

**Council of Deans
January 10, 2018**

The Council of Deans met in regular session at 9:00 a.m. on Wednesday, January 10, 2018. Provost Michael Hargis presided and the following members were present: Ken Griffin, Peter Mehl, Victoria Groves-Scott, Patricia Smith, Kurt Boniecki, Angela Barlow, Jimmy Ishee, Terry Wright, and Stephen Addison. Shelley Mehl and Lesley Graybeal were present for item one.

1. Shelley Mehl and Lesley Graybeal spoke with the Council about the Community Engagement Classification for the Carnegie Foundation. They provided the Council with an outline of the timeline for the application and the data that will be collected. They also distributed the Annual Report for Outreach. Discussion followed.
2. The minutes from the December 13, 2017 meeting were considered and approved with J. Ishee abstaining.
3. Member Reports
 - K. Griffin announced that the College of Business Research Day will be on Thursday, April 19.
 - P. Mehl stated that the College of Liberal Arts had a successful Chairs Retreat last Friday.
 - V. Groves-Scott stated that the College of Education had a full Professional Development Day yesterday.
On February 2, there will be 479 high school students on campus attending the Teachers of Tomorrow Conference. The conference, sponsored by the Arkansas Department of Education and organized by the College of Education, is offered to all high school students in the state of Arkansas enrolled in an Orientation to Teaching class or Teacher Cadet Program at their high school.
 - P. Smith reported that the Honors College invited Brandon Combs to lead a faculty norming session on how to score the essays received with the Honors College applications. They expect to have more reliability in their scoring after the session. A third interview day has been added to the Honors College student applicant interview schedule.
 - K. Boniecki reminded the Council that the publishing deadline for both Graduate and Undergraduate 2018 Bulletins is January 31. Please remind the departments to begin thinking about any 2019 bulletin changes beginning in February.
 - A. Barlow stated that the URC scoring guidelines have been finalized and will be posted on the website.
She thanked the Council for encouraging their faculty to attend the GRC workshop. There were 30 attendees at yesterday's event.

- T. Wright announced that Amanda Horton has secured two grants for Reynolds Performance Hall. The grants will be awarded from the Arkansas Arts Council and from the A&P Commission.
- S. Addison stated that the State Science Advisory Committee decided on “Informatics and Computing” as the focus of their proposal. He attended a December 21st press conference at the capitol where the blue ribbon commission announced a \$25 million commitment of state and private funding to support infrastructure for analytics and computing. The white paper process deadline will be the end of January.

4. Provost’s Announcements

- The next COD meeting will be Wednesday, January 17, at 9:00 a.m.
- The College of Liberal Arts Dean search will begin soon. The search committee will be chaired by Dean Addison. There will also be a search for a permanent Director of International Engagement. This search committee will be assembled in the next week. Both searches are expected to be completed by the end of the academic year.
- Tenure, promotion, and advancement applications are due to the Provost’s office by Tuesday, January 16.
- Nominations are being accepted until February 16 for the three Faculty Service awards. Please encourage departments to nominate faculty that they feel are deserving of these honors.
- The Statement of Financial Interest forms, which were emailed to the Council yesterday, are due to the Secretary of State’s office at the end of the month.
- The last day that applications will be accepted for the Provost search will be January 22. Off-campus interviews will follow in February and on-campus interviews will be in March.
- The annual Deans Retreat will be on Wednesday, May 9.
- The budget request binders were distributed yesterday in Executive Staff. The binders reflect the compiled requests of the zero-based budget exercise that was completed last fall.
- Several handouts were provided to the Council in advance of next week’s discussion regarding 100% Engagement.
- The Arkansas Department of Education sent out a request for proposals for the Arkansas Governor’s School. The deadline for applications is February 15. A representative from the Council will be needed to assist with the application.
- The annual employee training must be completed by each employee. Please encourage training completion and/or attendance.

The meeting adjourned at 10:40 a.m.