The Board of Trustees of the University of Central Arkansas convened in regular meeting Friday morning, October 18, 1985, at ten o'clock in Room 220, Burdick Business Administration Building on the campus with the following officers and members of the Board present, to-wit:

Chairman: Dr. J. Albert Johnson  
Vice Chairman: Judge Henry L. Jones, Jr.  
Secretary: Mr. James W. Ahlf  
Mr. Joe M. White  
Dr. Harold H. Chakales  
Mr. Ben F. Burton  
Mrs. Charles E. Hammans

and with the following absent, to-wit:

None

constituting a quorum of said Board, at which meeting the following business was transacted, to-wit:

Motion was made by Mr. Burton, seconded by Mr. White, and passed that minutes of the last meeting be approved as distributed.

The Board agreed that the December 20, 1985, meeting would be held in Little Rock.

Dr. Farris reported on the following:
1. Enrollment and Housing for the Fall Semester,  
2. UCA Ten-Year Review,  
3. 1984 Audit Report, and  
4. Physical Therapy Program Site.

The following resolution was adopted upon motion made by Mr. Ahlf, seconded by Dr. Chakales, and passed:

"BE IT RESOLVED: The Board approves the employment of an architectural firm to be selected on the basis of presentations and interviews in a process following the recommendations of the Department of Building Services. A fee for this architectural firm to develop preliminary plans and cost estimates for the renovation of Bernard Hall is not to exceed $120,000."

The following resolution was adopted upon motion made by Mrs. Hammans, seconded by Mr. Burton, and passed:

"BE IT RESOLVED: The Board of Trustees authorizes the administration to employ an architectural firm for initial planning and cost estimate work on the expansion of the Torreyson Library. It is understood the selection process will be consistent with the guidelines established by the Department of State Building Services. The fee established for this planning is not to exceed $224,000."

Dean Charles Hodge reviewed some proposed changes in the College of Education. He presented slides and explained in some detail changes the college hopes to implement in admission procedures and in the professional semester of its students effective the Fall Semester, 1986.

The following resolution was adopted upon motion made by Mr. Ahlf, seconded by Mrs. Hammans, and passed:
"BE IT RESOLVED: The Board of Trustees authorizes the administration to pursue the processes necessary for the purchase of a computer comparable to an IBM 4381. It is understood the purchase will comply with all applicable state regulations and will be done through state approved bidding procedures."

The following resolution was adopted upon motion made by Mr. Burton, seconded by Mr. White, and passed:

"BE IT RESOLVED: The Board of Trustees adopts the Collection Development Policy for the Torreyson Library as presented."

The following resolution was adopted upon motion made by Mr. White, seconded by Mr. Burton, and passed:

"BE IT RESOLVED: Personnel records at the University of Central Arkansas will be handled in accordance with the existing state laws concerning public access and personal privacy. Any request to review a personnel record must be made in writing and delivered to the President of the University. Such records will be made available, within the context of the law, within three working days of receipt of the request. Personnel records can be reviewed only during normal working hours when University offices are open. The individual whose record is to be reviewed will be notified prior to the release of that record. Any material which is protected by federal or state law or regulation will be removed from the record before being produced and held confidential."

The following resolution was adopted upon motion made by Mrs. Hammond, seconded by Dr. Chakales, and passed:

"BE IT RESOLVED: The Board of Trustees adopts the following policy with regard to expenditures falling under the heading of Official Functions with the understanding that guidelines contained in this policy apply to expenditures in other budget elements in which costs are incurred for similar activities:

1. No expenditure charged under the heading of Official Functions can be incurred without the prior approval of the President of the University.

2. Those activities for which expenditures under the heading of Official Functions are incurred would be expected to involve at least one of the following objectives:

   A. Staff Development
   B. University Advancement
   C. Activities of the Board of Trustees in Fulfilling Its Responsibilities
   D. Faculty and/or Student Recruitment
   E. Faculty and/or Student Orientation."
The following resolution was adopted upon motion made by Mrs. Hammans, seconded by Mr. White, and passed:

"BE IT RESOLVED: The Board of Trustees adopts the Policies and Procedures Manual submitted by the Department of Public Safety and directs that it become the operational guide of that department."

Mr. McCormack, Vice President for Finance, interpreted the September 30, 1985, Financial Report and distributed copies of same.

Representatives from the Cromwell/Truemper/Levy/Parker/Woodsmall Architectural Firm gave a slide presentation demonstrating a long-range plan for the development of the campus. Brochures were distributed which gave illustrations of the proposal and cost estimates.

Executive session for the purpose of considering personnel was declared upon motion made by Mrs. Hammans, seconded by Mr. Burton, and passed.

In executive session, the following appointments and resignations as recommended by President Farris were approved:

1. Beverly Tallent, part-time Instructor of Home Economics, Fall Semester, for a gross salary of $1,200.
2. Ellen Powers Stengel, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
3. Breckenridge Campbell, III, part-time Instructor of History, Fall Semester, for a gross salary of $2,400.
4. Laura E. Phillips, part-time Instructor of Art, Fall Semester, for a gross salary of $2,400.
5. Jonnie Bounds, part-time Instructor of Health Education, Fall Semester, for a gross salary of $2,400.
6. Nancy Clark, part-time Instructor of Health Education, Fall Semester, for a gross salary of $1,200.
7. Carol R. Furr, part-time Instructor of Educational Media/Library Science, Fall Semester, for a gross salary of $2,400.
8. Herbert Lawrence, part-time Instructor of Educational Media/Library Science, Fall Semester, for a gross salary of $1,275.
9. Geraldine Gocke, part-time Instructor of English, Fall Semester, for a gross salary of $1,200.
10. Kathleen Lindell, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
11. Norma Tio, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
12. Vickie Vijay, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
13. Gene Eller, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
14. Diane B. Rowland, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
15. Peggy Harrison, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
16. Kay Lambert, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
17. Maggie Langley, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
18. Steve Jackson, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
19. Wilda Head, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
20. Susan DeBoard, part-time Instructor of English, Fall Semester, for a gross salary of $2,400.
21. Robert Hauck, part-time Instructor of Speech & Theatre Arts, Fall Semester, for a gross salary of $2,400.
22. Jimmie Lee Williams, part-time Instructor of Speech & Theatre Arts, Fall Semester, for a gross salary of $2,400.
23. Jo Ann Wells, part-time Instructor of Foreign Language, Fall Semester, for a gross salary of $2,400.
24. Kathlyn Smith, part-time Instructor of Foreign Language, Fall Semester, for a gross salary of $1,200.
25. Marian Brodman, part-time Instructor of Foreign Language, Fall Semester, for a gross salary of $2,400.
26. William Wicoff, Assistant Instructor of Occupational Therapy, effective September 30, 1985 through June 30, 1986 for a gross salary of $21,538.43. This is a term appointment and non-tenure track.
27. Vicky Olsen, Assistant Instructor of Physical Therapy, effective October 1, 1985 through June 30, 1986 for a gross salary of $18,900. This is a term appointment and non-tenure track.
28. Beverly Tallent, part-time Instructor of Home Economics, Spring Semester, for a gross salary of $1,200.
29. Ken Green, part-time Instructor of Quantitative Methods & Information Systems, Spring Semester, for a gross salary of $2,500.
30. George Balogh, part-time Instructor of Quantitative Methods & Information Systems, Spring Semester, for a gross salary of $2,500.
31. Sally Barton, Assistant Instructor of Occupational Therapy, effective October 21, 1985 through June 30, 1986 for a gross monthly salary of $1,750. This is a term appointment and non-tenure track.

Resignations:
2. Lynda Jack, Assistant Professor of Physical Therapy, effective October 30, 1985.

In open meeting, appointments and resignations as recommended by President Farris in executive session were approved upon motion made by Mr. Ahlf, seconded by Judge Jones, and passed.

There being no further business to come before the Board, the meeting was adjourned.

Dr. J. Albert Johnson, Chairman
Mr. James W. Ahlf, Secretary