

The Board of Trustees of the University of Central Arkansas convened in regular meeting on Wednesday morning, September 15, 1976, at ten o'clock on the campus in Conway, Arkansas, with the following officers and members of the Board present, to-wit:

Chairman:	James W. Ahlf
Vice Chairman:	Bill Johnson
	Dr. John W. Sneed, Jr.
	Dr. J. Albert Johnson
	Charles R. Dixon
	Henry L. Jones, Jr.

and with the following absent, to-wit:

Secretary:	Mrs. Charles E. Hammans
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constituting a quorum of said Board, at which meeting the following business was transacted, to-wit:

Upon motion made by Mr. Johnson and seconded by Dr. Sneed, the minutes of the last meeting of the Board of Trustees were approved by unanimous vote.

Dr. Johnson made a motion that Board officers be elected during the first quarter of the fiscal year. A second to this motion was made by Dr. Sneed and passed by unanimous vote.

Mr. Dixon made a motion that Mr. Ahlf be reelected Chairman, Mr. Johnson be elected Chairman-Elect, and Mrs. Hammans be reelected Secretary. Motion further stipulated that the Chairman be elected for a term of one year with the Chairman-Elect automatically assuming the position of Chairman at the end of the one-year term. A second to this motion was made by Mr. Jones and passed by unanimous vote.

Mr. Dixon made a motion that the Board go into executive session to consider personnel. A second to this motion was made by Dr. Sneed and passed by unanimous vote.

Upon motion made by Dr. Sneed, seconded by Dr. Johnson and passed by unanimous vote, the following appointments, adjustments, and resignations as recommended by President Farris were approved:

Appointments:

1. Rebecca Lancaster, Assistant Instructor of Nursing, effective August 15, 1976 @ \$963.00 per month plus waiver of graduate fees.
2. Susan Clark, Assistant Instructor of Nursing, effective August 15, 1976 @ \$963.00 per month plus waiver of graduate fees.
3. Iva Hall, Assistant Instructor of Nursing, effective August 15, 1976 @ \$963.00 per month plus waiver of graduate fees.
4. Kellar Noggle, Assistant Professor of Education and UCA Liaison to AAEEA, effective July 1, 1976 @ \$1,666.66 per month (non-tenure appointment).
5. Lyndell Weaks, Instructor and Chairman, Department of Respiratory Therapy, effective July 15, 1976 @ \$1,333.33 per month.
6. Ted Moore, Accountant I, effective June 17, 1976 @ \$1,000.00 per month.

7. Deborah G. Siler, General Ledger Accountant, effective July 6, 1976 @ \$850.00 per month.
8. Cathryn Hinshaw, Instructor of Political Science, effective August 15, 1976 @ \$1,138.88 per month (one-year terminal appointment).
9. V. J. Feck, Professor and Director of Center for Vocational Education, effective August 1, 1976 @ \$1,834.00 per month.
10. Thomas Lynn Babb, Applications Programmer II, effective July 1, 1976 @ \$960.66 per month (will also teach one mathematics course per semester for a total salary of \$1,500).
11. William Roseberry, part-time Instructor of Sociology, effective August 15, 1976 @ \$700.00 per month (one-year terminal appointment).
12. T. Neal Hughes, Assistant Professor of Physical Therapy, effective August 1, 1976 @ \$1,300.00 per month.
13. Donna McGriff, Assistant Librarian, effective September 1, 1976 @ \$898.33 per month.
14. Addison C. Himes, Instructor of Music, effective August 15, 1976 @ \$1,177.77 per month (one-year terminal appointment).
15. Marion Johnson, Coordinator of Civil Preparedness, July, August, and September, 1976 @ \$1,192.50 per month.
16. D. J. Cicirello, Instructor of Civil Preparedness, July, August, and September, 1976 @ \$1,031.02 per month.
17. Neal Wood, Instructor of Civil Preparedness, July, August, and September, 1976 @ \$874.50 per month.
18. Raymond E. Pruett, Security Officer, effective July 7, 1976 @ \$529.16 per month.
19. Ruth Ann Williams, part-time Instructor of Business Education & Office Administration, August 19-December 21, 1976, for a total salary of \$1,650.00.
20. Carlota McAlpin, part-time Instructor of Spanish, fall semester, 1976, for a total salary of \$1,402.50.
21. Cynthia Greer, Assistant Dean of Students, effective August 20, 1976 @ \$916.66 per month.
22. Dolly Moseley, part-time Adjunct Faculty (Special Education), fall semester, 1976 @ a total salary of \$6,625.00.
23. Gary R. Sigler, Security Officer, effective July 16, 1976 @ \$529.16 per month.
24. Helen Phillips, Instructor of Art, effective August 15, 1976 @ \$1,294.44 per month.
25. Rebecca Karber, Instructor of English, effective August 15, 1976 @ a total salary of \$5,250.00 for the fall semester.
26. Kaye Clanton, MEDIHC Coordinator, effective August 2, 1976 @ \$1,000.00 per month.
27. Ira M. Fiebert, Assistant Professor of Physical Therapy, effective August 15, 1976 @ \$1,250.00 per month.

28. Deborah Roller, Instructor of Nursing, effective September 22, 1976 @ \$1,316.66 per month.
29. Sandra Rush, Instructor of Nursing, effective August 15, 1976 @ \$1,316.66 per month.
30. Pamela Fulks, Instructor of Nursing, effective August 15, 1976 @ \$1,316.66 per month.
31. James Yeargen, part-time Instructor of Business, fall semester, 1976 @ a total salary of \$1,650.00.
32. Emogene Fox, Instructor of Health Education, effective October 1, 1976 @ \$1,400.00 per month.
33. Kay Easley, part-time Instructor of Speech, fall semester, 1976 @ a total salary of \$3,000.00.
34. Michael Gipson, part-time Instructor of Sociology, fall semester, 1976 @ a total salary of \$2,250.00.
35. E. Tom Bridgers, part-time Instructor of Accounting, fall semester, 1976 @ a total salary of \$825.00.
36. Kay J. Faulk, Director of Personnel, effective September 2, 1976 @ \$800.00 per month.
37. Barnetta Green, Assistant Placement Officer, effective September 20, 1976 @ \$833.33 per month.
38. Carol Pruett, Resident Hall Supervisor, effective August 15, 1976 @ \$444.44 per month plus apartment and utilities.
39. Nancy Edwards, Resident Hall Supervisor, effective August 15, 1976 @ \$722.22 per month plus room and meals when eaten in one of the university cafeterias.
40. Carra Sergeant, Assistant Resident Hall Supervisor, effective August 15, 1976 @ \$166.66 per month plus room and meals when eaten in one of the university cafeterias.
41. Jeff Holland, Associate Professor of Education, Director of the Teacher Corps Project, and Coordinator of Childhood Education, effective August 23, 1976 @ \$1,764.00 per month.
42. Stanley Brown, Program Development Specialist for the 10th Cycle Teacher Corps Project, effective August 23, 1976 @ \$1,611.11 per month.
43. Brenda Tyler, Instructor of Education, effective August 15, 1976 @ \$1,200.00 per month (one-half salary from Teacher Corps).
44. Lewis Ann Webb, Materials Development Specialist for the 10th Cycle Teacher Corps Project, effective August 23, 1976 @ \$1,200.00 per month.
45. Bobbie Jean Aydelott, Nurse, effective August 28, 1976 @ \$585.50 per month.

Adjustments:

1. Anna Lee Sanders, Associate Professor of Nursing, effective July 1, 1976, to be paid \$170.00 per month on a month-to-month basis for serving as Acting Chairperson in the Department of Nursing. Salary as Associate Professor of Nursing is at the rate of \$1,666.66 per month.
2. Joe White, Director of Student Center, effective September 1, 1976 change salary from \$1,148.33 to \$1,231.83 (1974-75 monthly salary was \$1,119.91).
3. Stewart Snider, Bookstore Manager, effective September 1, 1976, change salary from \$847.00 to \$958.33 (1974-75 monthly salary was \$772.25).

Resignations:

1. Marc Petrowsky, Assistant Professor of Sociology, effective May 31, 1976.
2. Michael Powell, Instructor of Music, did not accept contract.
3. Mildred Armour, Associate Professor of Sociology (part-time), effective May 31, 1976.
4. Dan Vogler, MEDIHC Coordinator, effective July 31, 1976.
5. Lynn Hartman, Applications Programmer II, effective June 4, 1976.
6. Kathryn Green, part-time Assistant Instructor of Nursing, accepted contract then resigned for health reasons.
7. Haddon Speakman, Assistant Professor of Physical Therapy, effective August 14, 1976.
8. Ronald Fox, Instructor of Music, effective May 15, 1976.
9. Beth Williams, Resident Hall Supervisor, effective May 17, 1976.
10. Daniel J. Corley, Assistant Librarian, effective August 6, 1976.

Open meeting was declared upon motion made by Dr. Sneed, seconded by Mr. Jones and passed by unanimous vote.

Appointments, adjustments, and resignations as recommended by President Farris were approved upon motion made by Dr. Sneed, seconded by Dr. Johnson and passed by unanimous vote.

Dr. Sneed made a motion authorizing the university to apply for five Master Charge Cards to be used by the President and four Vice Presidents with each card having a maximum charge of \$750.00. A second to this motion was made by Mr. Dixon and passed by unanimous vote.

Mr. Dixon made a motion that the Department of Higher Education be requested to approve the following new programs:

1. Specialist Degree in Educational Administration and Supervision,
2. Specialist Degree in Special Education Supervision and Administration,
3. Specialist Degree in School Counseling,
4. Master of Arts Degree in English,
5. Bachelor of Science Degree in Computer Science,

6. Associate Degree in Vocational-Industrial Education,
7. Master of Arts Degree in Sociology.

A second to this motion was made by Mr. Johnson and passed by unanimous vote.

Upon motion made by Mr. Dixon the following guidelines for awarding of scholarships (academic, athletic, performing) were approved with the understanding that final decisions regarding scholarship allocation must meet with the approval of the President and the Board of Trustees. A second to this motion was made by Dr. Johnson and passed by unanimous vote.

Philosophical Basis for Scholarships:

The overriding commitment of the scholarship program is to excellence and the promise of excellence in whatever area the scholarship may be awarded. The scholarship program recognizes the student for his excellence and his commitment to that concept; it is likewise a testimony of the university's dedication to excellence in programming and its commitment to the student's achievement of his highest level of achievement.

Institutional scholarship programs serve essentially two functions which are vital to both the student and the institution. Students who come to the university with highly developed competencies, talents, and skills deserve to be recognized for those achievements and promise, as well as provided with the opportunities to further develop their potential by working closely with specialists in the academic and performance areas.

Scholarship programs also enable the institution to seek out the best available student talent which assists the university in the achievement of its unique societal objectives. The first of these is the enrichment of the student mix which enhances the total educational process. The presence of the very bright and the very talented adds a vital dimension to the education of all students.

Secondly, the activities of the university consist of more than the classroom. More specifically, there is a wide spectrum of co-curricular activities. These are not only vital extensions of the basic work of the university; they are also public service and cultural contributions to the student and the community. The success of this vital institutional responsibility requires the participation of competent and highly motivated students, which can best be fulfilled by awarding scholarships.

Guidelines for Scholarship Selection:

1. University Scholarship Committee:

a. The UCA Scholarship Program will be managed by a University Scholarship Committee. Final decisions concerning the University Scholarship Program will have the approval of the President and the Board of Trustees.

b. The membership of this committee will be determined as follows:

Nine members will comprise the committee. Four faculty members will be selected by the Committee on Committees; four members will be selected by the President. Each of these members will serve a four-year term and terms will be staggered. The ninth member and chairman of the committee will be the Director of Admissions.

c. This committee will have the following duties:

- (1) Conduct an annual review of the scholarship program.

- (2) Recommend total scholarship funding.
- (3) Recommend the funding for each scholarship area.
- (4) Review selection process used by each department of activity.
 - (a) Review student application forms.
 - (b) Review criteria for selection and renewal to assure consistency.
- (5) Receive applications from departments or activities for new scholarships.

2. Scholarship Office of Record:

- a. The University Scholarship Committee will be assisted by a Scholarship Office of Record. This office will provide the committee all necessary scholarship program information.
- b. This office will keep a record of each scholarship. It will serve as the clearing house for all information concerning the scholarship program.
- c. This office will prepare a scholarship information pamphlet. It will include such things as the philosophical basis for scholarships, application procedures, and criteria for selection and renewal. Each department or activity concerned will assist in the preparation of this pamphlet.
- d. The Scholarship Office of Record will be the Office of the Director of Admissions.

3. Funding:

- a. The amount of money to be allocated to all scholarships will be included in the annual university budget. This amount will be a certain percentage of the amount of money available to the university in the Education and General Budget. This percentage figure will remain stable; i. e. , it should not change each year.
- b. Scholarships will be grouped into three areas: academic, athletics, performance.
- c. The amount of money to be allocated to each scholarship area will be determined by assigning to each area a percentage of the total amount allocated to all scholarships. These percentage figures may very well change annually.
- d. The individual directly responsible for the activity involved will have the primary responsibility for awarding scholarships in that activity. Therefore, the amount of money to be allocated within each scholarship area will be determined as follows:
 - (1) Academic. As determined by the Vice President for Academic Affairs.
 - (2) Athletics. As determined by the Athletic Director.
 - (3) Performance. As determined by the Performance Scholarship Committee. This committee will be appointed by the Committee on Committees. No member of this committee will be from a department or activity which receives scholarship aid during the current year, or which has applied for scholarship aid for the coming year.

4. Awarding of Scholarships:

a. The individual directly responsible for the activity involved will have the primary responsibility for awarding scholarships in that activity. The awarding of scholarships will be the responsibility of the following:

- (1) Academic: Vice President for Academic Affairs
- (2) Athletics: Athletic Director
- (3) Performance: Department Chairman in which the activity falls.

b. Each department or activity will be responsible to prepare appropriate student application forms and develop appropriate criteria for selection and renewal. To assure consistency, student application forms and criteria for selection and renewal will be reviewed by the University Scholarship Committee.

5. Annual Review:

a. The University Scholarship Committee will conduct an annual review of the UCA Scholarship Program. This review will be conducted in February. A formal report will be submitted to the President.

b. The report will include the following:

- (1) An overview of the current program. This will be in two parts: Part 1, scholarships which are funded by UCA; Part 2, those which are externally funded.
- (2) A proposed budget for the academic year one year hence; e. g., for the report prepared in February '77, the proposed budget would be for academic year '78-'79.
 - (a) Amount of money to be allocated to all memberships.
 - (b) Amount of money to be allocated to each scholarship area.
- (3) Recommendations.
- (4) Appendices--Reports from scholarship areas.

6. Publicity:

The scholarship program will be widely publicized. Appropriate announcements regarding scholarships will be carried in the Echo and on KUCA; colleges will announce them to their majors. Hometown news releases and, where appropriate, state-wide news releases will be made.

The following credit policy was approved upon motion made by Mr. Dixon, seconded by Dr. Sneed, and passed by unanimous vote:

Registration Fee:

All students attending the University of Central Arkansas are required to pay no less than half of the total registration fee for any given fall or spring semester in order to be officially registered. This includes out-of-state fees.

Room and Board:

All room and board charges are payable in advance and no credit is available. These charges can be paid on almost any basis the student chooses as long as payment is made at least one month in advance.

Credit (fall and spring):

Credit will be available for the remainder of the registration fee for those who need it; however, in no case will the credit terms be extended beyond the beginning of the second nine weeks of any given semester.

Credit (summer school):

Due to the short duration over which the credit terms would be spread, credit will not be available during this period of time.

Credit (off-campus):

All students enrolled for off-campus courses must pay the full fees for that course at the time of registration.

Individual Evaluation:

Those students who receive credit will be evaluated each semester as to whether or not they have complied with the credit terms to which they agreed. Those who comply will be eligible for credit in future semesters. Those who do not comply will no longer be eligible for credit.

Comments:

Students requiring financial aid or assistance in any form should make their financial arrangements early enough to avoid any adverse effects from the above credit policy.

Dr. Sneed made a motion that the \$35,800 and any additional funds accumulated in the Debt Service Reserve of the Business Administration Center Building Bonds dated May 1, 1972 be invested and reinvested in obligation of the United States (bonds, bills or notes) for a period of not more than five years at the best yield available. A second to this motion was made by Mr. Dixon and passed by unanimous vote.

Mr. Johnson made a motion that approximately \$100,000 from the Systems Repair and Replacement Account and \$30,000 from carry over funds be used to make extraordinary repairs to North and South Minton Halls, Arkansas Hall, State Hall, and Bernard Hall. A second to this motion was made by Dr. Sneed and passed by unanimous vote.

A motion was made by Mr. Dixon that the air conditioning system in Old Main be replaced at an estimated cost of \$50,000. Motion further stipulated that salvaged parts from the Old Main system be used to repair the air conditioning system in Commons Cafeteria thereby necessitating a cost for this repair of approximately \$10,000. A second to this motion was made by Mr. Johnson and passed by unanimous vote.

Dr. Sneed made a motion that the gas line just east of the library running south across the campus and some lines along the south side of the campus be replaced at an estimated cost of from \$8,000 to \$12,000. A second to this motion was made by Mr. Dixon and passed by unanimous vote.

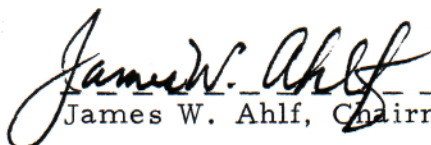
Motion was made by Mr. Johnson authorizing the contractor for the addition to the library to replace the quarry tile at the entrance of the library at an additional cost of \$7,744.18. A second to this motion was made by Dr. Sneed and passed by unanimous vote.

Upon motion made by Mr. Dixon and seconded by Mr. Johnson the administration was authorized to use whatever course of action that is necessary to get a report from the consulting engineer with Davis and Pitts' Insurance Company that will assure that the structural problems of the Burdick Business Administration Center have been corrected. This motion was passed by unanimous vote.

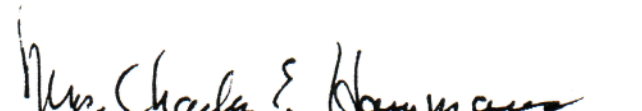
The Board heard the following reports:

1. Gerald Cound, Director of Admissions, on characteristics and geographic distribution of the student body,
2. Cliff Horton, Athletic Director, on activities and plans in the athletic department,
3. President Farris on the university's open admission policy,
4. President Farris on line item salary requests and the priority budget request,
5. Ben Horton, Vice President for Business, on the year ending financial report and the current year financial report through August, 1976.

There being no further business to come before the Board, meeting was adjourned upon motion made by Mr. Johnson, seconded by Mr. Dixon and passed by unanimous vote.



James W. Ahlf, Chairman


Mrs. Charles E. Hammans, Secretary