The Council of Deans met in regular session at 9:00 a.m., Wednesday, June 20, 2012. Steve Runge presided, and the following were present: Steve Addison, Clay Arnold, Mike Casey, Neil Hattlestad, Jonathan Glenn, Maurice Lee, Elaine McNiece, Rollin Potter, and Diana Pounder. Laura Young was absent. Kurt Boniecki was also present.

Vice President Jeff Pitchford was present to discuss upcoming advertising in the publication, Arkansas Next, which goes out to 8th-, 9th-, 11th-, and 12th-grade students in Arkansas and their counselors. He also shared information about the Image Marketing Committee that will begin meeting this summer and have a final proposal by October 1. Following discussion, Pitchford left.

Runge welcomed Boniecki as a visitor. He will take the seat of Associate Provost for Instructional Support and member of the Council of Deans formally in July.

Council of Deans minutes of April 25, May 2, 9, 17, 30, and June 6 were approved as amended.

McNiece shared information about graduate student enrollment for fall. She asked for pictures of graduate students in various programs working with faculty or in groups that could be used for marketing purposes.

Pounder discussed the possibility of creating a secondary education minor. The professional education core has been reduced to seventeen hours, and students take a content methods course for a total of twenty hours. Discussion followed.

Runge distributed a process guide prepared by Andrew Linn from the Student Financial Aid Office. He indicated that Linn is working on a FAQ page for their website. Runge asked the council to review the guide and send comments to Linn.

Glenn shared information of Program Viability Reports that were recently received from ADHE and had been forwarded to the COD. He pointed out changes in the way some programs are being grouped. Discussion followed.

Announcements

Runge: (1) explained fluctuations in daily enrollment numbers; (2) discussed the new SOAR program and will invite Julia Winden Fey to the next COD meeting; (3) discussed end-of-year purchases; (4) reported that we are in the final stages of contract review for Degree Works; (5) stated that Digital Measures costs will be calculated for upcoming fiscal years; (6) shared information about the discussion with Academic Council about the deadline for declaring a major, the chairs reached consensus that we could move forward using a target of declaring prior to completion of 27 hours.

Dean Reports

Boniecki reported on the HLC Academy for Student Assessment that he attended along with Lynn Burley and four other UCA faculty. We are on a four year plan, and there is a commitment from everyone on our team. The Instructional Development Center will be very
important in our development of workshops to disseminate the information the team learns through participation the Academy.

Addison said the College of Natural Sciences and Mathematics retreat will take place Monday.

Potter reported that Kim Risi, a UCA digital film graduate, won first place in the Little Rock Film Festival, and art graduate Mark Monroe was recognized as one of the *Oxford American’s* “100 under 100” new Superstars of Southern Art and was the youngest artist in the group. He urged the deans to get their tickets for *Richard III* as it will likely be sold out soon.

Hattlestad indicated that 66 have pre-enrolled for the National Conference of Academic Deans, coming from as far away as New York and Michigan. The event will be held in the Brewer-Hegeman Conference Center, July 12 and 13.

McNiece announced that Jane Ann Williams has accepted the position of Assistant Provost and Director of International Engagement. She will begin July 16.

Pounder reported that the College of Education has been asked to develop a professional education workshop for Chinese faculty in September.

Lee reminded all of the Short Story Conference reception next Wednesday evening at the Clinton Library.

Casey shared information about the Insurance Educators Institute, which was on campus Monday through Wednesday this week. He also reported that the Acxiom-UCA IT Careers Camp begins today. Acxiom underwrites the entire camp with MIS and Computer Science faculty involvement, and there are 59 students scheduled to attend.

Arnold reported that the tutoring center will have to vacate Main Hall because of upcoming renovations.

The meeting adjourned at 10:50 a.m.

csd