

Council of Deans
1/8/2013

The Council of Deans met in regular session at 9:10 a.m. on Wednesday, January 8, 2014. Steve Runge presided and the following members were present: Steve Addison, Kurt Boniecki, Art Gillaspy, Jonathan Glenn, Michael Hargis, Maurice Lee, Wendy Lucas, Gary McCullough, Diana Pounder, Terry Wright, and Laura Young.

1. The COD minutes of December 18, 2013, were approved with revisions.
2. S. Runge advised the council that minimal corrections to the Higher Learning Commission's (HLC) Focused Visit Draft Report were submitted to the HLC prior to the holiday break. The university's response to the final HLC team report was submitted on Monday. The report includes a recommendation by the HLC team that our next accreditation meeting be extended until the 2019-2020 academic year. The university expects to hear back from the HLC by the end of February. Discussion followed.
3. S. Runge informed the council that he met yesterday with University Board of Trustees Chair, Kay Hinkle. The meeting took place as one of the four required meetings with Academic Affairs' assigned board member(s). Discussion followed.
4. Provost's Announcements
 - a. The Centralized Scheduling Committee will be charged by the Provost this Thursday. The committee will be asking for feedback regarding specialized spaces which do not need to be included in the system. The plan is to implement the system for the 2014 fall semester. Discussion followed.
 - b. The Chief Technology Officer Search Committee met yesterday and on-campus interviews will be scheduled over the next couple weeks. Candidates will give 20 minute presentations on where they feel the university should be with regard to technology, and there will be an opportunity for interested parties to submit anonymous questions to be asked of the candidates. Discussion followed.
 - c. The search for a new registrar has concluded with Becky Rasnick being appointed to the permanent position. The Search for a Director of Athletic Academic Advising has begun. The position opening will close on January 23rd.
 - d. Preliminary spring enrollment numbers indicate the university is up 214 students (2.2%) and 146.6 FTE (1.7%). Discussion followed.
 - e. S. Runge and L. Young participated in a conference call yesterday with representatives of Louisiana Tech's Cyber Discovery program. They are providing the university with \$152,000 in funding for the purpose of initiating this program on the UCA campus. Discussion followed.
 - f. S. Runge participated in a conference call yesterday with the Campbell and Company group, who will be serving as a consultant for the university during the next comprehensive

- fundraising campaign. A follow-up meeting with the UCA Foundation Office, to include all CoD members, will take place in the near future. Discussion followed.
- g. M. Hargis and S. Runge will be meeting with Warwick Sabin on Friday to discuss UCA's involvement with the Arkansas Fellowship Program.
 - h. The Honors College Mentor Banquet will be tonight from 5pm to 8pm in the Brewer-Hegeman Conference Center.
 - i. Doug Corbett spoke Monday at the IDC Mini-Conference luncheon. He did a great job speaking about mentoring.
 - j. Arkansas Business named the UCA Imagine Cup Team as one of their "Top Technology Stories of 2013" in Central Arkansas.
 - k. A reminder has been distributed regarding visiting positions on campus. Council members should look at faculty in these positions and develop a plan for how to ensure that faculty positions are filled appropriately.
 - l. SBAC recommendations have been received and a final rankings will be sent out to the Council of Deans. Discussion followed.
 - m. An international student, traveling to Conway for an event on campus, arrived at the Little Rock airport on Saturday and missed her shuttle bus. James Lee Witt became aware of her situation and phoned a contact who then notified university officials of her situation. Mr. Witt then sat with the student until transportation arrived.
 - n. S. Runge announced that work is being done to reorganize the reporting lines of university communications. A draft plan will be prepared and presented to President Courtway. As part of this reorganization, Jeff Pitchford will move to Academic Affairs. In addition, the search is underway for an Associate Vice President for Communications. The position is posted on the Human Resources website. Discussion followed.

5. Member reports

- a. W. Lucas reported that international students are still coming in for the spring semester. Deans should decide who in their college's departments will best serve as a transfer advisor. Also, Deans should consider if it would be best to utilize advisors in the Academic Advising Center for the initial advising work and then transfer students to the departments once the initial placement has been made.
- b. M. Lee announced that AP students from Conway will be on campus on Saturday.
- c. D. Pounder stated that she has some concerns regarding Ch. 3 of the Faculty Handbook. Some discussion followed.
- d. T. Wright announced that public appearances will be starting back up and an ice rink will be prepared in the Reynolds Auditorium in preparation for "Broadway on Ice".
- e. J. Glenn announced that he received confirmation from HLC of receipt of the institutional responses.

The meeting adjourned at 10:09 p.m.

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