees and of Arkansas State Teachers College in passing on matters in connection with the construction of the Project (No. CH-Ark-74(D)) that may arise from time to time calling for the exercise of choice or judgment and in authorizing changes in plans or specifications, and that in making such decisions he shall consult with Bruce R. Anderson, architect and engineer for the construction of the dormitories; provided, this delegation of authority does not include the power to incur indebtedness.

ADOPTED AND APPROVED this 30th day of December, 1965.

(Seal)

Attest:

  
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Chairman, Board of Trustees of  
Arkansas State Teachers College

  
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Secretary, Board of Trustees of  
Arkansas State Teachers College

RESOLUTION

AUTHORIZING PUBLICATION OF NOTICE OF SALE  
OF HOUSING SYSTEM BONDS OF 1965

WHEREAS, the Board of Trustees of Arkansas State Teachers College, Conway, Arkansas, has under consideration the issuance of Housing System Bonds of 1965 for the purpose of refunding outstanding bonds and securing \$1,700,000 to be used in constructing a Project consisting of:

Unit A: A new women's dormitory to house approximately 248 students and two supervisors; and

Unit B: A new men's dormitory to house approximately 252 students and one supervisor;

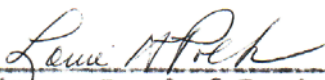
and it is required that the bonds be sold at public sale; now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ARKANSAS STATE TEACHERS COLLEGE:

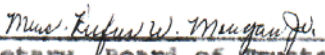
1. That Dr. Silas D. Snow, President of Arkansas State Teachers College, be and he is hereby authorized and directed to publish a notice of the sale of the Housing System Bonds of 1965, setting out the various terms and conditions of interest, call, and security for said bonds, the sale to be held on such date as he shall deem advisable, and the publication to be in the form and manner, and in any newspaper or financial journal, that he shall deem necessary or desirable.

ADOPTED AND APPROVED this 30th day of December 1965.

(Seal)

  
Chairman, Board of Trustees of  
Arkansas State Teachers College

Attest:

  
Secretary, Board of Trustees of  
Arkansas State Teachers College

RESOLUTION

AUTHORIZING EXECUTING OF TRUST INDENTURE  
AND OTHER DOCUMENTS.

WHEREAS, on October 7, 1965, the Board of Trustees of Arkansas State Teachers College, in a duly called and constituted meeting, adopted a resolution approving a Loan Agreement with the United States of America, and at that time authorized the Chairman and Secretary of the Board of Trustees of the College to execute documents evidencing such acceptance and to take such further action as is necessary; and

WHEREAS, it will be necessary to approve a Trust Indenture and other certificates in connection with the issuance and delivery of the bonds as set out in the Loan Agreement of October 1, 1965; now, therefore,

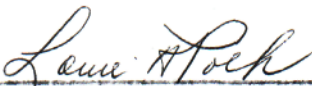
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ARKANSAS STATE TEACHERS COLLEGE:

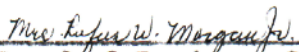
1. That the Chairman and Secretary of the Board of Trustees are hereby authorized and directed, for and on behalf of the Board of Trustees and of the College, to approve and execute the form of Trust Indenture conforming to said Loan Agreement, and such other documents as may be necessary.

ADOPTED AND APPROVED this 30th day of December, 1965.

(Seal)

Attest:

  
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Chairman, Board of Trustees of  
Arkansas State Teachers College

  
\_\_\_\_\_  
Secretary, Board of Trustees of  
Arkansas State Teachers College

**RESOLUTION**

**LISTING BIDS RECEIVED, DETERMINING THE  
LOWEST AND BEST BID, AND AWARDING CONTRACTS**

WHEREAS, The Arkansas State Teachers College has advertised for bids for the construction of a science building and laboratory furniture for a science building designated Project No. Ark. 4-0068, for The Arkansas State Teachers College; and

WHEREAS, bids have been received as follows: (See attached certified tabulation of bids received.) and

WHEREAS, the Board of Trustees is of the opinion that bids of The Baldwin Company for the science building and School Products Company for the laboratory furniture are the lowest and best bids; now, therefore,

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ARKANSAS  
STATE TEACHERS COLLEGE:**

1. That The Baldwin Company has submitted the lowest and best bid for the construction of the science building and that School Products Company has submitted the lowest and best bid for construction and installation of the laboratory furniture.

2. That the bid of said The Baldwin Company in the amount of the base proposal less alternates Nos. 1, 4, and 8 of \$815,505 is hereby accepted, and that the bid of said School Products Company in the amount of the base proposal less Alternate No. 1 of \$270,603 is hereby also accepted.

3. That it is requested that the budget be changed as follows:



	LATEST APPROVED ESTIMATE	PROPOSED CHANGE	AWARD EFFECT ON BUDGET
Construction Contracts	\$1,063,020	/\$23,088	\$1,086,108
Building	732,400	/ 83,105	815,505
Fixed Equipment	250,000	/ 20,603	270,603
Site Improvements	25,000	- 25,000	
Utility Connections	5,000	- 5,000	
Contingency	50,620	- 50,620	
Arch.-Eng. Services	63,781	/ 1,385	65,166
No interest			
Legal Expenses	500	None	500
Administrative Expense	150	/ 350	500
Movable Equipment	50,000	- 5,000	45,000
Development	22,549	- 19,823	2,726

4. That the officials of the Board of Trustees of The Arkansas State Teachers College upon whom such duty properly devolves shall, and they are hereby directed to, prepare and execute in behalf of said Arkansas State Teachers College all necessary contracts and documents relating thereto.

APPROVED:

Date: October 7, 1965

By Louis H. Falk

Title: Chairman of Board of Trustees

Mrs. Rufus W. Mangau, Jr.  
Secretary, Board of Trustees

COPY

**RESOLUTION ADOPTING MINIMUM WAGE RATES**

**Project No. ARK 4-0068**

**A SCIENCE BUILDING AND LABORATORY  
FURNITURE FOR A SCIENCE BUILDING**

**WHEREAS, it is necessary to approve wage rates for the  
subject project; NOW, THEREFORE,**

**BE IT RESOLVED by the Board of Trustees of The Arkansas  
State Teachers College that they do hereby approve and adopt  
as the wage rates for this project those rates as determined  
by the U. S. Secretary of Labor:**

**Decision No: AE - 3,032**

**Date of Decision: 7-22-65**

**Date of Modification: 9-8-65**

**Expires: 11-19-65**

**OWNER: THE ARKANSAS STATE TEACHERS COLLEGE**

**BY** *Louis W. Polk*  
**Chairman, Board of Trustees**

*Mrs. Rufus W. Mangau Jr.*  
**Secretary, Board of Trustees**

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RESOLUTION

AUTHORIZING CERTAIN ACTION IN THE  
ABSENCE OF THE PRESIDENT OF THE COLLEGE

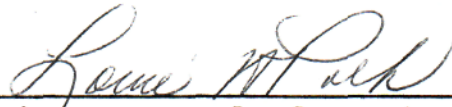
WHEREAS, by resolution duly adopted on June 27, 1963, Dr. Silas D. Snow, President of the College, is authorized to act for and on behalf of the Board of Trustees and of the College itself in connection with construction projects; and

WHEREAS, there are times when President Snow is not available; now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ARKANSAS STATE TEACHERS COLLEGE:

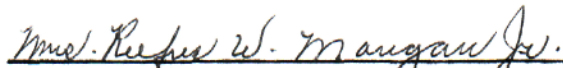
1. That in the absence of Dr. Silas D. Snow, President of Arkansas State Teachers College, Mr. Harold D. Eidson, Business Manager, is hereby authorized to act for and on behalf of the Board of Trustees of said College and to exercise the powers granted to the President under a resolution adopted by this Board on June 27, 1963.

ADOPTED AND APPROVED this 7th day of October, 1965.



Chairman, Board of Trustees of  
Arkansas State Teachers College

Attest:



Secretary, Board of Trustees of  
Arkansas State Teachers College

**RESOLUTION**

**APPROVING A LOAN AGREEMENT WITH  
THE UNITED STATES OF AMERICA**

**Project No. CH-Ark-74(D)**

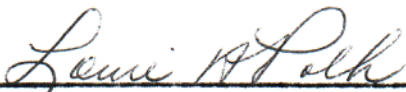
WHEREAS, there has been filed with the Housing and Home Finance Agency, in behalf of Arkansas State Teachers College (hereinafter called "Borrower"), an application for a loan to aid in financing college housing under the provisions of Title IV of the Housing Act of 1950, as amended, and the United States of America, Housing and Home Finance Administrator, has transmitted to the Borrower for consideration a Loan Agreement dated September 1, 1965 (hereinafter termed "Agreement"), in connection with the Project referred to in said application and generally described in said Agreement; and

WHEREAS, said Agreement has been considered in open meeting and made a part of the Borrower's records; and

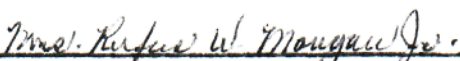
WHEREAS, it is deemed advisable that said Agreement be accepted; now, therefore,

BE IT RESOLVED, by the Board of Trustees of the Borrower that the said Agreement be and it is hereby accepted without reservation or qualification, and the President and Secretary of the Board of Trustees of the Borrower are authorized to execute documents evidencing such acceptance and take such further action as is necessary.

ADOPTED AND APPROVED this 7th day of October, 1965.

  
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Chairman, Board of Trustees of  
Arkansas State Teachers College

Attest:

  
\_\_\_\_\_  
Secretary, Board of Trustees of  
Arkansas State Teachers College