The Council of Deans met in regular session at 9:00 a.m., Wednesday, October 19, 2011. Provost Grahn presided, and the following members were present Clay Arnold, Pat Cantrell, Neil Hattlestad, Maurice Lee, Elaine McNiece, Diana Pounder, and Steve Runge. Jeff Young represented Rollin Potter.

Assistant Provost Laura Young was present for budget discussions. L. Young mentioned that several budget committee members met to look at developing a timeline for the process. That timeline will be presented to the Strategic Budget Advisory Committee (formerly the Budget Advisory Committee) at its meeting next week. L. Young will send electronically a form to the deans for use in submitting their budget priorities. The deans agreed that a week would be enough time to prepare the list. L. Young asked for the deans’ input regarding a fringe benefits question that had come to her attention. Following discussion, L. Young departed.

The COD minutes of October 5 were approved as circulated.

Arnold presented assessment mapping for LING 1310, which had been requested by the deans at the October 5 meeting. The deans acknowledged receipt.

Grahn distributed retention rate reports to assist with strategic planning. Runge mentioned that a review of unconditional admission standards might need to be done in view of ACT scores associated with student retention.

Grahn commented that the meeting with the COD, the General Education Council and others was a good starting point to address issues relative to Act 747’s requirement of 120 hour degrees. Hattlestad distributed information from the HLC Steering Committee, including the action steps for 2012. Discussion followed. Pounder indicated that a retreat may be needed with the larger group to discuss the issues more completely.

Pounder shared information about a recent request for expanded services in the Child Study Center. Discussion followed.

Dean Reports

Arnold: (1) informed the deans of a proposal from IDC Director Patty Phelps to acknowledge good teachers; (2) shared information that VP for Enrollment Management, Rob Parrent, has created an “enrollment team” to evaluate admissions and flow of information at several institutions; (3) said that related to the enrollment team’s efforts each department will be asked to provide a timeline for flow of communication to prospective students, when and where.
McNiece reported that her committee has received four nominations for distinguished professor emeritus. The regulations state that there will be no more than two in a given year. Discussion followed.

Lee reported that Jason Kirksey, a consultant on diversity, will be on campus at the end of the month.

Runge: (1) invited the deans to attend a press conference scheduled for 2:00 to formally announce an Acxiom gift; (2) reported that a group of math and science high school students from New Orleans will be on campus next week to look at UCA’s math and science programs.

The meeting adjourned at 11:22 a.m.

csd