

**Council of Deans
December 13, 2017**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, December 13, 2017. Provost Michael Hargis presided and the following members were present: Jonathan Glenn, Ken Griffin, Peter Mehl, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Angela Barlow, Jacquie Rainey (in the absence of Jimmy Ishee), Terry Wright, and Stephen Addison.

1. The CoD minutes from the November 15, 2017 meeting were considered and approved with T. Wright abstaining.
2. Action items from the November 21, 2017 Undergraduate Council meeting were considered as follows:
 - Add LING 3310 Issues in ESL to the list of required courses in the Linguistics major, Track Two TESOL;
 - Remove electives WRTG 4320, CSD 2322, WLAN 4330, and ENGL 4360 from the Linguistics major, Track Two TESOL;
 - Reduce total required credit hours for completion of the Linguistics minor from 24 to 18; remove 2000-level courses taught outside the department of LLLC; remove PSYC 3325 Cognitive Psychology; and remove WLAN 4315, WLAN 4325, WLAN 4330 and LING 4330;
 - Remove BIOL 2405 and add BIOL 2406 and BIOL 2407 Structure and Function I & II to the Nuclear Medicine Technology degree plan;
 - Add QMTH 4331 Quantitative Analytical Methods to the list of electives for the finance major;
 - Add new course PHYS 3412 Introduction to Biophysics; and
 - Add new courses CSEC 2300 Introduction to Cybersecurity, CSEC 3300 Introduction to Number Theory and Cryptography, CSEC 3320 Computer Forensics, CSEC 4320 Ethical Hacking, CSEC 4335 Network Security, and CSEC 4345 Cyberphysical Security.

A motion to approve was made and seconded. Discussion followed. The Council voted to approve all action items.

3. Action items from the November 16, 2017 Graduate Council meeting were considered as follows:
 - New courses BIOL 5413 Cancer Biology and BIOL 6445 Advanced Statistics in R;
 - Addition of the following course electives for the Master of Accountancy (MAcc) degree:
 - MBA 5332 Investments

- MBA 5333 International Finance
- MBA 5334 Financial Derivatives
- MBA 5341 Quantitative Analytical Methods
- MBA 5376 Entrepreneurial & Small Business Finance
- MBA 6307 Entrepreneurship: The Act of Wealth Creation
- New Courses for the MBA/Information Management concentration:
 - CSCI 6371 Applied Data Mining
 - MIS 5381 Data Mining & Applied Analytics
 - MIS 6365 Data Warehousing & Data Management

A motion to approve was made and seconded. Discussion followed. The Council voted to approve all action items.

A. Barlow distributed a document listing proposed changes to the Graduate Bulletin language. The proposal was discussed and the Council of Deans will wait for the Graduate Council to put forward their recommendation.

4. M. Hargis led a discussion about the Faculty Excellence Awards. The Council discussed what an acceptable time frame would be when considering the nominees' achievements in making their decision. They also discussed the option of notifying the finalists of the committees' decision before the ceremony.

5. Member Reports

- S. Addison stated that the State Science Advisory Committee will be meeting tomorrow for the first time since 2014. He has been reappointed to the committee and will provide the Council with a report at the next COD meeting.
- J. Rainey reported that she and several chairs attended the CEO Luncheon for the Chamber of Commerce and from that were able to schedule a meeting with Matt Wilshire in January.
- A. Barlow noted that there will be two changes in the commencement ceremony this Saturday. The first change is that PhD candidates will be hooded by their dissertation chairs. The second is that candidates for master's degrees will be hooded from behind by Dean Barlow. Discussion followed. All agreed. The URC committee has developed a draft set of guidelines and a copy of the draft document was provided to each Council member. A. Barlow also provided the Council with the final draft of the Grants Resource Center (GRC) workshop schedule. Please ask faculty to notify Sponsored Programs as soon as they begin the grant writing process. Early notification will enable Sponsored programs to better support the development of the proposal, including a budget that accurately compensates faculty for their work in the summer.

A. Barlow will soon put forth a proposal for modifying the existing F&A allocations.

- P. Smith reported that the Honors College has been monitoring their applications and the number of applications received has increased by 20% from this time last year.

The University Honors Council submitted a proposal to the Provost last week. The fall 2018 Challenge Week topic will cover modern slavery and its relationship to our supply chain.

- V. Groves-Scott stated that the Arkansas Department of Education will revise their new teacher preparation rules based on feedback received during the open comment period. The revised rules will be open to comment again before being forwarded to the governor for a final decision.
- P. Mehl presented concerns regarding the Behavioral Intervention Teams (BIT) committee makeup and processes.
- K. Griffin reported that the College of Business will host their Advisory Board meeting this Thursday at the Brewer Hegeman Conference Center.
- J. Glenn reminded the Council that the Faculty Salary Reviews are due to Amber Hall this Friday.

Torreyson Library will be developing a governance document. If the deans have any examples of such documents that they are willing to share, please do so.

6. Provost's Announcements

- The next COD meeting will be Wednesday, January 10, at 9:00 a.m.
- Tyra Phillips will be contacting each dean to coordinate People Admin training sessions for their department chairs, directors, and administrative assistants.
- University College has submitted a proposal to change their name to the Department of Student Transitions. The proposal will be considered in an upcoming Board meeting.
- Tenure, Promotion, and Advancement applications are due to the Provost's office by January 15.
- Jeff Standridge provided the book that everyone received today as a thank you for your involvement with The Conductor.
- The Provost search is ongoing. Please consider nominating any colleagues that you feel may be well-suited for the position.
- Winter commencement is this Saturday. Please encourage faculty attendance.

The meeting adjourned at 10:55 a.m.