

The Council of Deans met in regular session at 9:06a.m. on Wednesday, August 27, 2014. Steve Runge presided, and the following members were present: Jonathan Glenn, Michael Hargis, Maurice Lee, Diana Pounder, Jane Ann Williams, Kurt Boniecki, Stephanie Bellar, Jimmy Ishee, Terry Wright, Steve Addison, and Laura Young.

1. The CoD minutes of August 5, 2014 were unanimously approved.
2. Action items of the July 22, 2014, meeting of the Undergraduate Council were considered. Action items were addressed as follows:

- a. Undergraduate Council recommendation to approve a new program for Special Education minor. K. Boniecki made a motion to approve. D. Pounder seconded the motion. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.
- b. Undergraduate Council recommendation to approve changing the name of the Department of Early Childhood and Special Education to the Department of Elementary, Literacy, and Special Education. K. Boniecki made a motion to approve. D. Pounder seconded the motion. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.

It was noted that a July 9, 2014 CoD motion to approve the Graduate Council's recommendation of the same name change as above was tabled at the July 9th CoD meeting. S. Bellar made a motion to remove the item from the table, and D. Pounder seconded the motion. The Council of Deans voted unanimously to remove the item from the table. S. Bellar made a motion to approve the Graduate Council's recommendation of the name change. D. Pounder seconded the motion. Discussion followed. The Council of Deans voted unanimously to approve the recommendation.

- c. Undergraduate Council recommendation to approve the recommended substitution of Art 3304/4350/4361 for MSIT 4325. K. Boniecki made a motion to approve. D. Pounder seconded the motion. Discussion followed. The Council of Deans voted to approve the recommendation by a vote of 10-0. L. Young abstained.
 - d. Undergraduate Council recommendation to approve the recommended substitution of Art 3304/4350/4361 for MSIT 4305. K. Boniecki made a motion to approve. D. Pounder seconded the motion. Discussion followed. The Council of Deans voted to approve the recommendation by a vote of 10-0. L. Young abstained.
3. S. Runge led a discussion on the possible establishment of a Distinguished Dean Emeritus distinction, an honor that could potentially be bestowed upon long-serving deans. Consensus was positive, and a discussion followed regarding how UCA Board Policy might address this and how the nomination process might work. J. Glenn, J. Ishee and Jane Ann Williams agreed to work together to further explore this topic.

4. S. Runge postponed discussion of agenda item three, Performance Funding, for a future CoD meeting so that Amber Hall could be present.
5. S. Runge provided council members with a handout showing graduation rates by major. A brief discussion followed.
6. S. Runge provided council members with a schedule of planned University Training sessions within each college. A brief discussion followed.
7. J. Glenn led a discussion on the internal processes for establishing additional academic program locations. Discussion followed regarding an improved process for communicating these changes. J. Glenn will bring a draft communication plan to CoD soon.

A brief discussion was also held relating to enrolling students from other states and the need to apply for permission to deliver on-line courses and clinical placements in the students' home states.

6. Provost's Announcements

- a. Christina Madsen, Associate Vice President for Communications, Public Relations and Marketing, is working on the President's Report and has requested information regarding new programs and other noteworthy items within the colleges. Council members were asked to provide this information to Robin Voss by the end of the week.
- b. S. Runge met with the Faculty Senate Executive Committee last week.
- c. The Academic Council met last week.
- d. The General Faculty meeting was held on Tuesday.
- e. A tour of Snap-on Tools has been scheduled for Sept 16th.
- f. Concern has been expressed regarding attendance policies related to students who must miss class for university related events. Discussion followed.
- g. Concern has been expressed regarding issues that arise when a faculty or staff member maintains their university email account following retirement. Discussion followed, and S. Runge will discuss the issue further with Chris Davis, Chief Technology Officer.
- h. There is a need for continued discussion regarding concurrent credit in high schools and the awarding of associate degrees, as several high schools are interested. Discussion followed.
- i. D. Pounder announced her intent to retire at the end of the current academic year. S. Runge asked council members to begin thinking about the formation of a committee to search for her replacement.

7. Member Reports

- a. J. Glenn has been asked to work with other institutions to create an associate degree. An Associate of Science in Liberal Arts and Sciences is being considered.
- b. M. Hargis stated that the Association to Advance Collegiate Schools of Business consulting team will be here next week. A report on the visit will follow.
- c. D. Pounder asked when information on replacement positions would be known. S. Runge advised council members that the information would be provided by the end of the week.

- d. J.A. Williams stated that guests from UNIS University in Brazil will be on campus beginning September 5th and an invitation to meet the guests is forthcoming. Twenty-two students from Brazil are coming in January. Brazil will host the Leaders of the World Conference in 2015.

Admissions and Advising are working continuously to process all students.

One professional advisor decided to leave the university, and a replacement has been identified.

International enrollment increased by approximately 570 students.

- e. S. Runge stated that 11,560 students are currently enrolled, and eleventh-day enrollment numbers last year were 11,534. Concurrent student numbers will also drive current enrollment up as those as those students are entered into the system.
- f. K. Bonieck stated that the Faculty Senate is hosting Dr. Ray Schroeder, Associate Vice Chancellor for Online Education of the University of Illinois at Springfield, on September 23rd at x-period. Dr. Schroeder will speak on national trends and best practices in distance education.
- g. S. Bellar stated that current graduate enrollment is at 1,857. Graduate School orientation was a success.
- h. J. Ishee stated that he, Barbara Williams, and CHBS chairs will be visiting the Texas Women's University campus tomorrow to view their Nursing Simulation Labs. An architect for the planned nursing building will be visiting as well.
- i. T. Wright provided council members with handouts detailing ongoing and upcoming events related to the CFAC.

The meeting adjourned at 11:44 p.m.