

MEMORANDUM

TO: Brandon Combs
Kurt Boniecki
Jacob Held
Jim Downey
Donna Wake
Jennifer Hawkinson
Julie Meaux
Lynn Burley
Charles Watson
Tricia Smith
Mary Wood
Rose McGarrity

FROM: Brandon Combs, Chair

DATE: November 15, 2016

SUBJECT: Academic Assessment Committee Meeting

The Academic Assessment Committee will meet on Tuesday, November 22, 2016 at 1:40 pm in Wingo 214. The following items will be discussed:

1. Approval of the Minutes from the 10-18-2016 meeting
2. Action Items: Continuous Improvement Process Plans
 - a. BS in Computer Engineering
 - b. Note – FACS will resubmit in January
 - c. December meeting cancellation
3. Announcements
 - a. HLC Visit
4. Presentation by Brandon Combs
 - a. Developing a Common Assessment Language
 - b. Handouts:
 - i. Assessment Plan Template – Academic
 - ii. Assessment Plan Template – Co-Curricular & Support Units