

The Board of Trustees of the University of Central Arkansas convened in regular meeting on Saturday, December 13, 1975, at ten o'clock in the morning on the campus in Conway, Arkansas, with the following officers and members of the Board present, to-wit:

|                |                         |
|----------------|-------------------------|
| Chairman:      | James W. Ahlf           |
| Vice Chairman: | Bill Johnson            |
| Secretary:     | Mrs. Charles E. Hammans |
|                | Dr. John W. Sneed, Jr.  |
|                | Dr. J. Albert Johnson   |
|                | Henry L. Jones, Jr.     |

and with the following absent, to-wit:

Charles R. Dixon

constituting a quorum of said Board, at which meeting the following business was transacted, to-wit:

Upon motion made by Dr. Sneed and seconded by Mr. Jones, the minutes of the last meeting of the Board of Trustees were approved by unanimous vote.

Mrs. Hammans made a motion that the Board go into executive session to consider personnel. A second to this motion was made by Dr. Sneed and passed by unanimous vote.

Changes in appointments, appointments, resignations, retirement, and leave of absence as recommended by President Farris were approved by unanimous vote.

Upon motion made by Mrs. Hammans, seconded by Mr. Johnson and passed by unanimous vote, open meeting was declared.

Changes in appointments, appointments, resignations, retirement, and leave of absence as listed below and recommended by President Farris in executive session were approved upon motion made by Dr. Johnson, seconded by Mrs. Hammans, and passed by unanimous vote:

Changes in Appointments:

1. H. B. Hardy, effective January 1, 1976, change title from Dean of the Graduate School @ a monthly salary of \$1875.00 to Dean of Graduate School and Associate Dean of the Faculty @ a monthly salary of \$1958.33.
2. O. W. Rook, effective January 1, 1976, change title from Dean of the College of Science and Humanities to Director of Exemplary Programs.
3. Robert McChesney, effective January 1, 1976, change title from Professor-Chairman, Department of Political Science, @ a monthly salary of \$1750.00 to Dean, College of Science and Humanities @ a monthly salary of \$1875.00.
4. Samuel Driggers, Assistant Professor of Music, effective December 1, 1975, change monthly salary from \$1305.55 to \$1361.11 (doctor's degree earned).
5. Carolyn L. Riviere, effective January 1, 1976, change rank from Assistant Instructor of Nursing @ a monthly salary of \$850.00 to Instructor of Nursing @ a monthly salary of \$1277.77.
6. Elaine McNiece, Instructor of Special Education, effective January 1, 1976, change monthly salary from \$600.00 to \$1200.00. (Is being assigned full-time teaching responsibility--was on half-time assignment the fall semester.)

Appointments:

1. Marvin E. De Boer, Distinguished Lecturer, effective November 20, 1975, through December 31, 1975 @ \$2208.33 per month. Effective January 1, 1976, Vice President for Academic Affairs and Dean of the Faculty @ \$2208.33 per month.
2. Lynn Hartman, Application Programmer II, effective October 1, 1975, @ \$703.83 per month.
3. Verlon R. Dixon, Computer Operator II, effective November 1, 1975, @ \$583.33 per month.
4. Richard A. Joslin, Security Officer, effective October 1, 1975, @ \$504.91 per month.

Resignations:

1. Alan Henry, Application Programmer II, effective September 30, 1975.
2. Billy Mullins, Computer Operator II, effective October 20, 1975.
3. Merlin Augustine, Instructor and Assistant Dean of Students, effective December 31, 1975.

Retirement:

1. Ramon Rozzell, Professor and Chairman, Department of Foreign Languages, effective June 30, 1976.

Leave of Absence:

1. Sue Thompson, Professor and Chairman, Department of Home Economics, June, 1975-July 5, 1975, without pay.

Mrs. Linda Cassil, Instructor of Nursing, presented a petition that had been signed by twenty-one members of the nursing faculty requesting that the Board name the new health sciences center the Crosicki Health Sciences Center. Motion was made by Dr. Johnson, seconded by Dr. Sneed, and passed by unanimous vote that said petition be taken under advisement and a decision made at a later date.

Mr. Johnson made a motion that the following new degree proposals be submitted to the Board of the Department of Higher Education with request for approval. Motion further stipulated that approval not be requested for the Master of Science in Education in Speech. A second to this motion was made by Dr. Sneed and passed by unanimous vote.

1. Associate of Science in Correctional Therapy
2. Bachelor of Science Degree in Correctional Therapy
3. Bachelor of Science Degree in Public Administration
4. Bachelor of Business Administration in Data Processing Management
5. Master of Science in Correctional Therapy
6. Master of Music Education in Music
7. Master of Arts in History
8. Educational Specialist Degree in Special Education Administration and Supervision
9. Educational Specialist Degree in Educational Administration and Supervision
10. Educational Specialist Degree in School Counseling.

Mr. Bruce R. Anderson, Architect, presented plans for the expansion of Torreyson Library. Mr. Johnson made a motion that this project be given top construction priority and the plans as submitted by Mr. Anderson be approved and that Mr. Anderson proceed with preparation of plans and specifications necessary to advertise for bids. A second to this motion was made by Mrs. Hammans and passed by unanimous vote.

Mrs. Hammans made the following motion: (1) that two Westinghouse house packaged chiller assemblies, at an estimated cost of between \$30,000 and \$35,000, be purchased and installed in the Student Center Building; (2) that the existing heating and cooling equipment in the President's Home be replaced with a hot water boiler for heating and two air units and two residential type air-cooled condensing units, along with installation of necessary duct-work in some portions of the house, at an estimated cost of between \$8,500 and \$10,000 be purchased and installed; and (3) that all air-handling units in the Administration Building be removed and repaired at an approximate cost of between \$10,000 and \$20,000. A second to this motion was made by Dr. Johnson and passed by unanimous vote.

Mrs. Hammans made a motion that Utilities International, Inc. be employed to make an energy conservation study. A second to this motion was made by Mr. Jones and passed by unanimous vote.

Motion was made by Dr. Johnson that a parking area south and southwest of the Center for Teaching and Human Development to accommodate 54 spaces, at an approximate cost of \$18,532 be developed. A second to this motion was made by Mrs. Hammans and passed by unanimous vote.

The apparent low bid in the amount of \$54,900 as submitted by Con-Ark Builders for reconditioning the existing tennis courts was accepted upon motion made by Mrs. Hammans, seconded by Dr. Johnson and passed by unanimous vote.

Motion was made by Dr. Johnson, seconded by Mrs. Hammans and passed by unanimous vote that the following 1976-77 university calendar be adopted:

#### Fall Semester, 1976

|   |   |
|---|---|
| August 23, 24, Monday, Tuesday                | Orientation & registration  |
| August 25, Wednesday                          | Instruction begins  |
| September 6, Monday                           | Labor Day recess  |
| September 7, Tuesday                          | Last day for registration & change of class                             |
| October 27, Wednesday noon                    | Mid-semester grades due in Registrar's Office                           |
|   | Final date to apply for degree for students completing work in December |
| October 29, Friday                            | Last day to drop courses without penalty                                |
| November 24-28, Wednesday noon through Sunday | Thanksgiving recess   |
| *December 15-21, Wednesday through Tuesday    | Semester examinations   |

#### Spring Semester, 1977

|                                 |   |
|---------------------------------|---|
| January 10, 11, Monday, Tuesday | Registration                                  |
| January 12, Wednesday           | Instruction begins                            |
| January 24, Monday              | Last day for registration & change of class   |
| February 4, Friday              | Final date to apply for graduation in May     |
| March 11, Friday                | Mid-semester grades due in Registrar's Office |

|                                      |   |
|--------------------------------------|---|
| March 12-20, Saturday through Sunday | Spring recess                               |
| March 25, Friday                     | Last day to drop courses<br>without penalty |
| May 9-13, Monday through Friday      | Semester examinations                       |
| May 14, Saturday                     | Commencement                                |

## Summer, 1977

|                   |   |
|-------------------|---|
| June 6, Monday    | Registration for first<br>term                  |
| June 7, Tuesday   | Instruction begins                              |
| June 14, Tuesday  | Final date to apply for<br>graduation in August |
| July 4, Monday    | Independence Day recess                         |
| July 8, Friday    | First term examinations                         |
| July 11, Monday   | Registration for second<br>term                 |
| July 12, Tuesday  | Instruction begins                              |
| August 12, Friday | Second term examinations                        |
| August 12, Friday | Commencement                                    |

\*Students enrolled in Directed Teaching and assigned to an elementary or high school for this activity will observe the holidays of the school system to which they are assigned.

A motion was made by Mr. Johnson, seconded by Mr. Jones and passed by unanimous vote that effective the spring semester, 1975, one-half the matriculation fees for Student Senate Senators be waived each semester, that one-half of the matriculation fees and one-half of the room and board charges (provided the student lives on-campus) be waived each semester for the Vice President, Secretary, and Treasurer. Motion further stipulated that all matriculation fees plus room and board (provided the student lives on-campus) be waived each semester for the President of the Student Senate.

The following policy on employees registering for course work was adopted upon motion made by Dr. Sneed, seconded by Mrs. Hammans, and passed by unanimous vote:

Policy on employees enrolling for university courses:

There are some circumstances under which a university employee may enroll for a course scheduled during the working hours. There are no restrictions to enrolling for courses scheduled after working hours.

1. The employee's supervisor must request of the president that the employee be allowed to enroll for a course scheduled during the employee's working hours.
2. No employee may take such a course until one calendar year following employment.
3. No employee may enroll for more than one three-hour course during working hours in any one semester or one summer term.
4. Permission may be granted for one course on either of the following two bases: The employee shall forfeit one week of earned vacation to compensate for time lost from the job or the employee's salary will be reduced by 7% during the semester in which the course is taken (10% during summer term).

Motion was made by Mrs. Hammans, seconded by Mr. Jones, and passed by unanimous vote, authorizing President Farris to negotiate with the City and State Highway Department on vacating university property as necessary to extend Farris Road south to intersect with Highway 286.

Mrs. Hammans made a motion that fees for independent study courses be adjusted to \$15.00 and \$17.50 per semester hour for in-state and out-of-state respectively, and that the date for this increase be left to the discretion of President Farris and Dr. Clyde Reese, Director of Continuing Education. A second to this motion was made by Dr. Johnson and passed by unanimous vote.

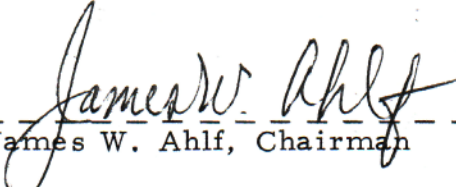
Mrs. Hammans made a motion authorizing the establishment of a Center for Management Development as recommended by President Farris and described by Dean Carroll. A second to this motion was made by Mr. Johnson and passed by unanimous vote.

The establishment of a Continuing Education Unit as recommended by President Farris and described by Dr. Clyde Reese, Director of Continuing Education, was adopted upon motion made by Dr. Johnson, seconded by Mrs. Hammans and passed by unanimous vote.

Authority was given President Farris to apply for admission and if accepted to attend the 1976 Presidents' Institute (June 20-26, 1976) sponsored by the American Council on Education.

The financial report ending November 31, 1975, as submitted by Mr. B. W. Horton, Vice President for Financial Affairs, was accepted upon motion made by Mr. Johnson, seconded by Mrs. Hammans, and passed by unanimous vote.

There being no further business to come before the Board, the meeting was adjourned.

  
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 James W. Ahlf, Chairman

  
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 Mrs. Charles E. Hammans, Secretary