Academic Assessment Committee
Meeting Minutes
January 24, 2017

The Academic Assessment Committee met at 1:41 p.m. on Tuesday, January 24, 2017 in Wingo Hall 214. Brandon Combs; chair, and the following members were present: Jacob Held, Jim Downey, Donna Wake, Lynn Burley, Charles Watson, Tricia Smith, Mary Wood, and Rose McGarrity were present. Jennifer Hawkinson, Julie Meaux, and Relius Johnson were not present. Alyson McEntire; Coordinator of Assessment and Academic Support was also present.

Order of Business:

1. L. Burley made a motion to approve the minutes from the November 22, 2016 meeting. D. Wake seconded the motion. Motion passed; eight in favor to approve the minutes with no abstentions.

2. B. Combs provided a brief overview of Taskstream, the new software that we will be using for assessment and various other purposes across campus. The software will be linked to the assessment webpage.

3. B. Combs distributed the FYS Data. Discussion followed. Committee feels the Core and SSRC would benefit more from the FYS Data than the AAC.

4. B. Combs has currently been working with IST in regards to Fall Data.

5. B. Combs dispersed handouts in regards to the Assessment Format and Rubric that we will be using going forward.

6. B. Combs announced the Office of Assessment has recently reviewed and scored Assessment Plans that have come through the office. These plans are:
    - Family and Consumer Science, Bachelor-score exemplary
    - Family and Consumer Science, Bachelor-Education-will review in the February 2017 meeting
    - Dietetics Internship, Program-score exemplary
    - Honors College-score exemplary
    - Interior Design, Bachelor-will review in the February 2017 meeting
    - Nutrition, Bachelor-will review in the February 2017 meeting

7. J. Downey made a motion to approve the FACS, Bachelor; Dietetics Internship, Program; and Honors Program as exemplary. L. Burley seconded the motion. Motion passed; eight in favor to approve the three plans with no abstentions.

The meeting adjourned at 2:13 p.m.