

The Board of Trustees of the University of Central Arkansas convened in regular meeting on Wednesday morning, January 31, 1979, at ten o'clock on the campus in Conway, Arkansas, with the following officers and members of the Board present, to-wit:

Chairman:	Mrs. Charles E. Hammans
Secretary:	Mr. Charles R. Dixon
	Mr. Henry L. Jones, Jr.
	Mr. James W. Ahlf
	Mr. Bill Johnson
	Dr. John W. Sneed, Jr.

and with the following officer absent, to-wit:

Vice Chairman: Dr. J. Albert Johnson

constituting a quorum of said Board, at which meeting the following business was transacted, to-wit:

Minutes of the last meeting were approved with the correction that Radio Station KUCA power be raised from 10 watts to 1,000 watts.

The following reports were made:

- 1). Financial as of December 31, 1978, by Mr. B. W. Horton, Vice President for Business Affairs;
- 2). Legislature and status of various renovation projects that were approved by the Board at meetings on December 21, 1977, March 29, 1978, and November 8, 1978, by President Farris;
- 3). Dr. Marvin De Boer, Vice President for Academic Affairs, on the Institutional Self-Study Structure and Plans, and;
- 4). Mr. Bill Pate, Vice President for Public Affairs, reported on the Endowment and Trust Fund and the Alumni Association.

Mr. Ahlf made a motion that the following Role and Scope Statement as developed by the administration be adopted. A second to this motion was made by Mr. Dixon and passed by unanimous vote.

The University of Central Arkansas is a residential university offering undergraduate and graduate preparation in a variety of fields and disciplines. The university enrolls students from every county in the state. The primary service area, as defined by the State Department of Education, consistently exceeds thirty counties.

The university was established in 1907 as a state-wide teacher training institution. The mission has broadened since World War II into a multi-purpose university. The academic programs are organized into four undergraduate colleges and a graduate school. Current and future areas of particular emphasis include the liberal arts and humanities; the broad area of business administration; teacher education, including special programs in counseling, special education, and early childhood education; the fine and applied arts; health sciences; and vocational teacher education. The university offers programs in these areas through the master's degree. Particular needs in the area served by the university may justify further expansion into advanced graduate programs, particularly in programs of education.

The unique or distinctive features of the university are and will continue to be found in the commitment the university has made to (1) high quality instructional programs provided, (2) emphasis on remaining a residential institution in which well organized programs of campus life are an integral part of student development, (3) public service, (4) research, and (5) the spirit and plans outlined in the approved desegregation plan of 1978.

In an effort to fulfill the commitment which the university has to quality instruction, efforts are made to emphasize the following:

1. Accreditation for all programs in the university.
2. Opportunities for superior students through honor programs.
3. Offerings through the recently initiated Center for Vocational Education.
4. Program review on both the undergraduate and graduate levels.
5. A high quality library and library collection.
6. A Developmental Skills Center for any student who needs academic assistance.

As a residential institution where campus life is considered important to student development, the university will:

1. emphasize the important role of the Counseling Center and the services offered by this program;
2. recognize the importance of a good work ethic and stress the services of Career Counseling;
3. encourage the concept of co-curricular activities designed to encourage student activities as true learning experiences;
4. place importance on cultural activities from which both student and community profit.

The public service commitment will be achieved by placing major emphasis on the following:

1. Continuing education programs offering both credit and non-credit courses.
2. Seminars, workshops, and conferences designed to meet the needs of business, industry, professions, and labor.
3. Undergraduate and graduate courses offered beyond the confines of the university campus to help update the professional preparation of the people.

Research has been and will continue to be a very important component of any university. The University of Central Arkansas will conduct activities consistent with this obligation. In order to do so the university shall:

1. encourage basic and applied research efforts by both faculty and students, particularly at the graduate level;
2. emphasize research and the dissemination of research findings in business, science, health care, and education;

3. encourage opportunities for both faculty and students to attack current problems facing society such as those concerning environment, energy, economics, and education.

Finally and importantly, the commitment to desegregation of institutions of higher education means the university will:

1. support those plans outlined in the desegregation plan of 1978;
2. emphasize programs and activities designed to meet the goals of that plan.

The university has enjoyed a rather consistent rate of growth since World War II. Enrollment in the decade of 1966 to 1976 increased by 23 per cent. The university must face the need to control student enrollment in some academic programs. It is anticipated that total on-campus enrollment of the university will remain at 5200 to 5500 in the next five to ten years. Additional emphasis on programs for non-traditional students and/or increased efforts to provide two-year associate degree programs not otherwise available in the Central Arkansas area may substantially increase this head count enrollment.

Motion was made by Mr. Dixon, seconded by Mr. Johnson, and passed by unanimous vote that the administration negotiate with the Conway Corporation relative to locating a cable TV facility on university property.

The new salary schedule for classified personnel that was adopted by the state to become effective January 1, 1979, was accepted upon motion made by Mr. Ahlf, seconded by Dr. Sneed, and passed by unanimous vote.

Dr. Sneed made a motion that the following rates for university post office boxes be adopted. A second to this motion was made by Mr. Dixon and passed by unanimous vote.

\$2.00 per student per semester, effective the fall semester, 1979;
 \$9.50 per faculty/staff per year, effective July 1, 1979; and
 \$11.00 per department per year, effective July 1, 1979.

At the request of the Residence Hall Association and upon the recommendation of President Farris, key deposits were raised from \$3 (\$2 returned to occupant when key is returned) to \$5 (\$2 returned to occupant when key is returned) upon motion made by Dr. Sneed, seconded by Mr. Ahlf, and passed by unanimous vote.

Mr. Dixon made a motion that a new cast iron steam boiler system to supply heat to Waldran Auditorium be installed at an estimated cost of \$14,000. A second to this motion was made by Mr. Ahlf and passed by unanimous vote.

Upon motion made by Dr. Sneed, seconded by Mr. Dixon, and passed by unanimous vote, executive session was declared for the purpose of considering personnel.

Mr. Dixon made a motion that the following appointments, resignations, adjustments, leave of absence, and retirement as recommended by President Farris be approved. A second to this motion was made by Dr. Sneed and passed by unanimous vote.

Appointments:

1. Jane Prince, Instructor of Special Education, effective January 1, 1979 @ \$800.00 per month (4 1/2 months).
2. Eric Jones, Coordinator of Continuing Education Services, effective January 1, 1979 @ \$1183.33 per month (6 months).

3. Donna Dillahunt, Visiting Instructor of Education, effective January 1, 1979 @ \$722.22 per month (4 1/2 months).
4. Neva Burdison, Instructor of English, effective January 1, 1979 @ \$1361.11 per month (4 1/2 months).
5. Offie Lites, Instructor of Journalism & University Photographer, effective April 15, 1979 through June 30, 1979 @ \$1583.33 per month.
6. Fred Rhodes, Associate Dean of Students, effective April 1, 1979 through June 30, 1980 @ \$1458.33 per month (when degree is earned, monthly salary will be \$1500.00 per month).
7. Gale Rhodes, Director of Student Activities, effective April 1, 1979 @ through June 30, 1980 @ \$1291.66 per month.
8. Teresa Cardin, Student Aid Officer II, effective January 22, 1979 @ \$931.66 per month (12 months).
9. Thomas D. Davis, Instructor of Journalism, effective January 1, 1979 @ \$1555.55 per month (4 1/2 months).
10. Larry Shannon, Public Safety Officer I, effective November 24, 1978 @ \$565.50 per month (12 months).
11. George Ashworth, Public Safety Officer I, effective December 20, 1978 @ \$565.50 per month (12 months).
12. John Thessing, Public Safety Officer I, effective December 19, 1978 @ \$565.50 per month (12 months).
13. Joel Hawkins, teach three sections of accounting the spring semester, 1979, for a total salary of \$3750.00.
14. Ruth Ann Williams, teach two classes in Department of Administrative Services and Business Education the spring semester, 1979, for a total salary of \$2000.00.
15. Franklin Phillips, teach two sections of Data Processing the spring semester, 1979, for a total salary of \$2000.00.
16. Dorothy Long, teach two sections of mathematics the spring semester, 1979, for a total salary of \$1800.00.
17. Judy Johnson, Adjunct Visiting Professor of Psychology, spring semester, 1979, for a total salary of \$1000.00.
18. Kenneth Counts, Adjunct Professor of Psychology, spring semester, 1979, for a total salary of \$1000.00.
19. Bill Brazil, teach one section of Business Law I, spring semester, 1979, for a total salary of \$1000.00.
20. Jesse Thompson, teach one section of Business Law I, spring semester, 1979, for a total salary of \$1000.00.
21. John Tuohey, teach one section of Business Law I, spring semester, 1979, for a total salary of \$1000.00.
22. Andre McNeil, teach one section of Business Law II, spring semester, 1979, for a total salary of \$1000.00.
23. George Balogh, teach one section of Data Processing, spring semester, 1979, for a total salary of \$1000.00.

Appointments, continued:

24. Virginia Guffey, teach one section of Elementary Typewriting, spring semester, 1979, for a total salary of \$1000.00.
25. Jack Ryel, teach one section of Economics, spring semester, 1979, for a total salary of \$1000.00.

Resignations:

1. Raymond Pruett, Public Safety Officer I, effective November 28, 1978.
2. Dianne Amis, Assistant Professor of Education and Reading and Communications Specialist, effective December 31, 1978.
3. Charmayne Cullom, Associate Professor of Administrative Sciences, effective December 31, 1978.
4. John Outlaw, Assistant Football Coach, effective January 31, 1979.
5. David Easley, Assistant Football Coach, effective January 31, 1979.

Adjustments:

1. Harold McDonald, effective November 27, 1978 through June 30, 1979, change title from Student Aid Officer II @ \$1217.66 per month to Director of Student Accounts @ \$1365.00 per month.
2. Richard Martin, Assistant Football Coach and Assistant Track Coach, effective January 1, 1979 through June 30, 1979, change monthly salary from \$1166.66 per month to \$1225.00 per month.
3. Joe Darling, effective January 1, 1979 through June 30, 1979, change title from Admissions and Student Recruitment Officer @ \$1022.66 per month to Instructor of Continuing Education @ \$1200.33 per month.
4. Kenneth Stephens, Head Football Coach, effective January 1, 1979 through December 31, 1979, change salary from \$1833.33 per month to \$1702.08 per month plus apartment and utilities in dormitory (salary of \$1833.33 per month approved in meeting of November 8, 1978).
5. David Easley, Assistant Football Coach, for the month of January, 1979, change salary from \$1430.00 per month to \$1466.66 per month (salary of \$1430 per month approved in meeting of November 8, 1978).
6. John Outlaw, Assistant Football Coach, for the month of January, 1979, change salary from \$1261.66 per month to \$1283.33 per month (salary of \$1261.66 per month approved in meeting of November 8, 1978).
7. Eldon Hawley, Assistant Football Coach, effective January 1, 1979 through December 31, 1979, change salary from \$1595.00 per month to \$1522.00 per month (salary of \$1595 per month approved in meeting of November 8, 1978).

Leave of Absence:

1. Addison Himes, Instructor of Music, academic year 1979-80 without pay.

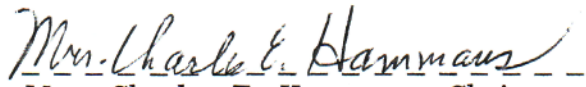
Retirement:

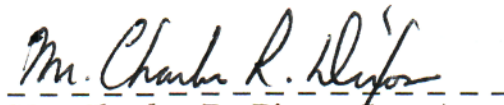
1. Opal Walters, Assistant Librarian, effective June 30, 1979.

In open meeting, appointments, resignations, adjustments, leave of absence, and retirement as recommended by President Farris in executive session were approved upon motion made by Mr. Dixon, seconded by Dr. Sneed, and passed by unanimous vote.

A discussion of the present university policy of required campus housing for all non-Conway students with less than sixty hours was held. President Farris suggested some revision be considered in this policy and that a better definition of "full occupancy" be developed. Recommendations will be presented to the Board at a later meeting.

There being no further business to come before the Board, the meeting was adjourned.


Mrs. Charles E. Hammans, Chairman


Mr. Charles R. Dixon, Secretary