

Council of Deans

April 3, 2013

The Council of Deans met in regular session at 9:00 am, Wednesday, April 3, 2013. Steve Runge presided and the following members were present: Jonathan Glenn, Kurt Boniecki, Elaine McNiece, Mike Casey, Diana Pounder, Wendy Castro, Neil Hattlestad, Maurice Lee, Steve Addison, Rollin Potter and Laura Young.

Guests: Ron Patterson, Peter Mehl and Diane Newton

Patterson distributed (1) a handout on Admissions recruiting efforts and (2) information for the upcoming Bear Necessities Day for high school juniors on April 6, 2013. Discussion followed. Deans suggested it would be helpful to track the students who attend Bear Facts Day throughout the entire matriculation process. Deans also suggested collecting feedback from those students who attend Information Nights, but do not apply. Runge asked Patterson to meet with Wendy Castro.

Mehl provided an update and distributed handouts on the Service-Learning Faculty Fellows Program. This pilot program will need to be funded by the college. Mehl asked the Deans to submit applications by April 19. Discussion followed.

Newton distributed the Financial Scorecard and explained how the budget reflects the strategic plan. Deans will have to provide data from their college – be sure to include grants and any other financial resources, not just state funds. Newton, Young and Castro will develop a template for the Deans. Discussion followed.

Motion was made by McNiece to approve the minutes of the March 6, 2013 COD meeting. Hattlestad seconded the motion. Minutes were approved as circulated.

McNiece distributed minutes from the March 14, 2013 Graduate Council meeting. McNiece moved to recommend approval of two new course proposals after revisions were made at the subcommittee's request for FILM 6363 and FILM 6326. Potter seconded the motion. Motion passed unanimously. McNiece moved to recommend approval of changes in credit hour values for two courses in Occupational Therapy (from 4 hours to 3 hours in OTHY 6401 and from 4 hours to 5 hours in OTHY 6403). Hattlestad seconded the motion. Motion passed unanimously. McNiece also discussed use of the "IP/PR" grade designation with graduate courses. Discussion followed. Runge asked Boniecki to look at using this same grade for undergraduate courses.

Announcements

Runge (1) requested leadership nominations for NCAD (2) mentioned Board Budget Workshop this Friday – open to the deans and executive staff (3) shared most recent KPI report (4) announced final meeting this week for the Faculty Handbook Committee – chapters 6 & 8 have been combined to eliminate redundancy and to include hotlinks (5) announced HLC Annual Conference beginning Sunday

in Chicago – Glenn & Castro also attending (6) announced Michael Hargis as new Interim COB Dean effective July 1, 2013 (7) mentioned Huckabee event this Tuesday which will raise money for an entrepreneurial professorship and (8) reminded deans of luncheon on April 17 with Board of Trustee member Kay Hinkle.

Dean Reports

As a means of improving retention, Lee suggested required remediation in the summer preceding the freshman year. Currently, remedial students drop out after the fourth semester - something must be done to retain those students. Boniecki mentioned the CCA grant which enabled us to revamp remedial courses this year.

Glenn asked the deans to remind faculty of the required training that is being offered now if they expect to use Blackboard 9.1 this fall. Contact the IDC for more information.

McNiece announced her retirement as of June 30, 2013

Lee inquired how he can get names of minority alum for fund raising purposes.

Lee mentioned the loss of four faculty members. Discussion followed concerning policy on national faculty searches.

Hattlestad mentioned the need for a new department chair in Psychology since Art Gillaspay has been promoted to the Interim Dean.

Potter shared news of his recent recruiting trip to the UK with Jane Ann Williams.

Young distributed a draft of capital requests by college.

Castro shared news of a “workable” form for the exit /withdrawal survey and also asked for feedback on the rubrics from the General Education Council.

Meeting adjourned at noon.

/sm