

MINUTES
Undergraduate Council
September 20, 2016

Members present: Kurt Boniecki (Chair), Jia Zhu, Michael Rubach, Alex Fayman, Carl Frederickson, Jen Talbot, Brent Shires, Beula Magimairaj, Clay Arnold, Kathleen Atkins, Leslie Gomes, Bernard Chen, Paige Rose, Dee Lance, Kaye McKinzie, Alana Reid, Jeff Whittingham, Jennifer Brinegar and Patton Beavers

Members absent: Tammy Benson, Becky Rasnick, R.B. Lenin and Deborah Zetino

Guests: Department Chairs – Emogene Fox, Mike Gunter, Candice Barnes

Dr. Boniecki called the meeting to order at 1:40 pm

Other Business:

1. Election of recording secretary.
 - a. Dr. McKinzie made a motion to elect Dr. Bernard Chen. Dr. Reid seconded the motion. Dr. Chen accepted the nomination. Motion passed, all in favor.
2. Reschedule December and March meeting dates.
 - a. Dr. Arnold made a motion to move the December meeting from 12/20/16 to 12/8/16 and the March meeting from 3/21/17 to 3/28/17. Dr. Lance seconded the motion. Motion passed all in favor.

Action Items:

1. Dr. Reid, on behalf of subcommittee I and at the request of subcommittee chair Dr. Tammy Benson, moved to recommend a new course proposal for **CHIN 2350 / Intermediate Conversational Chinese**. Dr. McKinzie seconded the motion. Motion passed, 17 in favor and 1 abstention.
2. Dr. Reid, on behalf of subcommittee I and at the request of subcommittee chair Dr. Tammy Benson, recommended returning the proposal for an **Engineering Physics track** back to the Physics and Astronomy department for corrections and clarity.
3. Dr. Reid, on behalf of subcommittee I and at the request of subcommittee chair Dr. Tammy Benson, moved to recommend two proposals pending revisions from the Health Sciences department:
 - a. A proposal to **add BIOL 2411** and to remove BIOL 3420 from the BS in Medical Laboratory Science
 - b. A proposal to **add CHEM 3411** and to remove CHEM 3520 from the BS in Medical Laboratory ScienceDr. Lance seconded the motion. Discussion followed. Dr. Fox answered questions and agreed to provide support letters from Dr. Hill and Dr. Desrochers. Motion passed, 17 in favor, 1 abstention.
4. Dr. Arnold, on behalf of subcommittee II moved to recommend a proposal from the MIS department to add another pre-requisite option of **CSCI 3360/ Database Systems** for course MIS 4329. Dr. Chen seconded the motion. Motion passed, 16 in favor and 2 abstentions.

5. Dr. Arnold, on behalf of subcommittee II, moved to recommend a new course proposal for **ANTH 4370 / Internship**. Dr. Lance seconded the motion. Motion passed, 17 in favor and 1 abstention.
6. Dr. Arnold, on behalf of subcommittee II, moved to recommend three proposals from the department of Elementary, Literacy , and Special Education:
 - a. A proposal to **add ELSE 4320** and to remove ELSE 3305 from the BSE in Special Education
 - b. A proposal to **add MATH 3352** and to remove MATH 3351 from the BSE in Special Education
 - c. A proposal to **add ELSE 4330** and to remove MATH 4335 from the BSE in Special Education

Dr. Reid seconded the motion. Motion passed, 17 in favor and 1 abstention.
7. Dr. Frederickson, on behalf of subcommittee III, moved to recommend seven proposals from the Digital Filmmaking department:
 - a. A proposal to change the course level from FILM 3305 to **FILM 4305**
 - b. A proposal to change course level from FILM 3310 to **FILM 4310**
 - c. A proposal to change course level from FILM 3320 to **FILM 4320**
 - d. A proposal to change course level from FILM 3355 to **FILM 4355**
 - e. A proposal to change course level from FILM 3356 to **FILM 4356**
 - f. A proposal to change course level from FILM 3363 to **FILM 4363**
 - g. A proposal to change course level from FILM 3373 to **FILM 4373**

Dr. Shires seconded the motion. Discussion followed. Motion passed, 17 in favor and 1 abstention.
8. Dr. Frederickson, on behalf of subcommittee III, moved to recommend three proposals from the Digital Filmmaking department:
 - a. A proposal to add prerequisite **FILM 2466 /Digital Filmmaking I** to FILM 3305 (4305)
 - b. A proposal to add prerequisite **FILM 2466 /Digital Filmmaking I** to FILM 3355 (4355)
 - c. A proposal to add prerequisite **FILM 2466 /Digital Filmmaking I** to FILM 3356 (4356)

Dr. McKinzie seconded the motion. Motion passed, 17 in favor, 1 abstention.

Information Items:

1. Health Sciences – change course title for **MDT 4108** from Seminar I to Lab Fundamentals
2. EFIRM – remove courses **ECON 4334 and ECON 4381** from the Bulletin
3. Honors Interdisciplinary Studies – change course title for **HONC 4320** from Honors Thesis to Honors Capstone
4. Marketing & Management – remove course **MKTG 4372 / Internship in Marketing** from Bulletin
5. Music – remove/inactivate from Bulletin and Banner courses **MUS 3110, MUS 3111 MUS 4200**
6. Sociology – add elective **ANTH 4310 / Myths & Moundbuilders**
7. EFIRM – convert course **INSU 3315 / Life & Health Insurance** to online delivery
8. EFIRM – convert course **INSU 4320 / Corporate Risk Management** to online delivery
9. EFIRM – convert **INSU 3320 / Property & Liability Insurance** to online delivery
10. EFIRM – convert **INSU 4315 / Employee Benefits** to online delivery
11. Philosophy & Religion – convert **PHIL 1330 / World Philosophies** to online delivery
12. Philosophy & Religion – convert **PHIL 2360 / Gender, Race, Class** to online delivery

13. University College – update course description for **UNIV 0390**
14. University College – update course description for **UNIV 0350**

The meeting adjourned at 2:30 pm

Submitted on behalf of the Undergraduate Council,

Dr. Bernard Chen