

Council of Deans
May 2, 2012

The Council of Deans met in regular session at 9:00 a.m., Wednesday, May 2, 2012. Steve Runge presided, and the following members were present: Steve Addison, Clay Arnold, Mike Casey, Neil Hattlestad, Maurice Lee, Elaine McNiece, Rollin Potter, Diana Pounder, and Laura Young. Lynn Burley was also in attendance for the software demonstration.

Dr. Jon Woodroof, a representative of Sedona workflow software, conducted an on-line demonstration of the software. Runge asked Woodroof about the flexibility and adaptability of Sedona with other systems such as Banner and Blackboard. The software is currently used on campus by the College of Business. The presentation ended at 9:55, the connection to Woodroof was terminated, and the council discussed the software thoroughly along with other workflow products such as TaskStream and TracDat. It was decided that additional software would be reviewed through similar demonstrations, and Runge said that workflow software needs would be part of the assessment discussion at the Deans' Retreat. Burley departed.

McNiece presented the Graduate Council minutes of April 19, which the COD accepted without exception.

Arnold presented the Undergraduate Council minutes of April 17, which were also accepted without exception.

Runge distributed copies of college/unit position requests. In addition to the summary of position requests, he also provided data regarding number of majors, enrollment, and student to faculty ratios. Runge explained that the requests exceed the budget by nearly two million dollars, therefore decisions about which positions can be left vacant must be made. He asked the deans to review the data provided and look at needs with a very critical eye and the realization of a flat budget at best. Following length discussion, Runge indicated that decisions will be made at the next COD meeting.

McNiece expressed her appreciation to Hattlestad, Lee, and Glenn as leaders of the HLC monitoring report team. The COD applauded their efforts and the submission of the report.

The meeting adjourned at 12:00 p.m.

csd