

Council of Deans  
April 11, 2012  
Minutes

The Council of Deans met in regular session at 9:00 a.m., Wednesday, April 11, 2012. Steve Runge presided, and the following members were present: Clay Arnold, Pat Cantrell, Neil Hattlestad, Maurice Lee, Elaine McNiece, Rollin Potter, Diana Pounder, and Laura Young. Ginny Adams represented Steve Addison.

Chief of UCA Police Larry James and Information Officer Arch Jones were present to discuss emergency management. James indicated that the U.S. Department of Education and the Federal Emergency Management Agency (FEMA) work together to ensure that all educational institutions have appropriate emergency plans that will integrate with the U.S. emergency response protocol. This integration is done through the incident management system, which means that the way that emergency response unfolds at UCA should be the same way it unfolds at any other institution. Certain protocols need to be in place to make sure communication and objectives are clear. James and Jones explained plans and actions that must be in place, including campus-wide evacuation. Drills and exercises are part of the emergency plan, and an Emergency Operations Plan will be available. Each building will have to have an emergency action plan. They stressed that this is a campus community issue. All faculty and staff have to be aware of emergency procedures, particularly in their buildings. Discussion continued until 10:00 a.m. when James and Jones left the meeting.

The COD minutes of April 4 were approved as amended.

Runge shared information about organizational changes in Academic Affairs, and he said that two internal searches will be held: Director of Assessment and Associate Provost for Instructional Support.

#### Announcements

Runge: (1) congratulated Young for her work with the U.S. State Department and Arkansas Department of Education regarding Han Ban teachers from China, which pioneered a newly recognized status for the teachers; (2) reported that Arnold and Jonathan Glenn were working on the nomination for U.S. Professor of the Year, and stated that UCA will submit one nomination; (3) reported on the progress of the Registrar search; (4) reported on the International Engagement Director search with the goal to have someone in place by July 1; (5) reported on the Governor's Cup competition and said that UCA's team finished in the top 6; (6) informed the council that Addison was at a STEM policy summit; (7) announced that Ron Novy will be interim director of University College beginning July 1.

#### Dean Reports

Hattlestad discussed HLC monitoring report activities.

Pounder reported on a productive meeting with program coordinators for secondary and K-12 education regarding Act 747 issues.

McNiece reported that the URC awarded one additional summer stipend. She also indicated that Tim Atkinson will coordinate the strengthening institutions grant, and that we will apply in two years.

The meeting adjourned at 10:55 a.m.

csd