

Council of Deans  
7/23/2014

The Council of Deans met in regular session at 9:02 a.m. on Wednesday, July 23, 2014. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Diana Pounder, Jane Ann Williams, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, and Laura Young. Ginny Adams attended in the absence of Steve Addison.

Guests present for agenda item number one included: Dr. Marcelo Egardo De Vincenzi Zemborain, Vice President UAI University in Argentina, Ms. Patricia Zinno, Dean of Languages VANEDUC Private Schools in Argentina and Ms. Lara Bersano Calot, UCA Latin American Specialist.

1. J. A. Williams introduced the visitors and explained the Cultural and Language Immersion Program taking place July 21 through August 8 on our campus with university and high school partners from Paraguay, Brazil and Argentina. As part of the "Leaders of the World Conference Series", Dr. Marcelo Edgardo De Vincenzi Zenborain and Ms. Patricia Zinno are visiting UCA with 26 Latin American students. They shared plans about the upcoming Global Conference in September on "Information Technology and Innovation". They invite UCA faculty to participate. Discussion followed.
2. The CoD minutes of July 9 and July 16 were approved by a vote of 9 -0 . M. Lee and G. Adams abstained, because they were not in attendance at the meetings.
3. D. Pounder led a discussion and provided a handout on the proposed Professional and Ethical Conduct Policy. Preliminary discussion was held. S. Runge pointed out that the university academic integrity policy supersedes the other policies when an academic integrity violation has occurred. Discussion will continue.
4. S. Runge led discussion on faculty workload distribution, concerning visiting full time faculty and those being paid by the course (i.e. adjuncts). Those being paid by the course do not have an expectation for a full work week. Full time tenure track faculty are expected to serve on committees, advise and mentor students and conduct research. S. Runge asked if we are going to continue the practice to pay by the course when it is more than 75%. We need part time faculty due to fluctuations in enrollment and the needs of the university. The consensus was that we would continue with this practice for the upcoming year. S. Runge said discussion with the faculty senate executive committee will continue.
5. J.A. Williams stated all ten new college-based advisors have been hired on 12 month appointments. The starting date is August 16. Advisors will be funded through the AAC.

## 6. Provost's Announcements

- a. Kevin Carmichael has been hired into the information security position. His first order of business is to address the need for procedures regarding personal devices as recommended by internal audit.
- b. Meeting with BOT Brad Lacy was yesterday. Discussion centered on positions, salaries, and merit pay.
- c. The BOT teleconference was yesterday. The main topic concerned the acquisition of two religious student union properties to allow for the Lewis Science Center expansion.
- d. The memorial service for Dr. Jerry Manion is tomorrow. Dr. Manion taught at UCA for 49 years.
- e. The CoD group photo is scheduled for August 6<sup>th</sup> at 8:30 am in front of Wingo.
- f. We are having a joint Executive Staff and CoD meeting at the Elizabeth House on August 13<sup>th</sup>.
- g. The New Faculty and Professional Staff welcome reception is August 14<sup>th</sup> at 6:00 pm at the Painted Table restaurant.

## 7. Member Reports

- a. M. Lee reported on his International Conference in Vienna. He presented copies of his book to Terry Wright and Jane Ann Williams.
- b. D. Pounder reported on the inclusion of dyslexia education into the COE curriculum program and the changes in teacher licensure requiring discipline specific literacy.
- c. S. Bellar discussed and provided a handout on Becoming a Fulbright Reviewer. She also mentioned talks with Dr. Patricia Smith concerning UCA Research Week.
- d. J. Ishee announced that ASU is proposing the OTD program. UCA has been working to get this program launched on our campus. S. Runge said ASU doesn't have the facilities or personnel to offer this program. J. Glenn explained what happened to the accelerated OTD timeline.
- e. T. Wright announced plans are on hold until spring for relocation of the Dean Suite.
- f. L. Young said the People Admin system is up and running although we are still working through the process for approval within the system.
- g. S. Runge reported the BOT did not move on the whiteboard list, so no allocations have been done yet. This is the year end money transfer list.

The meeting adjourned at 11:40 am.

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