

Council of Deans
10/15/2014

The Council of Deans met in regular session at 9:00 a.m., Wednesday, October 15, 2014. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Diana Pounder, Jane Ann Williams, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Steve Addison and Laura Young. Maurice Lee and Terry Wright were absent. Peter Mehl attended in Maurice Lee's absence, and Gayle Seymour attended in Terry Wright's absence. Shelley Mehl, Vice President for Advancement and President of the UCA Foundation, and Hunter Goodman, Executive Director of Development, attended for agenda item number two.

1. The CoD minutes of October 8, 2014 were approved with minor revisions, by a vote of 9-0. Peter Mehl and Gayle Seymour both abstained because they were not present at the October 8, 2014 meeting.

2. S. Mehl and H. Goodman discussed with council members the role of the deans and chairs in fundraising. H. Goodman has been meeting with department chairs to discuss a framework for future fundraising and will continue to do so. Discussion followed.

S. Mehl and H. Goodman also revisited previous discussions with CoD about identifying "Programs of Distinction." Council members are continuing to consider areas that have potential to become a "Program of Distinction." This would be any area that we know we do better than anyone else and can therefore attract potential donors. Discussion followed and S. Mehl and H. Goodman agreed to meet quarterly with the Council of Deans.

3. S. Runge distributed a copy of an update on the university's upcoming transition to Google Apps. Google Apps will provide users access from anywhere in the world. The Active Directory contract is complete, and the transition to Active Directory will take approximately 12-18 months. Active Directory will handle all identity management functions for employees. The transition to Gmail will begin soon and C. Davis, Chief Technology Officer, plans for the entire campus to be transitioned to Gmail by the end of December. Student email addresses will end with @cub.uca.edu, and employee email addresses will remain @uca.edu. Discussion followed.

4. S. Runge provided an update on the EMS (centralized scheduling) campus implementation plan. The implementation team has been identified. Becky Rasnick, Registrar, will serve as Project Sponsor and Arch Jones, Director of Community Services, will serve as Project Manager. Implementation is planned for mid-spring 2015. Deans were asked to be prepared to designate any "special use" spaces which are not to be managed by the scheduling system. Discussion followed.

5. S. Runge provided an update on the College of Education Dean search. Dr. Michael Hargis will serve as chair of the search committee. The following individuals have agreed to serve on the committee: Melissa Smith (CLA), Donna Wake (COE), Stephanie Huffman (COE), Nancy Gallavan (COE), Dan Barrington (COE) and Greg Murry (Conway Public Schools). A final position on the committee is expected to be filled by the end of the day. [Kathleen Atkins was subsequently identified as the person to fill the final position on the committee.] A draft copy of the position advertisement was distributed

to council members, and council members were asked to provide M. Hargis with suggestions or comments. The Provost will provide the search committee with its charge at its initial meeting on Tuesday, October 21, 2014. Discussion followed.

6. Provost's Announcements

- a. Summer school distribution amounts have been totaled. Council members were provided a handout containing the funding amounts (listed by department) to be distributed. Deans were asked to review the amounts and express any concerns. Discussion followed.
- b. S. Runge, K. Boniecki, L. Young, Don Bradley, Faculty Senate President, and other representatives of the Faculty Senate met with Chris Davis, Chief Technology Officer, last week to discuss the proposed program design and financial models for the UCA Online project. S. Runge will provide updates on the university's plan to the CoD in the coming weeks.
- c. S. Runge provided council members with a list of the SGA's newly elected Academic Senators for the colleges. Academic Senators were elected for all colleges, with the exception of the College of Education. The SGA plans to identify a representative for the College of Education in the near future.
- d. S. Runge provided council members with dates for the upcoming UCA Information Nights. Information nights will be held in Texarkana on October 30th and in Jonesboro on November 6th.
- e. S. Runge announced UCA will take part in a college fair in Texarkana on October 15th and 16th.
- f. Guests from Ecuador were on campus this past Monday and Tuesday. S. Runge and J. A. Williams will travel there next month to discuss a partnership opportunity with their university in a research and education center in the Galapagos Islands.
- g. The provost of Longwood University will be on our campus on Friday.
- h. The Faculty Handbook Committee met last week to discuss a request for one additional Faculty Handbook Committee member. If approved, this committee member would represent unaffiliated faculty.

7. Member Announcements

- a. M. Hargis stated that the Arkansas Fellows program is currently accepting applications and the deadline for submitting applications has been extended to October 24, 2014. Only students who will be graduating this year qualify to apply. Deans are asked to spread the word to any students they feel will be good representatives for the university. Discussion followed.
- b. P. Mehl advised council members that the Gulf South Service Learning Summit will be held in Little Rock in spring 2015. Also, he has received information indicating that the

University of Arkansas is planning to start a service learning program which may be modeled after UCA's program.

- c. J. A. Williams notified council members that the Admissions Director position will be posting soon. Also, she will be traveling as part of a recruiting trip to Europe for the coming week.
- d. S. Bellar stated that the Sponsored Programs first quarterly report has been circulated, and the analysis with peer and aspirant institutions is complete as well. She notified council members that a Ph.D. Psychology student will provide a thesis defense at 2:00 pm today in Mashburn Hall.
- e. G. Seymour notified council members that the CFAC Dean's office has moved to a temporary location in Burdick Hall. Also, the annual Arts Fest celebration was held last week and approximately 7,500 people attended.
- f. S. Addison stated that the UCA annual radiation safety inspection was completed yesterday, and a good report was received.
- g. L. Young stated that the Provost's office is currently working on the SBAC new funding requests recently submitted, and the deans may be contacted should any questions arise.

The meeting adjourned at 12:02 p.m.