

Council of Deans  
April 18, 2012  
Minutes

The Council of Deans met in regular session at 9:00 a.m., Wednesday, April 18, 2012. Steve Runge presided, and the following members were present: Steve Addison, Clay Arnold, Pat Cantrell, Jonathan Glenn, Neil Hattlestad, Maurice Lee, Elaine McNiece, Rollin Potter, Diana Pounder, and Laura Young.

Dr. Lynn Burley, Chair of the Faculty Handbook Committee, was present to discuss proposed revisions to the handbook. Following discussion, Dr. Burley departed.

Arnold presented Undergraduate Council minutes of March 27. Recommendations were accepted without exception.

Runge indicated that he had received a copy of a communication from ADHE regarding financial disclosure forms. His office will check and see whose forms are posted on the Secretary of State website and inform the deans of those within their areas who do not have forms posted.

Runge indicated that his office is setting up a meeting with Trustee Rush Harding and asked the deans to think of things Mr. Harding needs to be aware of in Academic Affairs. Discussion Followed.

Director of Study Abroad, Amanda Legate, joined the meeting at the request of Runge to share proposals for 2013 with the COD. She distributed information and explained the process and issues relative to Study Abroad. Following discussion, she left at 11:00

#### Announcements

Runge: (1) shared a request from the Arkansas Times regarding part-time faculty; (2) we submitted a nomination for U.S. Professor of the Year; (3) stated that there would be an internal search for a director of the Veterans Affairs office on campus; (4) reported that Amber Hall is interim director of Institutional Research, and we will have a national search for a director; (5) discussed the formation of a task force for General Education that will work through the summer; (6) reported on a visit earlier this week by Dr. John Buckwalter, an American Council on Education Fellow; (7) talked about a proposal for a gas station at Donaghey and Dave Ward that is going through the Conway Planning Commission; (8) recently attended a Rwandan event, where students who have been impacted by ethnic cleansing spoke.

#### Dean Reports

Addison reported on recent meeting of the CNSM Advisory Board. He said that board members went away excited and looking forward to working with us in the future.

Potter said that the CFAC Advisory Board will meet a week from Saturday. He also discussed a DVD that was produced as a collaboration between CFAC and CHBS and will be shown on public TV.

Hattlestad discussed HLC and distributed a draft list of Key Performance indicators. He stated that a consensus needs to be built across campus, and that it will need to go to the Board of Trustees. Retention, Persistence to Graduation, and Completion are mandated. Discussion continued. Hattlestad indicated that a metric for 2016 must be developed.

McNiece reported on a meeting with the chair of the International Engagement Director Search Committee. They hope to have a director in place by July 1.

Pounder said that the College of Education will host: (1) the AACTE (teacher education) conference on April 20; (2) its annual leadership Institute on June 15; and (3) 90 elementary students from the Conway School District to encourage expectations of going to college.

Cantrell stated that the College of Business was hosting a banking panel and invited council members to attend. She also said the college was holding a student banquet to recognize students who have won competitions and outstanding students in business programs.

The meeting adjourned at 12:00 p.m.

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