

## MEMORANDUM

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FROM: Kurt Boniecki  
DATE: August 23, 2017  
SUBJECT: Undergraduate Council Meeting Notice & Agenda for September

The Undergraduate Council will meet on Tuesday, September 19, 2017 during x-period in Torreyson Library, room 206. The following curriculum items will be considered:

### Action Items:

1. Proposals from the School of Communication:
  - a. To add **WRTG 4381 / Special Topics in Writing** as a required course for the Major in Writing
  - b. To convert **WRTG 3310 / Technical Writing** from a requirement to an elective in the Writing Studies track and add as a requirement to the Professional Writing Track
  - c. To remove the requirements of one Creative Writing forms course and one upper-division Linguistics course from the General Writing track
  - d. To add **WRTG 4360 / Research Methods in Writing Studies** as a requirement in the Writing Studies track.
  - e. To add **WRTG 2330 / Introduction to Writing Studies** as a requirement in the Writing Studies track.
  - f. To remove **WRTG 4307 / Practical Rhetoric** from the list of requirements for the Professional Writing Track in the BA in Writing
  - g. To remove the following courses as electives in the Professional Writing track of the Writing major: LING 4320, LING 4360, LING 4370, WRTG 3320, WRTG 3325, WRTG 3335, WRTG 3345, WRTG 3370, WRTG 3371, WRTG 3375, WRTG 3376, WRTG 3377, WRTG 4324, WRTG 4340, as well as the wording “any creative writing forms course”, and “any creative writing workshop” under electives.

2. Proposals from the history department for:
  - a. New course **HIST 1376 / FYS Historical Perspectives on Responsible Living**
  - b. New course **HIST 4372 / Pan-Africanism, Anticolonialism, and African Unity**
3. A proposal from the department of sociology, criminology, and anthropology to add new course **CRIM 4325 / Drugs and Society**.
4. Proposals from the marketing and management department:
  - a. To change the course level for MGMT 3385 to **MGMT 4385 / Safety and Motor Carrier Policy**
  - b. To add existing course **MGMT 3315 /International Business Communications** to the UCA Core as an Effective Communication course
5. Proposals from the MIS department:
  - a. To add **MIS 3300 Introduction to Computer Architecture and Programming** as a required course in the MIS major
  - b. To provide specification for elective courses in **the Business Administration minor** that will require students to take at least one course in five of the seven business disciplines.

Information Items:

1. From the department of biology: to change the Undergraduate Bulletin to clarify and update Degreeworks where **BIOL 3V85** is an upper division course but not a biology elective that counts toward the degree.
2. From the department of computer science:
  - a. Remove **CSCI 4395 / Undergraduate Research** from the list of elective courses since 4V95 with variable hour equal to 3 does exactly the same thing
  - b. Convert **CSCI 1340 / Introduction of Programming** to hybrid delivery
3. From the history department:
  - a. Convert **HIST 4306 / The Atlantic Slave Trade** to online delivery
  - b. Convert **HIST 2320 Introduction to Historical Research** to online delivery
4. From the School of Communication:
  - a. Edit bulletin language for the major in writing to remove the term “core” as a designation in two major tracks.
  - b. Add the following courses as electives in the Professional Writing track of the Writing major: WRTG 3315, WRTG 3330, WRTG 3331, WRTG 3372, WRTG 3374

5. From the department of elementary, literacy, and special education:
  - a. Add **ELSE 3301 Development and Learning Theories** as a pre-requisite in the degree program and move ELSE 4330 Curriculum and Assessment Planning to a pre-admission requirement.
  - b. Move **SCI 4410 Concepts of Science** to a pre-admission requirement.

Other Business:

1. Approve the Undergraduate Council Annual Report 2016-17
2. Elect recording secretary for AY 2017-18

Subcommittee One is asked to convene and review action item 1 and make a recommendation.

Subcommittee Two is asked to convene and review action items 2 & 3 and make a recommendation.

Subcommittee Three is asked to convene and review action items 4 & 5 and make a recommendation.