

The Board of Trustees of The Arkansas State Teachers College convened in regular meeting on March 24, 1964, at ten o'clock in the morning in the Board Room in the Administration Building on the College grounds in Conway, Arkansas, with the following members and officers of the Board present, to-wit:

Chairman: Louie H. Polk
 Secretary: Mrs. Rufus W. Morgan, Jr.
 Trustees : J. C. Mitchell
 Cleddie W. Harper
 J. Kendall Hoggard
 Digby C. West

and with the following member of the Board absent, to-wit:

Dr. Dee W. Halbrook

constituting a quorum of said Board, at which meeting the following business was transacted, to-wit:

Upon motion duly made by Trustee Harper, seconded by Trustee Hoggard and unanimously passed the minutes of the last meeting were approved.

Trustee Morgan made a motion nominating Trustee Polk as Chairman and Trustee Mitchell as Vice-Chairman for 1964-65. Trustee Harper made a second to this motion with the addendum that Trustee Morgan be reelected Secretary. The motion was passed by unanimous vote.

A motion was made by Trustee Hoggard that the faculty and staff as recommended by President Snow be appointed for 1964-65, Trustee Hoggard also included in his motion that the expense account of President Snow be \$2500 per year. This motion was seconded by Trustee Mitchell and unanimously passed. A true copy of the recommendations as given by President Snow follows:

ADMINISTRATION AND GENERAL (1964-65)

	<u>Position</u>		<u>1963-64</u> <u>Salary</u>	<u>1964-65</u> <u>Salary</u>
President's Office:				
Silas D. Snow*	President	\$	13,000.00	\$ 13,000.00
Maxine Crafton	Adm. Secretary		4,600.00	4,800.00
Dean's Office:				
A. E. Burdick	Dean		11,800.00	12,100.00
Ruby Chick	Senior Secretary		4,350.00	4,550.00
Business Office:				
Harold D. Eidson	Business Manager		10,300.00	10,600.00
David McDonald	Accountant		6,600.00	6,800.00
Virginia H. Smith	Senior Secretary		4,600.00	4,800.00
Bob Dempsey	Purchasing Agent		4,500.00	4,700.00
Barbara Ritter	Clerk-Cashier		3,000.00	3,100.00
Registrar's Office:				
William H. Osborne	Registrar & Assoc Prof		7,800.00	8,400.00
Corinne Robinson	Secretary		4,000.00	4,100.00
Loretta Farris	Secretary		3,100.00	3,200.00
Linda Griffin	Secretary		2,400.00	2,400.00
Director of Students:				
James Sylar	Director of Student Activities		9,400.00	9,700.00
Wanda Jobe	Stenographer		2,500.00	2,500.00
Director of Women:				
Olive Ferguson**	Dir. of Women's Activities		6,200.00	6,300.00

*For the convenience of the Board of Trustees, the President is required to live in the President's Home for which no rent nor utilities are paid. Elected for 1963-65 biennium (July 1, 1963 to June 30, 1965) on March 28, 1963.

**Plus single apartment and utilities.

	<u>Position</u>	<u>1963-64</u> <u>Salary</u>	<u>1964-65</u> <u>Salary</u>
Switchboard:			
Sandra Villines	Switchboard Operator	\$ 1,800.00	\$ 1,800.00
Placement:			
H. B. Hardy, Jr.	Dir. of Plmt. & Assoc Prof	8,000.00	8,200.00
Testing:			
Paul Witherspoon	Dir of Test & Assoc Prof	9,000.00	9,300.00
Public Relations:			
C. R. Teeter	Dir of Dev & Assoc Prof	9,500.00	9,800.00
Tommy G. Smith	Director of Public Relations	8,500.00	8,800.00
Ann Scott	Secretary	2,100.00	2,100.00
INSTRUCTIONAL:			
Department of Art:			
Marie Schichtl	Professor & Head	9,500.00	9,800.00
Gene Hatfield	Assistant Professor	7,500.00	7,700.00
Department of Biology:			
Neal Buffaloe	Professor & Head	10,300.00	10,600.00
Jewell Moore	Professor	9,000.00	9,300.00
T. J. Burgess	Associate Professor	7,600.00	7,800.00
Richard Collins	Associate Professor	7,600.00	7,800.00
Ray Kinser	Instructor	7,200.00	7,300.00
Department of Economics & Sociology:			
D. W. Blackburn	Professor & Head	10,300.00	10,600.00
Fred Basco	Associate Professor	8,000.00	8,200.00
Joe Shaw	Associate Professor	7,500.00	7,700.00
Andre McNeil	Asst Prof & Director of Men's Activities	7,700.00	8,000.00
Ona M. Wachtendorf	Assistant Professor	6,900.00	7,100.00
Frank McAlister	Assistant Professor	7,200.00	7,400.00
Clarence Tucker	Instructor	7,200.00	7,300.00
Carlylse Ellis	Instructor	6,700.00	6,800.00
Department of Business Administration:			
-----	Professor & Head		10,600.00
Department of Education and Psychology:			
B. A. Lewis	Prof & Head & Director of Graduate Studies	10,550.00	10,850.00
E. R. Hopkins	Prof & Dir of Student Tchg.	9,550.00	9,850.00
A. L. Henze	Professor	9,400.00	9,700.00
Bert Stark	Associate Professor	9,000.00	9,300.00
Harold Love	Associate Professor	9,000.00	9,300.00
Mabel Grey Patterson	Associate Professor	7,700.00	7,900.00
Norman Gale	Associate Professor	7,650.00*	7,850.00*
John Somervill	Instructor	5,760.00#	5,850.00#
Billie Hukill	Secretary	2,200.00#	2,200.00#
Department of English, Speech, & Journalism:			
E. A. Nolte	Professor & Head	10,300.00	10,600.00
Mary K. Sands	Professor & Director of Speech Clinic	9,550.00	9,850.00
Ralph Behrens	Professor	8,500.00	8,800.00
Eva Burkett	Professor	9,000.00	9,300.00
Roberta Clay	Associate Professor	7,650.00	7,850.00

*On leave

#Salary for a period of nine months.

Department of English, Speech, & Journalism--continued:

	Position	\$	1963-64 Salary	\$	1964-65 Salary
E. C. Polk	Associate Professor		9,400.00		9,700.00
Frances Terry	Associate Professor		7,650.00		7,850.00
Richard Hudson	Assistant Professor		8,000.00		8,200.00
Mary Robinson	Assistant Professor		7,300.00		7,500.00
Mary Henze	Assistant Professor		5,200.00*		5,300.00
Betty Young	Instructor		5,200.00*		5,300.00
Sue Lineback	Instructor		6,300.00		6,400.00
George Amos	Instructor		5,200.00#		5,300.00

Department of Foreign Languages:

	Professor & Head		10,300.00		10,600.00
Nicole Hatfield	Assistant Professor		5,000.00*		5,200.00
Karl Meyer	Instructor		7,200.00		7,300.00

Department of Geography:

C. S. Williams	Assoc Prof & Acting Head		8,600.00		8,900.00
William F. Keinath	Assistant Professor		8,000.00		8,200.00
Paul Hagle	Instructor		7,100.00		7,200.00

Department of History & Political Science:

Horace Adams	Professor & Head		10,300.00		10,600.00
Orville Rook	Associate Professor		9,250.00		9,550.00
Foy Lisenby	Associate Professor		9,000.00		9,300.00
Charles Evans	Associate Professor		8,300.00		8,500.00
Ophelia Fisher	Associate Professor		7,500.00		7,700.00
Paul Bushnell	Assistant Professor		8,000.00		8,200.00
William A. Larsen	Assistant Professor		8,000.00		8,200.00

Home Economics & Nursery Department:

Mary Jane Scott	Professor & Head		10,000.00		10,300.00
Frances Webb	Assoc Prof & Director or Student Teachers		7,600.00		7,800.00
Sue Adams	Assistant Professor		7,200.00		7,400.00
Almeria Lindsay	Instructor		6,000.00		6,100.00
Mousie Osborne	Nursery School Teacher		**1,800.00		**1,800.00

Industrial Education Department:

E. W. Packard	Professor & Head		9,500.00		9,800.00
V. N. Hukill	Professor		9,500.00		9,800.00
Raymond Dow	Instructor		7,200.00		7,300.00

Department of Mathematics:

O. L. Hughes	Professor & Head		9,750.00		10,050.00
J. D. Henry	Professor		9,550.00		9,850.00
Dorothy Long	Associate Professor		7,700.00		7,900.00
Virginia Bonds	Assistant Professor		7,500.00		7,700.00
Harold Henry	Assistant Professor		7,500.00		7,700.00
Turner Hogan	Instructor		7,500.00		7,600.00
Darrell Kilman	Instructor		7,200.00		##7,300.00

Department of Music:

Howard Groth	Professor & Head		10,300.00		10,600.00
Carl Forsberg	Associate Professor		8,600.00		8,800.00
Wayne Griffith	Assistant Professor		6,400.00		6,500.00
Jean Adams	Assistant Professor		6,000.00		6,200.00
Homer Brown	Instructor & Director of Band		7,900.00		8,100.00
Sue Evans	Instructor		6,700.00		6,800.00
David Ritter	Instr & Asst Director of Band		*#5,000.00		*#6,000.00
Leonard Phillips	Instructor		1,800.00		1,900.00

*Salary for a period of nine months. **Salary for a period of ten months.

#On Leave & salary for nine months. ##On leave

*#Salary for nine months--will receive \$6,000 for a period of nine months provided the Master's degree is earned by September 1, 1964.

	<u>Position</u>	<u>1963-64</u> <u>Salary</u>	<u>1964-65</u> <u>Salary</u>
Department of Physical Education:			
Jefferson Farris	Professor & Head	\$ 8,600.00	\$10,300.00
Cecil Garrison	Prof & Director of Audio Visual Department	9,100.00	9,400.00
Frank Koon	Assoc Prof & Dir of Ath.	8,950.00	9,250.00
Fletcher Lowry	Asst Prof, Asst Football Coach & Baseball Coach	8,000.00	8,300.00
Raymond Bright	Instr, Asst Football Coach & Head Track Coach	8,300.00	8,600.00
Cliff Horton	Instr & Basketball Coach	8,000.00	8,300.00
Betty Swift	Assistant Professor	7,400.00	7,600.00
Willa B. Spencer	Assistant Professor	6,000.00	6,200.00
June Reynolds	Instructor	6,000.00	6,100.00
Ann Machen	Instructor	5,900.00	6,100.00
Department of Physical Science:			
Joe Smith	Professor & Head	10,300.00	10,600.00
Denver Prince	Associate Professor	7,500.00*	7,700.00*
Ralva Bass	Associate Professor	7,600.00	7,800.00
Faril Simpson	Assistant Professor	7,600.00	7,800.00
Allen Robinette	Assistant Professor	7,500.00	7,700.00
Earl B. Riddick, Jr.	Instructor	6,000.00	6,100.00
Library:			
Lee B. Spencer	Prof & Head of Dept of Library Science & Head Librarian	9,900.00	10,200.00
Gladys Sachse	Assoc Prof & Asst Librarian	7,500.00	7,700.00
Ruth Dunaway	Instr & Asst Librarian	6,400.00	6,500.00
Opal Walters	Instr & Asst Librarian	6,400.00	6,500.00
Mona Hall	Instr & Asst Librarian	6,000.00	6,100.00
Peggy Havens	Secretary	2,400.00	2,400.00
Extension:			
Audie J. Lynch	Dir of Field Services	10,250.00	10,600.00
Grace Ethridge	Secretary	3,750.00	3,850.00
Maintenance:			
Noble V. Wimberly	Sup of Bldgs & Grounds	6,500.00**	6,500.00**
Sid Coleman	Asst Sup Bldgs & Grounds	5,300.00	5,300.00
Marvin Iberg	Security Officer	4,000.00**	4,000.00**
Ed Havens	Security Officer	4,000.00	4,000.00
Elsie Wimberly	Secretary	2,600.00	2,600.00
Cafeteria:			
Howard Montgomery	Director of Food Services	7,560.00#	7,560.00#
Emily Montgomery	Dietitian	3,250.00	3,650.00
Geneva Milburn	Secretary	3,600.00	3,700.00
HOUSING:			
Bernard:			
-----	Hostess	2,400.00##	2,400.00##
Mrs. T. A. Humble	Hostess	2,400.00##	2,400.00##
Doyme:			
Kathleen McNeil	Hostess	2,400.00*#	2,400.00*#
McAlister:			
Lois Lee	Hostess	2,400.00##	2,400.00##

*On leave. **Plus house and utilities on the campus. #Plus food for self and family when eaten in cafeteria.

##Plus apartment, utilities, and food when eaten in cafeteria.

*#Plus apartment and utilities for self and family.

	<u>Position</u>		<u>1963-64</u> <u>Salary</u>	<u>1964-65</u> <u>Salary</u>
HOUSING, continued:				
Nellie C. Irby	Hostess	\$	2,400.00*	\$ 2,400.00*
Minton:				
Claudette Hagle	Hostess		2,400.00**	2,400.00**
Short:				
Martha Nemec	Hostess		2,400.00*	2,400.00*
Denney:				
Mabel Jones	Hostess		2,400.00*	2,400.00*
Veterans:				
Sarah Stark	Hostess		2,100.00**	2,100.00**
Student Center:				
Robert H. Carter	Manager		7,400.00	7,400.00
Roy Woole	Assistant Manager		5,000.00	5,000.00
Kathleen Bright	Secretary		3,300.00	3,300.00
Infirmary:				
Estlene Duke	College Nurse		3,000.00**	3,000.00**
Marion Glover	Asst College Nurse		2,400.00**	2,400.00**
Dr. Ed Dunaway	College Physician		1,200.00	1,200.00

*Plus apartment, utilities, and food when eaten in college cafeteria.

**Plus apartment and utilities for self and family.

A motion was made by Trustee Mitchell, seconded by Trustee Morgan, and unanimously passed that the requests for leaves of absence, acceptance of resignations and summer school appointments, as recommended by President Snow be adopted. Further, the motion authorized President Snow to fill vacancies for the summer session of 1964, for 1964-65, and these appointments are to be acted upon at subsequent meetings of the Board.

1. Leaves of Absence:

- a. Ona Marie Wachtendorf, Department of Economics, Sociology, and Business Education, second summer term with pay.
- b. Howard Groth, Department of Music, first summer term with pay.
- c. Richard A. Collins, Department of Biology, second summer term with pay.
- d. Ralph Behrens, Department of English, Speech, & Journalism, second summer term with pay.
- e. E. A. Nolte, Department of English, Speech, & Journalism, second summer term with pay.
- f. George Amos, Department of English, Speech, & Journalism, academic year 1964-65 without pay.
- g. Norman Gale, Department of Education & Psychology, academic year 1964-65 without pay.
- h. Denver Prince, Department of Physical Science, second summer term with pay and academic year 1964-65 without pay.
- i. Betty Swift, Department of Health & Physical Education, second summer term with pay.

2. Summer Appointment:

- a. Grace Coleman, Library, first summer term @ a weekly salary of \$120.00.

3. Resignations:

- a. Wade Baskin, Department of Foreign Language, effective May 31, 1964.
- b. Mrs. Wade Baskin, Department of Foreign Language, effective May 31, 1964.
- c. Mrs. Denver Prince, Hostess, effective May 31, 1964.

Upon a motion made by Trustee Mitchell and seconded by Trustee Hoggard, the Board voted unanimously to participate in the job title study to be conducted by the Public Administration Service. The Commission on Coordination of Higher Educational Finance has requested that all state colleges and the university participate in the study.

Trustee Mitchell made a motion that the old library be named Harrin Hall in memory of F. H. Harrin, a professor for many years at The Arkansas State Teachers College. This motion was seconded by Trustee West and unanimously passed.

A motion was made by Trustee Harper, seconded by Trustee Morgan, and unanimously passed that the contractor place a plaque in the cafeteria with the name ASTC Cafeteria and other information that normally appears on such plaques.

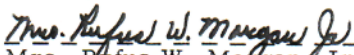
President Snow outlined to the Board the new approach that will be made to the Legislature for the 1965-67 biennium.

Trustee Mitchell made a motion that was seconded by Trustee Hoggard and unanimously passed that President Snow, Trustee Harper, and Trustee West investigate any means by which the College might obtain funds to construct and improve athletic facilities on the campus.

There being no further business to come before the Board, the meeting was adjourned.



Louie H. Polk, Chairman



Mrs. Rufus W. Morgan Jr., Secretary