

The Board of Trustees of The Arkansas State Teachers College met in the President's office Thursday, March 22, 1962, pursuant to legal call of the meeting by the Chairman. The following members were present: Dr. John W. Sneed, Jr., Chairman; Mrs. Rufus W. Morgan, Jr., Secretary; Louie H. Polk, Vice Chairman; Dr. Dee W. Halbrook; J. C. Mitchell; C. W. Harper; and J. Kendall Hoggard.

Chairman Sneed directed roll call, declared a quorum present and called the meeting into formal session.

Minutes of the last meeting of the Board were approved as read.

Chairman Sneed stated that the election of officers for the Board of Trustees for the next year was in order. The Board unanimously reelected Dr. John W. Sneed, Jr., Chairman; Louie H. Polk, Vice Chairman; and Mrs. Rufus W. Morgan, Jr., Secretary.

Motion was made by Trustee Halbrook, seconded by Trustee Hoggard and unanimously passed by the Board that the present site of the Green Building become the site for the new library building.

Trustee Halbrook made a motion that the Demonstration School be discontinued at the close of the second semester of the 1961-62 school year. Trustee Hoggard seconded this motion and it was unanimously passed. President Snow made this recommendation after he and a faculty committee had made a thorough study. This action was further explained by the following statement: The Demonstration School at one time served as a center for practice teaching. During recent years student teaching has been done in selected public schools throughout the State of Arkansas. Authorities have long contended that because of an often atypical curriculum and atypical pupils the practice teachers, in campus schools were exposed to a laboratory situation unlike the conditions they would encounter in beginning teaching. In a study recently completed by the Harvard University Graduate School of Education it was found that campus schools are becoming extinct.

Upon the motion of Trustee Hoggard, seconded by Trustee Mitchell and unanimously passed, the retirements of E. L. Higgins and Mary L. Hileman were accepted by the Board.

Trustee Polk made a motion that the following personnel as recommended by President Snow be reelected for the fiscal year 1962-63. This motion was seconded by Trustee Mitchell and unanimously passed:

ADMINISTRATION AND GENERAL (1962-63)

President's Office:		Annual Salary	Annual Salary
	<u>Position</u>	<u>1961-62</u>	<u>1962-63</u>
Silas D. Snow*	President	\$ 12,500.00	\$ 12,500.00
Maxine Crafton	Secretary	4,000.00	4,000.00
C. R. Teeter	Dir of Dev & Assoc Prof	8,600.00	8,600.00
Dean's Office:			
A. E. Burdick	Dean	10,500.00	11,000.00
Ruby Chick	Secretary	3,750.00	3,750.00
Business Office:			
Harold D. Eidson	Business Manager	9,000.00	9,500.00
David McDonald	Accountant	6,000.00	6,000.00
Virginia H. Smith	Asst Disbursing Officer	4,000.00	4,000.00
Bob Dempsey	Asst Purchasing Agent	4,000.00	4,000.00
Geneva Hickmon	Cashier	2,550.00	2,550.00
Peggy Havens	Bookkeeper	1,800.00	1,800.00

*For the convenience of the Board of Trustees, the President is required to live in the President's Home for which no rent nor utilities are paid.

	Position	Annual Salary 1961-62	Annual Salary 1962-63
Student Services:			
James Sylar	Dir of Student Act.	\$ 8,000.00	\$ 8,400.00
William Osborne	Registrar	6,500.00	7,000.00
Paul Witherspoon	Dir of Test Cent & Assoc Prof	7,000.00	8,000.00
Olive Ferguson**	Dir of Women's Act	5,700.00	5,700.00
Corinne Robinson	Secretary	3,450.00	3,450.00
Loretta Farris	Secretary	2,400.00	2,400.00
Fay Presley	Secretary	1,800.00	1,800.00
Dr. Edwin Dunaway	Medical Examiner	1,200.00	1,200.00
Beryl Noe**	College Nurse	2,700.00	2,700.00
Public Services:			
-----	Dir of Public Affairs	7,750.00	8,000.00
Elizabeth Carter***	Switchboard Operator	1,000.00	1,000.00
INSTRUCTIONAL			
Art:			
Marie Schichtl	Prof & Head of Dept	8,250.00	8,700.00
Gene Hatfield	Asst Prof	6,500.00	6,700.00
Biology:			
Neal Buffaloe	Prof & Head of Dept	9,000.00	9,500.00
Jewell Moore	Professor	7,500.00	8,000.00
T. J. Burgess	Asst Prof	6,600.00	6,800.00
Richard Collins	Asst Prof	6,600.00	6,800.00
Marjorie Malin****	Asst Prof	6,000.00	6,200.00
Economics, Sociology & Business Education:			
D. W. Blackburn	Prof & Head of Dept	9,000.00	9,500.00
Fred Basco	Assoc Prof of Bus Ed	7,000.00	7,300.00
Joe Shaw	Asst Prof of Sociology	6,600.00	6,800.00
Andre McNeil	Instr of Economics	6,500.00	6,600.00
Ona M. Wachtendorf	Asst Prof of Bus Educ	6,000.00	6,200.00
Carllyle Ellis	Instr of Bus Educ	6,000.00	6,100.00
Shirley Ann Cox	Instr of Bus Educ	5,950.00	6,050.00
Education, Psychology and Demonstration School:			
B. A. Lewis	Prof & Head of Dept & Dir of Graduate Studies	9,250.00	9,750.00
E. R. Hopkins	Prof of Educ & Psy & Dir of Student Teaching	8,250.00	8,750.00
A. L. Henze	Prof of Educ & Psych	8,000.00	8,500.00
H. B. Hardy	Assoc Prof & Dir of Placement		7,000.00
Norman Gale	Assoc Prof of Psych	6,600.00	6,900.00
Mabel Grey Patterson	Assoc Prof of Educ	6,600.00	6,900.00
Bert Stark	Asst Prof of Educ & Psych	7,750.00	8,050.00
Billie Hukill #	Secretary	2,000.00	2,000.00

#Salary for a period of 9 months.

**Plus apartment and utilities.

***To be terminated when general services building is completed.

****Reelected with leave of absence granted for graduate study beginning with September 1, 1962, to June 1, 1963.

English, Speech & Journalism:		Annual Salary	Annual Salary
	<u>Position</u>	<u>1961-62</u>	<u>1962-63</u>
Eugene Nolte	Prof & Head of Dept	\$ 9,000.00	\$ 9,500.00
Alan Lang Strout*	Professor of English	5,400.00	5,400.00
Mary K. Sands	Prof of Speech & Dir of Speech Clinic	8,250.00	8,750.00
Ralph Behrens	Professor of English	7,300.00	7,700.00
Leona Scott	Assoc Prof of Speech	6,600.00	6,900.00
Roberta Clay	Assoc Prof of Eng & Jour	6,600.00	6,900.00
Frances Terry	Assoc Prof of English	6,600.00	6,900.00
E. C. Polk **	Assoc Prof of English		8,500.00
Mary Robinson	Asst Prof of English	6,500.00	6,700.00
George Amos***	Instructor of English	6,100.00	6,200.00
Betty Young*	Instructor of English	4,600.00	4,700.00
Mary Henze#	Instructor of English	4,600.00	4,700.00
ae Lineback	Instructor of Speech	5,700.00	5,800.00
Foreign Language:			
Dorothy Allen	Prof & Head of Dept	8,500.00	9,000.00
Nicole Hatfield*	Instructor	4,400.00	4,500.00
-----			8,000.00
Geography:			
C. S. Williams	Assoc Prof & Acting Head	7,400.00	7,750.00
Wm. F. Keinath#	Asst Prof		7,200.00
Paul Hagle	Instructor	6,400.00	6,400.00
History & Political Science:			
Horace Adams	Prof & Head of Dept.	9,000.00	9,500.00
Lewis A. Dralle	Prof of History	8,250.00	8,750.00
Orville Rook	Assoc Prof Hist & Pol. Sci.	8,000.00	8,400.00
Wm. F. Lisenby	Assoc Prof of History		8,000.00
Ophelia Fisher	Asst Prof of History	6,500.00	6,700.00
Paul Bushnell	Asst Prof of History	7,200.00	7,400.00
-----	Political Science		8,000.00
Home Economics & Nursery:			
Mary Jane Scott	Prof & Head of Dept	8,500.00	9,000.00
Frances Webb	Asst Prof & Teacher Trainer	6,800.00	7,000.00
Helen Collier	Asst Prof	6,500.00	6,700.00
Christine Calvert	Asst Prof	6,500.00	6,700.00
Sue Adams	Asst Prof	6,400.00	6,600.00
-----	Nursery School Teacher		1,500.00##
Industrial Education:			
E. W. Packard	Prof & Head of Dept	8,250.00	8,700.00
V. N. Hukill	Professor	8,250.00	8,700.00
Raymond Dow	Instructor	6,500.00	6,600.00
Mathematics:			
O. L. Hughes	Prof & Head of Dept	8,500.00	8,950.00
.D. Henry	Professor	8,250.00	8,750.00
arold Henry	Asst Prof	6,500.00	6,700.00
Dorothy Long	Assoc Prof	6,600.00	6,900.00
Virginia Bonds	Asst Prof	6,500.00	6,700.00
Darrell Kilman###	Instructor		6,600.00

*Salary for a period of 9 mos.

**Appointment effective June 1, 1962.

***Annual Salary will be 9/12 of this amount.

#Appointment effective September 1, 1962.

##Salary for a period of 10 mos.

	Position	Annual Salary	
		1961-62	1962-63
Music:			
Howard Groth	Prof & Head of Dept	\$ 9,000.00	\$ 9,500.00
Carl Forsberg	Assoc Prof	7,300.00	7,600.00
Homer Brown	Instr & Dir of Band	7,000.00	7,200.00
Wayne Griffith	Instructor	5,700.00	5,800.00
Sue Evans	Instructor	6,000.00	6,100.00
Jean Adams	Asst Prof	5,400.00	5,500.00
David Ritter*	Instr & Asst Dir of Band		4,500.00
Physical Education:			
Jeff Farris, Jr.	Assoc Prof & Acting Head	7,250.00	7,600.00
Cecil Garrison	Prof & Dir of Audio Vis Dept	8,000.00	8,300.00
Frank Koon	Assoc Prof & Dir of Athletics	8,000.00	8,200.00
Raymond Bright	Instr, Asst Football Coach & Head Track Coach	7,350.00	7,550.00
Fletcher Lowry	Instr & Asst Football Coach	7,000.00	7,200.00
Cliff Horton	Instr & Basketball Coach	7,000.00	7,200.00
Betty Swift	Asst Professor	6,500.00	6,700.00
Ann Machen	Instructor	5,200.00	5,300.00
Doyce Johnson**	Instructor	4,200.00	4,200.00
Physical Science:			
Joe Smith	Prof & Head of Dept	9,000.00	9,500.00
Ralva R. Bass	Asst Prof	6,600.00	6,800.00
Faril Simpson	Asst Prof	6,600.00	6,800.00
Denver Prince	Asst Prof	6,500.00	6,700.00
Allen Robinette	Instructor	6,500.00	6,600.00
Library:			
Mildred James	Head Librarian	8,250.00	8,500.00
Gladys Sachse	Assoc Prof & Asst Librarian	6,400.00	6,700.00
Ruth Dunaway	Instr & Asst Librarian	5,700.00	5,800.00
Opal Walters	Instr & Asst Librarian	5,700.00	5,800.00
-----	Assistant Librarian		5,500.00
Extension:			
Audie J. Lynch	Dir of Field Services	8,750.00	9,250.00
Grace Ethridge	Secretary	3,150.00	3,150.00
Buildings & Grounds:			
N. V. Wimberly	Supt of Bldgs & Grounds	5,500.00	5,900.00
Sid Coleman	Asst Supt Bldgs & Grounds	4,700.00	4,800.00
Hoye Henry	Security Officer	4,000.00	4,100.00
Elsie Wimberly	Secretary	2,300.00	2,300.00
HOUSING			
Bernard Hall:			
Edith Reynolds	Hostess	2,100.00	2,100.00***
Frances Bleidt	Hostess	2,100.00	2,100.00***
Short Hall:			
Martha Nemec	Hostess	2,100.00	2,100.00**
Doyne Hall:			
Kathleen McNeil	Hostess	2,100.00	2,100.00#

*Appointment to become effective September 1, 1962 and end May 31, 1963.

**Salary for a period of 9 mos.

***Plus quarters, utilities, and meals when eaten in college cafeteria.

#Plus apartment and utilities for self and family.

	<u>Position</u>	Annual Salary	
		<u>1961-62</u>	<u>1962-63</u>
McAlister Hall:			
Lois W. Lee	Hostess	\$ 2,100.00	\$ 2,100.00*
Veterans Hall:			
Mrs. Denver Prince	Hostess	1,800.00	1,800.00**
Wingo Hall:			
Nellie Irby	Hostess	2,100.00	2,100.00*
Minton Hall:			
Bobbie Horton	Hostess	2,100.00	2,100.00**
DINING HALL:			
Howard Montgomery	Dir of Food Services	6,300.00	6,600.00***
Emily Montgomery	Dietitian	2,850.00	2,850.00
Jeneva Milburn	Secretary	3,000.00	3,000.00
BOOKSTORE:			
Robert H. Carter	Manager	6,500.00	6,800.00
Roy Woole	Asst Manager	4,300.00	4,400.00
Kathleen Bright	Secretary	2,700.00	2,700.00

*Plus quarters, utilities, and meals when eaten in college cafeteria.

**Plus apartment, and utilities for self and family.

***Plus quarters, utilities, and meals for self and family when eaten in college cafeteria.

A letter from Miss Marjorie Malin stating that she wished to resign was received just prior to the convening of the Board, and after having been read to the Board, Trustee Morgan moved that it be accepted in the event Miss Malin refused to take a leave of absence for graduate study beginning September 1, 1962, and ending no sooner than June 1, 1963, to enroll in courses as approved by the Head of the Department, Academic Dean, and President of the College. This motion was seconded by Trustee Hoggard and unanimously passed by the Board.

A motion was made by Trustee Polk, seconded by Trustee Mitchell, and unanimously passed that the following personnel be granted leaves of absence as indicated below:

1. Fred Basco, Department of Business Education, second summer term, with pay.
2. Andre E. McNeil, Department of Business Education, first summer term without pay and second summer term with pay.
3. Kathleen McNeil, Hostess, Doyne-Meadors, first and second summer terms without pay.
4. Claude Snow, Department of Education, effective September 1, 1962, and ending May 31, 1963, without pay.
5. Christine Calvert, Department of Home Economics, first summer term without pay and second summer term with pay.
6. Helen L. Collier, Department of Home Economics, second summer term with pay.
7. Mary Jane Scott, Department of Home Economics, second summer term with pay.
8. Garland W. Griffith, Department of Music, first and second summer terms without pay.
9. Leona Scott, Department of English, Journalism and Speech, second summer term with pay.
10. Allen F. Robinette, Department of Physical Science, effective September 1, 1962, and ending May 31, 1963, without pay.
11. H. B. Hardy, Director of Placement, first and second summer terms without pay.
12. O. W. Rook, Department of History, second summer term with pay.
13. Jean Adams, Department of Music, first and second summer terms without pay.
14. Carl Forsberg, Department of Music, first and second summer terms with pay.
15. Clarence S. Williams, Department of Geography, first and second summer terms with pay.

Upon the recommendation of President Snow, Trustee Halbrook made a motion that the following appointments to the summer school faculty and special staff appointments be made. Trustee Mitchell seconded the motion and it was unanimously passed:

1. Doyce Johnson, Instructor, Department of Physical Education, effective January 29, 1962, to June 1, 1962, @ a salary of \$466.66 per month.
2. Leonard M. Phillips, Department of Music, effective February 1, 1962, @ a salary of \$150.00 per month.
3. Vernon Anderson, Department of History, effective February 1, 1962, @ a salary of \$300.00 per month. Was removed from payroll effective at the end of the day March 2, 1962.
4. Paul Hagle, Instructor, Department of Geography, effective January 29, 1962, and ending May 29, 1962, @ a salary of \$533.33 per month.
5. Dr. William E. Smith, Department of Physical Education, ten weeks summer term beginning June 4, 1962, @ a weekly salary of \$130.00.
6. Dr. Willie Wilson Price, Department of Home Economics, second summer term @ a weekly salary of \$120.00.
7. Grace Coleman, Library, first summer term, @ a weekly salary of \$80.00.
8. David McDonald, Accountant in Business Office, effective April 1, 1962, @ an annual Salary of \$6,000.00.
9. Dr. B. C. Alread, Department of Business Education, first and second summer terms @ a weekly salary of \$120.00.

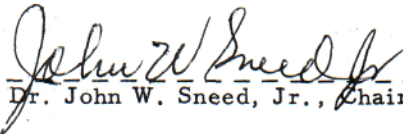
Upon the motion of Trustee Hoggard the transcript fee was increased from \$.50 to \$1.00 effective March 23, 1962. Trustee Mitchell seconded the motion and it was unanimously passed by the Board.

Trustee Mitchell made a motion, seconded by Trustee Morgan that the loan application for the expansion of the cafeteria be increased to \$250,000.00. This motion was passed unanimously.

A motion was made by Trustee Polk that five additional AIC athletic scholarships be made available by the College. Trustee Harper seconded the motion and it was unanimously passed.

The motion was made by Trustee Harper that the name of B. W. Torreyson Library be transferred to the new library building upon its completion, and that the present administration building be renamed Main when the new office building is completed and occupied at which time the new building will be known as the Administration Building. This motion was seconded by Trustee Halbrook and unanimously passed.

There being no further business to come before the board, the meeting was adjourned.


 Dr. John W. Sneed, Jr., Chairman


 Mrs. Rufus W. Morgan, Jr. Secretary