

Council of Deans
May 30, 2012

The Council of Deans met in regular session at 9:00 a.m., Wednesday, May 30, 2012. Steve Runge presided, and the following members were present: Clay Arnold, Mike Casey, Neil Hattlestad, Maurice Lee, Elaine McNiece, Diana Pounder, and Laura Young. Ginny Adams represented Steve Addison, and Jeff Jarvis represented Rollin Potter. Lynn Burley was present for a specific agenda item.

Burley set up a demonstration of Digital Measures, a workflow software product. Following the demonstration and discussion, it was decided that Glenn would set up a demonstration for IT leadership. Burley departed.

Runge distributed a list of the retention ideas that came out at the COD retreat. He informed the council that he had shared the information with the executive staff. Casey asked about Degree Works software, and discussion followed. Runge indicated that he will be having meetings with Pulaski Tech, UACCM, and ASU Beebe provosts and deans. Making sure that there are articulation agreements on the 60 hour transferable core so students can be advised properly for specific degree programs is high on the agenda for discussions. Glenn and Young will spearhead developing articulation agreements. Additional conversation about retention issues was held.

Runge stated that enrollment reports coming from Amber Hall in Institutional Research are accurate and will be used as the university's standard data.

Announcements

Runge: (1) reminded deans that capital needs lists are due to Office of the Provost by June 1 and a compiled and prioritized list will be submitted on June 15; (2) asked deans to send comments to Tim Atkinson regarding SPO policy recommendations; (3) told deans that the final budget/position spreadsheets will be sent by Wednesday; (4) announced that he was ready to extend offers for the positions of Associate Provost for Instructional Support and Director of Assessment; (5) reported that Beth Durff, the new Registrar, is currently on campus for a few days but will officially begin on July 16; (6) asked deans to be proactive about summer school; (7) said that there would be no COD meeting the week of June 9.

Dean Reports

Adams reported that Addison is attending a UTeach conference.

Jarvis shared concern about emergency hire positions.

Hattlestad distributed a draft agenda for the National Conference of Academic Deans to be held on campus July 12 and 13.

McNiece reported that the new Director of the PhD in Leadership Studies, Rhonda McClellan, is now on campus. She also said that candidates for Director of International Engagement will be on campus next week.

Glenn discussed existing program review reporting to ADHE.

Pounder informed the deans of an upcoming leadership conference that will be hosted by the College of Education.

Lee reported that the English Department has completed its program reviews. He invited the council to attend the opening reception at the Clinton Library for the twelfth International Conference for the Short Story.

Arnold distributed a draft Strategic Planning Form. Discussion followed.

The meeting adjourned at 11:35 a.m.

csd