

**Council of Deans  
November 7, 2018**

The Council of Deans met in regular session at 10:00 a.m. on Wednesday, November 7, 2018. Provost Patricia Poulter presided and the following members were present: Jonathan Glenn, Ken Griffin (in the absence of Michael Hargis), Jimmy Ishee, Victoria Groves-Scott, Kurt Boniecki, Angela Barlow, Thomas Williams, Terry Wright, and Stephen Addison. Brian Corbin was present for item one.

1) Information Items:

- a) Brian Corbin discussed the transfer intake process for students transferring from another university. He provided the Council with a handout of the Transfer Intake Form that is used by the Transfer Services department. He asked the deans to please encourage anyone who advises students within their college to make sure that the transfer student has had an appointment with Transfer Services before being advised by the college. He also asked that the deans invite him to a council of chairs meeting in the spring so that he can explain the transfer process and answer any questions. Discussion followed.

2) The minutes from the October 24, 2018 meeting were considered and approved.

3) Action Items:

- a) Action items from the October 18, 2018 Graduate Council meeting were considered as follows:
  - Add new course SCCN 6332 Counselors & Schooling Practices (online);
  - Add SCCN 6332 Counselors & Schooling Practices to MS in School Counseling – Initial License track;
  - Add new course SCCN 6324 Lifespan Development for School Counselors;
  - Remove SCCN 6350 Developmental Guidance as a required course in MS in School Counseling – Initial License track;
  - Remove SCCN 6350 Developmental Guidance as a required course in MS in School Counseling – Add-on track, reducing Add-on track program total credit hours from 48 to 45; and
  - Add SCCN 6324 Lifespan Development for School Counselors, remove ASTL 6315 Investigation of Learning & Development through Multiple Contexts or PSYC 6370 Advanced Developmental Psychology from both MS in School Counseling – Initial License and Add-on tracks.

A motion to approve was made and seconded. The Council voted to approve all action items.

4) Discussion Items:

- a) K. Boniecki provided the Council with an update on from the Ad Hoc Statistics Committee. The committee has been discussing consistency regarding credit for more than one introductory Psychology course; consistency in introductory statistics courses meeting the BS special degree requirement; the development of a math pathway for statistics; and the process for the dissemination and review of recommendations. He discussed the committee's recommendations with the Council. He is willing to be included in any discussions that the departments have regarding their statistics choices. He reminded the Council that he needs the departments' feedback by January 24 in order for the changes to be included in the February Undergraduate Council agenda. Discussion followed.
- b) K. Boniecki provided the Council with an update on the Associate Vice President for Enrollment Management search. Three candidates have been selected for campus interviews. Brian Meredith will be on campus on November 12, Jason Trainer on November 14, and Patricia Smith on November 16.

The Council will have lunch with each candidate. All of the candidates' materials, interview schedules, and the position description are available at the link that was emailed to campus earlier today.

- c) P. Poulter updated the Council on the Board Work Day that was held yesterday. Discussion followed.
- d) J. Glenn provided the Council with an update on Assessment. He will share this update with the Academic Assessment Council next week and will send the electronic version of the document to the Council.

The search for the Director of Assessment position will begin in January with a targeted July start date.

- e) P. Poulter discussed the Student Success and Retention Council. The name will be changed to the Council of Student Success. The Council will have a small core leadership group. The membership in this core group will be position-specific, not person-specific. There will be a least three standing working groups. These groups will include a Front-Line Working Group, an Institutional Research Working Group, and a Research & Best Practice Working Group. Other groups that may be ad-hoc are: innovation, advising, research related to UCA students, summer school, and online education.

K. Boniecki will co-chair the Council along with the Associate Vice President for Enrollment Management.

- f) The Counseling Center is seeing lots of new students each week. Currently, appointments are being scheduled up to three weeks in advance. P. Poulter will be meeting with Ronnie Williams and representatives from the Counseling Center to discuss ways to make more appointment times available to students. One suggestion is to explore an option for faculty and staff to use an off-campus counseling service through the state. She will update the Council after the meeting has occurred.

5) Important Dates:

- a. The next Council of Deans meeting will be November 28 at 9:00 a.m.
- b. The Veteran's Day celebration is tomorrow during x-period at the Prince Center.
- c. There is a career fair on campus today beginning at 10:00 a.m.

The meeting adjourned at 11:51 a.m.