

Council of Deans  
12/11/2013

The Council of Deans met in regular session at 9:05 a.m. on Wednesday, December 11, 2013. Steve Runge presided and the following members were present: Steve Addison, Kurt Boniecki, Art Gillaspay, Jonathan Glenn, Michael Hargis, Maurice Lee, Gary McCullough, Diana Pounder, Terry Wright, and Laura Young. Terry Wright arrived at 9:09 a.m. Maurice Lee and Wendy Lucas were absent. Peter Mehl attended on behalf of Maurice Lee.

1. The COD minutes of December 4, 2013, were unanimously approved with revisions.
2. G. McCullough presented the Graduate Council minutes of November 21, 2013 and December 5, 2013. Following discussion, all action items were approved unanimously. G. McCullough reported that a list of X grades was sent to faculty which makes faculty aware of the grades that will be converted to F's if action is not taken. Discussion followed.
3. S. Runge provided council member's with a copy of the university course syllabus requirements, and discussion of possible revisions followed.
4. S. Runge provided council member's with a copy of the final key performance indicators, stating that the document will be available on the Office of Institutional Research website once approved by the board. Discussion followed.
5. Provost's Announcements
  - a. Grades are due at 8:00 a.m. on Tuesday, December 17<sup>th</sup>, 2013. This deadline will allow time for all actions that take place after grades are posted.
  - b. The Chief Technology Officer search committee held telephone interviews and will be scheduling on-campus interviews soon.
  - c. The internal search for Registrar was closed on Monday. A decision will be made soon.
  - d. Bear Facts Day was canceled due to the closure of campus last week. It will not be rescheduled. Students who were registered to attend were contacted by phone and email, and they were informed of the spring semester Bear Facts Day dates. Discussion followed.
  - e. Spring enrollment numbers are up 172 students and 173 FTE from the same time last year.
  - f. A STEM meeting was held last Thursday to discuss policy and prepare for the Spring 2015 Legislative session.
  - g. The architects for the science building project will present their proposal to the Board of Trustees on Friday.
  - h. Lunch will be served in Buffalo Alumni Hall for those who are participating in commencement on Saturday. Lunch will be \$10 and anyone who plans to have lunch should RSVP to Shelley Mehl. Anyone who would like to practice prior to commencement can arrive at 8:30 a.m. on Saturday. There will be a microphone check at 9:00 a.m.
  - i. The HPER addition topping-out ceremony will be on Friday. There will be a signing at 1:30 p.m. and the ceremony will begin at 2:00 p.m.
  - j. The Greek Village bonds will be signed on Friday and the closing will be on December 17<sup>th</sup>, 2013.

- k. The Honors College received a gift. There is an Honors College event in Little Rock on Friday afternoon.

6. Member Reports

- a. P. Mehl reported that the First Year Seminar workshop went well.
- b. M. Lee announced that the AP Super Saturday is scheduled for Saturday, December 7<sup>th</sup>. Also, the College of Health and Behavioral Sciences Dean search deadline has passed. There are currently 17 candidates; however, more applications may be received.
- c. T. Wright announced that the Conway Symphony Orchestra is performing tonight, and the Reynolds Performance Hall will be closed afterwards until the spring semester.
- d. L. Young announced that information on departmental summer funding allocations was handed out. Discussion followed.

The meeting adjourned at 11:15 a.m.

rcv