

Council of Deans
October 26, 2016

The Council of Deans met in regular session at 9:00 am on Wednesday, October 26, 2016. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Vicki Groves Scott, Kurt Boniecki, Joan Simon, Jimmy Ishee, Terry Wright, Stephen Addison, and Laura Young. Ashley Pettingill and Mehmet Ulupinar were present for agenda item one.

- 1.) Ashley Pettingill and Mehmet Ulupinar from International Engagement announced details of the Leaders of the World (LOTW) annual conference. This year's theme is "The Future of Civil Society", and the conference will explore the four areas of education, place, politics, and peace. Also featured will be a presentation on Nobel Prize winner Octavio Paz. The conference is scheduled for November 16-18, 2016, with ten countries being represented. Additional details are being updated daily on the LOTW website.
- 2.) S. Runge mentioned that Jane Ann Williams from International Engagement will start attending the first CoD meeting of every month to communicate upcoming IE events. A 12-month calendar of International Engagement events is being developed. Discussion followed.
- 3.) The CoD minutes of October 19, 2016 were approved. M. Hargis abstained from voting.
- 4.) S. Runge led a discussion on training for department chairs. Although professional mentorship and generic leadership programs exist, it would be useful and beneficial to provide chairs with training specific to UCA which would include internal procedures, processes, systems, and timelines. Discussion followed. Deans were asked to send Suzanne their ideas for training material such as lists and manuals.
- 5.) S. Runge updated members on the hiring process for adjunct faculty, which was vetted last week with Academic Council. Human Resources is ready to move forward with electronic PAFs and hopes to have everything in place by the spring semester, if not before; however, department budget transfers will still need to be completed using paper forms. Discussion followed.
- 6.) K. Boniecki provided a brief overview of the action items from the October 18, 2016 Undergraduate Council meeting. The following items were recommended by the UGC:
 - a. New course proposal for BIOL 4376 / Virology. A motion to approve was made by K. Boniecki and seconded by S. Addison. Motion passed, all in favor.
 - b. New course proposal for BIOL 4414 / Molecular Mechanisms of Aging. A motion to approve was made by K. Boniecki and seconded by S. Addison. Motion passed, all in favor.
 - c. Three curriculum proposals to convert: (1) BIOL 3150 / Independent Study to variable credit BIOL 3V50, (2) BIOL 4155 / Independent Study to variable credit BIOL 4V55 and (3) Special Topics courses BIOL 4390 and BIOL 4490 to one variable credit course BIOL 4V90. A motion to approve was made by K. Boniecki and seconded by S. Addison. Motion passed, all in favor.
 - d. New course proposal CHIN 3380 / Advanced Composition and Textual Analysis. A motion to approve was made by K. Boniecki and seconded by M. Lee. Motion passed, all in favor.

- e. A proposal to add existing course MGMT 3340 as a responsible living Core course to the UCA Core. A motion to approve was made by K. Boniecki and seconded by M. Hargis. Motion passed, all in favor.
 - f. A proposal to add existing courses SOC 3321/ANTH 3321 and CRIM 4360 to the UCA Core. A motion to approve was made by K. Boniecki and seconded by M. Lee. Motion passed, all in favor.
 - g. Two proposals to add (1) an “OR” pre-requisite of CSCI 2320 Data Structures to MIS 4339 Programming in Java II and (2) an “OR” pre-requisite of CSCI 1480 Computer Science II to MIS 3365 Database Applications. A motion to approve was made by K. Boniecki and seconded by M. Hargis. Motion passed, all in favor.
 - h. A proposal to convert CSCI Internship in Computer Science to variable credit course CSCI 3V75. A motion to approve was made by K. Boniecki and seconded by S. Addison. Motion passed, all in favor.
 - i. Two proposals from the School of Nursing for the RN to BSN/MSN Nurse Practitioner Track: (1) delete BSN/MSN concurrent course NURS 6205 Educational Concepts and add NURS 3201 Nurse as Educator to satisfy BSN requirement, and (2) delete NURS 4220 Health Policy and Professional Issues and substitute NURS 6332 Health Policy and Economics as a RN to BSN/MSN concurrent course. A motion to approve was made by K. Boniecki and seconded by J. Ishee. Motion passed, all in favor.
 - j. Two new course proposals for the BS in Nuclear Medicine Technology: (1) N MT 4100 Senior Seminar and (2) N MT 4440 Fundamentals of Computed Tomography. A motion to approve was made by K. Boniecki and seconded by J. Ishee. Motion passed, all in favor.
- 7.) Provost’s Announcements:
- a. CoD will not meet next week on November 2nd. S. Runge and V. Groves-Scott will be attending the Educator Prep Provider Partner meeting in Little Rock.
 - b. The Faculty Staff Giving campaign kicks-off Thursday, October 27th, 2016 at Buffalo Hall.
 - c. S. Runge will be attending the Arkansas Math Pathways Task Force meeting this Friday, October 28th in Little Rock.
 - d. The AAUP State conference meeting is this Saturday, October 29 at UCA Downtown. Dr. Maria Markham is the keynote speaker.
 - e. The Governor’s Press conference concerning the productivity funding formula is Monday, October 31st in Little Rock.
 - f. S. Runge will be attending the Legislative Budget Hearing on Tuesday, November 2nd in Little Rock.
 - g. The Conway Development Corporation Annual meeting is Tuesday, November 2nd.
 - h. S. Runge will be attending the AHECB meeting this Friday, October 28th in Little Rock. The agenda will include a notification item regarding the CFAC reorganization and the AA degree agreement with Conway Public Schools.
 - i. As a reminder please submit the names of any college curriculum or courses that address unplanned pregnancy prevention efforts to Suzanne by November 15th.
- 8.) Member Reports:

- a. J. Glenn noted that the meeting schedules for the HLC Accreditation visit on November 14th & 15th are still being developed and will be deployed to the campus as soon as possible.
- b. M. Hargis reported on the Presidential Search and urged feedback on the candidates. Evaluations will be collected by the executive search firm and given directly to the Board of Trustees. Discussion followed.
- c. V. Groves-Scott shared scores and ranking information on the Praxis Core exam. UCA students in the teacher education program exceed the state averages in reading, writing and mathematics. V. Groves-Scott and S. Runge will attend the Arkansas Educators Prep Provider Partner meeting at Pulaski Technical College next Wednesday, November 2nd.
- d. J. Ishee announced details about the reception on Thursday evening, October 27th to welcome the inaugural Neil Hattlestad Legacy Fund Lecturer Leslie Hinyard.
- e. T. Wright mentioned several CFAC upcoming events: The performance of "The Liar" ends Friday, October 28th; Conway Symphony Orchestra featuring Neil Rutman opens Saturday night, October 29th; and young adult author Tonya Hegeman will be speaking as part of the Visiting Artists series next week in the COB auditorium.
- f. S. Addison mentioned how well the ceremony was received on Saturday, October 22nd for the grand opening of the Conway Corporation Center for Sciences.
- g. L. Young spoke on the status of the Active Directory administrative access policy. She also indicated the student athletes may wait until later in the semester to register for summer classes. She cautioned against prematurely canceling summer classes due to low registration.

The meeting adjourned at 10:10 am